

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2021 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2021 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2021 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1A-1. CoC Name and Number: CA-604 - Bakersfield/Kern County CoC

1A-2. Collaborative Applicant Name: Bakersfield-Kern Regional Homeless Collaborative

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Behavioral Health and Recovery Services

1B. Coordination and Engagement–Inclusive Structure and Participation

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.n., and VII.B.1.p.	

In the chart below for the period from May 1, 2020 to April 30, 2021:

1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC’s geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
4.	CoC-Funded Victim Service Providers	Yes	Yes	Yes
5.	CoC-Funded Youth Homeless Organizations	Yes	Yes	Yes
6.	Disability Advocates	Yes	Yes	Yes
7.	Disability Service Organizations	Yes	Yes	Yes
8.	Domestic Violence Advocates	Yes	Yes	Yes
9.	EMS/Crisis Response Team(s)	Yes	No	No
10.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
11.	Hospital(s)	Yes	Yes	No
12.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes	No	No
13.	Law Enforcement	Yes	No	No
14.	Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	No	No
15.	LGBT Service Organizations	Yes	No	No
16.	Local Government Staff/Officials	Yes	Yes	Yes
17.	Local Jail(s)	Yes	No	No
18.	Mental Health Service Organizations	Yes	Yes	Yes

19.	Mental Illness Advocates	Yes	Yes	Yes
20.	Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
21.	Non-CoC-Funded Victim Service Providers	Yes	Yes	Yes
22.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	No	No
23.	Organizations led by and serving LGBT persons	Yes	No	No
24.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
25.	Other homeless subpopulation advocates	Yes	Yes	Yes
26.	Public Housing Authorities	Yes	Yes	Yes
27.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
28.	Street Outreach Team(s)	Yes	Yes	Yes
29.	Substance Abuse Advocates	Yes	Yes	Yes
30.	Substance Abuse Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Service Providers	Yes	Yes	Yes
Other:(limit 50 characters)				
33.	Legal Services	Yes	Yes	Yes
34.	Formerly incarcerated advocates	Yes	Yes	No

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

Describe in the field below how your CoC:	
1.	communicated the invitation process annually to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and
4.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, persons with disabilities).

(limit 2,000 characters)

- 1.The CoC actively solicits members during presentations to the public, smaller non-profits, individuals, or organizations. The website features prominent “Get Involved” and “Signup for Updates” buttons and publishes membership opportunities through social media and email communication.
- 2.The CoC has partnerships with agencies focused on serving individuals with disabilities. The Independent Living Center of Kern County has an Aging and Disability Resource Center which refers individuals to resources. The CoC contracts with a consultant who ensures the website and materials are accessible. Services available to member agencies include sign language and access to language line services for phone, video and documentation translation services. All documents and reports are made available through PDF. Video and presentations are provided with captioning.
- 3.The Governance Charter was revised to include a member and a youth with lived experience for the Governing Board. The CoC has a Lived Experience Advisory Board (LEAB) and a Youth Action Board (YAB) and both are Standing Committees who report regularly to the Governing Board (GB). Youth Action Board (YAB) is composed of 18-24 year old homeless or previously homeless

youth. Members are recruited via social media, service providers, word-of-mouth, street outreach, and flyers. Those with lived experience are encouraged to attend meetings through incentives such as gift cards, transportation, and lunch or snacks during meetings.

4. The DEI Committee is composed of representatives that serve specific populations in our homeless system. Organizations such as All of Us or None, ShePower, Kern County Black Chamber of Commerce, Delano Association for the Developmentally Disabled, The Center for Gender Diversity, Tejon Tribe, American Civil Liberties Union, and the United Farm Workers participate and represent the Black/African American, Hispanic/Latin(a)(o)(x), LGBTQ+, Native American, developmentally disabled, Asian, and youth.

1B-3.	CoC’s Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section VII.B.1.a.(3)	

Describe in the field below how your CoC:

1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,000 characters)

1. The Executive Director and CoC members engage a broad range of community stakeholders with an “open door” policy and provide outreach and engagement to city and county leadership, faith community members, community service organizations, those with lived experience, neighborhood organizations and local businesses. BKRHC has developed a stakeholder input and feedback process which has multiple points of entry for organizations and individuals to provide feedback, including via the website, social media, and public comment during all committee meetings. BKRHC also proactively engages the community by providing presentations throughout Kern County which always include an opportunity for questions, answers and feedback. 2. The CoC is Brown Act compliant, making all meetings of the Governing Board and more than a dozen Standing Committees open to the public. Each agenda includes an opportunity for public comment. Materials for meetings including the agenda and minutes are housed on the CoC website and also posted at the CoC physical location. A distribution list is maintained and anyone seeking to receive regular communication can receive a monthly newsletter and notice of any committee meeting on a regular basis. The CoC also actively uses social media as another method of communicating information about public meetings as needed. 3. The CoC believes it is critical to receive feedback regarding improvements or new approaches to preventing and ending homelessness. The CoC compiles stakeholder feedback received via the CoC email, website, telephone and mail to present at Governing Board meetings. The Governing Board Chair may respond to feedback immediately, agendaize for a future meeting or refer for consideration by a standing committee.

1B-4.	Public Notification for Proposals from Organizations Not Previously Funded.	
	NOFO Section VII.B.1.a.(4)	

Describe in the field below how your CoC notified the public:	
1.	that your CoC's local competition was open and accepting project applications;
2.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
3.	about how project applicants must submit their project applications;
4.	about how your CoC would determine which project applications it would submit to HUD for funding; and
5.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

(limit 2,000 characters)

- 1 The Planning and Performance Committee (P&P) approved how the CoC notifies the public about the competition, including proposals from applicants who have not previously received CoC funding. A "Notice of Funding Availability" was published via the website and the Bakersfield Californian (local newspaper) and described in detail how renewal and new project applicants must submit a Letter of Intent (LOI), the deadline and documentation required for submission.
- 2 The "Notice to Potential Applicants" was approved, along with the LOI template, instructions and NOFO timeline. A training webinar was conducted virtually on the LOI, ranking and application process for new and renewal projects. This webinar and all training and virtual meetings were conducted with closed captioning for individuals who are deaf/hard of hearing and published on the website.
- 3 The Collaborative Applicant reviews all LOIs received by the deadline to ascertain whether they meet minimum threshold requirements. New and renewal applicants that pass threshold are invited to submit a project application and a Ranking Packet to compete for evaluation and scoring.
- 4 The P&P Committee assigned a Ranking Subcommittee to develop the protocol for project applications that passed threshold. A Ranking Priority Scale is used to assign scores to the Ranking Packets. A Domestic Violence Ranking Packet Addendum was developed to ensure that DV applications would have the same amount of points as other projects in the same housing type and a sliding scale was developed based on those measures.
- 5 Closed captioning is used during meetings and accessible electronic formats were made available to individuals with disabilities.

1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	

In the chart below:

- | | |
|----|--|
| 1. | select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or |
| 2. | select Nonexistent if the organization does not exist within your CoC’s geographic area. |

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with Planning or Operations of Projects
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBT persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section VII.B.1.b.	

Describe in the field below how your CoC:

1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,000 characters)

1. Planning: All ESG funded recipients and the City of Bakersfield and Kern County ESG Program administrators are CoC members. In preparing the Annual Action Plan, the City/County distribute ESG Funding Priority Surveys to CoC members through the Collaborative Applicant, the results of which are reviewed by the CoC Planning and Performance Committee and Governing Board before being included in the draft Action Plans for these jurisdictions. Allocation: Both jurisdictions hold community stakeholder meetings to receive input on their draft Annual Action Plans, including proposed ESG allocations, and host Public Hearings prior to the approval of the Plans, which are also attended by CoC members. They also include language in agreements that ESG grantees must be involved in the CoC and active HMIS users.

2. The City and County submit annual CAPERs to HUD to evaluate and report on the performance of ESG program recipients. In addition to client service data, the City reports include performance standards that were developed by the CoC Planning and Performance Committee, with the participation of ESG recipients and the City. Quarterly performance reports are reviewed in-house by the Committee, which provides technical assistance to improve outcomes for any programs that are performing below established standards. CAPER reports are prepared using data imported from HMIS and submitted through SAGE.

3. The CoC provides the City/County with results of the annual homeless Point in-Time (PIT) Count and Housing Inventory Count (HIC) for inclusion in both the Annual Action Plans and Five-Year Consolidated Plans.

4. CoC reports and documents including its 10-Year Plan to End Homelessness and its Cost- Benefit Analysis of the Housing First Approach are provided to the City/County for inclusion in the Consolidated Plan updates. CoC members regularly participate in City/County stakeholder meetings and focus groups on homelessness issues. The City/County import HMIS data into their annual CAPERs to HUD using SAGE.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported gender:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	No
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	No
6.	Other. (limit 150 characters)	

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, Local Liaisons & State Coordinators.	
	NOFO Section VII.B.1.d.	

Describe in the field below:

1.	how your CoC collaborates with youth education providers;
2.	your CoC's formal partnerships with youth education providers;
3.	how your CoC collaborates with State Education Agency (SEA) and Local Education Agency (LEA);
4.	your CoC's formal partnerships with SEAs and LEAs;
5.	how your CoC collaborates with school districts; and
6.	your CoC's formal partnerships with school districts.

(limit 2,000 characters)

1. The CoC works with youth education providers to address existing gaps in services, aggressively seek funding, and co-host events and trainings. The Governing Board has a position specific to education (Kern County Superintendent of Schools) and another position specific to homeless youth. The CoC's Homeless Youth Committee (HYC) includes service providers, LEAs and those with lived experience. Youth education providers regularly attend CoC meetings.
2. CoC members have signed membership agreements to collaborate with each other. Homeless and DV shelters link families with LEAs, some through formal agreement. Through agreement, KCSOS and other CoC agencies are co-located at Kern County Network for Children's Dream Center (DC), an assessment point for CES. CoC has service agreements with youth providers.
3. KCSOS holds leadership roles within the CoC. KCSOS coordinates with 47 LEAs who have procedures to identify homeless students. The HYC has created a comprehensive services directory. KCSOS manages contracts with the Department of Human Services for childcare. A broad approach is in place to engage, identify and expedite services to homeless families.
4. The CoC's Charter has a MV/Education position on the Governing Board held by the Kern County Superintendent of schools (KCSOS).
5. The CoC 10 year plan and Governance Charter include educational opportunities among the strategies to increase self-sufficiency. The HYC has created a homeless youth services directory. The CoC receives and disseminates information from school districts to homeless providers and regularly presents to school district collaborative meetings and family resource centers.

6. KCSOS and First 5 co-lead an agreement with private and public early education programs and service providers for the Quality Rating and Improvement System Consortium.

1C-4a.	CoC Collaboration Related to Children and Youth–Educational Services–Informing Individuals and Families Experiencing Homelessness about Eligibility.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,000 characters)

All CoC members have signed membership agreements to collaborate with each other. All partner agencies screen for educational needs of participants and apprise them of education service eligibility. Homeless and DV shelters in Kern link families with LEAs, some through formal agreement. Through these efforts a broad community approach is in place through CoC members to engage, identify and expedite services to homeless families. The CoC has also developed a by name list for Families to ensure that every family accesses available services and all agencies focus on rapidly rehousing them. The CoC has case conferencing specific to families and the results are reported to the CES Committee to ensure the CoC is responding quickly to changing needs and dynamics.

1C-4b.	CoC Collaboration Related to Children and Youth–Educational Services–Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	Yes
3.	Early Childhood Providers	Yes	Yes
4.	Early Head Start	Yes	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	Yes	Yes
7.	Healthy Start	No	Yes
8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Annual Training–Best Practices.	
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NOFO Section VII.B.1.e.

Describe in the field below how your CoC coordinates to provide training for:

- | | |
|----|--|
| 1. | Project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and |
| 2. | Coordinated Entry staff that addresses safety and best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually). |

(limit 2,000 characters)

Victim service providers (VSPs), the Alliance Against Family Violence and Sexual Assault and Women’s Center High Desert maintain Operational Agreements (OA) with CES staff, CoC partners, Law Enforcement, Hospitals, District Attorney’s Office, Victim Witness, Mental Health, General Assistance providers, Correctional Facilities, Detention Centers, Shelters, Housing Authority, and other agencies. OA partners agree to provide client referrals; be readily available for service provision; maintain on-going contact; review staff concerns/needs; coordinate services; and make information available to victims and their families. Partners attend meetings to discuss strategies, timetables, implementation of mandated services, and provide training regarding program services.

VSPs are mandated by California Evidence Code (E.C.) 1035.2 to provide staff and volunteers a minimum of 40-hours domestic violence and 40-hours sexual assault training prior to performing direct-client services. Additional 8-hours continuing education training is required annually for VSP staff and volunteers to increase their knowledge and remain current with developments.

Trainings must cover groups that have experienced prejudice and discrimination based on race, sex, age, class, religious belief, disability, or sexual orientation and the effect of such practices; and must be provided by persons with subject area expertise.

VSPs ensure safety through secure and confidentially located shelters for victims who have experienced violence/abuse. DV shelters provide 24-hour, on-site staff, security and monitoring services. If local shelters are full, victims are provided short-term motel stays or transportation to local or out-of-area shelters where beds are available. VSPs also operate 24-hour Crisis Hotlines where victims are linked to emergency shelter, food, clothing, and hospital/medical care. Trainings take place at least annually but usually much more frequently as needs are identified.

1C-5a.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Using De-identified Aggregate Data.	
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NOFO Section VII.B.1.e.

Describe in the field below how your CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking survivors.

(limit 2,000 characters)

CoC victim service providers collect client statistical data, such as client demographics and client services rendered, daily, for reporting purposes.

However, all victims and their children’s personal identifying information, such as, name, social security number and birthdate are assigned a de-identifier (numerical code) prior to entry into HMIS or any other internal/external data collection software/program/spreadsheet, etc. De-identifiers are also used for all internal/external reporting and/or correspondence, along with communications with other local agencies and CoC partners including CES. No victim identifying information is available to or accessible by external entities. All victim client files and data collection records are secured, in-house, using the mandatory double lock system, and only assigned staff have access to client records to maintain client confidentiality, anonymity and safety.

1C-5b.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Coordinated Assessment–Safety, Planning, and Confidentiality Protocols.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC’s coordinated entry system protocols incorporate trauma-informed, victim-centered approaches while maximizing client choice for housing and services that:	
1.	prioritize safety;
2.	use emergency transfer plan; and
3.	ensure confidentiality.

(limit 2,000 characters)

The CoC includes three Domestic Violence Centers that provide direct services and secured, confidential emergency shelter (ES) and transitional housing (TH).

1. Administrative leads for DV organizations hold leadership roles throughout the CoC and work in partnership to provide trauma-informed training opportunities made available to all partners and that CES policy and procedures incorporate the unique needs for housing and services that prioritize safety. During the Quick Referral Tool (QRT) process, if an individual discloses they are fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking, the individual is immediately linked to a victim service provider. The DV provider will complete the assessment. Safety is given priority during the access process for those seeking protection. Victims are assessed for safety and service needs and referred to the appropriate DV walk-in centers and/or DV ES.
2. Emergency Transfer Plan: transportation is made available for both emergency and non-emergency services via local taxi or bus passes; regional transport is available by bus to other County areas, and by bus or airplane to locations outside the County or State.
3. The CES assures data collection adheres to the Violence Against Women Act and other state laws. Community agencies refer DV victims to local 24-hour DV Crisis Hotlines for confidential phone intake. This process ensures victims’ identifying information remains confidential and anonymity is upheld. All victim information gathered by and accessible to DV service providers only, and names are given an ID code for data reporting purposes.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender–Anti-Discrimination Policy and Training.	
	NOFO Section VII.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBT individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual's Gender Identity (Gender Identity Final Rule)?	Yes

1C-7.	Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy. You Must Upload an Attachment(s) to the 4B. Attachments Screen. NOFO Section VII.B.1.g.	
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Enter information in the chart below for the two largest PHAs highlighted in gray on the CoC-PHA Crosswalk Report at <https://files.hudexchange.info/resources/documents/FY-2020-CoC-PHA-Crosswalk-Report.pdf> or the two PHAs your CoC has a working relationship with--if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2020 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Housing Authority of the County of Kern	51%	Yes-Both	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs. NOFO Section VII.B.1.g.	
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Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference--if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,000 characters)

Our CoC only has one operating PHA in its jurisdiction, The Housing Authority of the County of Kern (The Authority). The Authority has a strong working relationship with the CoC and often champions the work of permanent supportive housing. The Authority set a homeless preference in its Administrative Plan in 2012 and set aside 200 vouchers. In 2018 the Authority amended this preference as there was an increased need for additional vouchers and units. The new preference in the Admin plan sets aside 50% of all turnover vouchers for homeless persons. In 2018, the Authority added a preference for homeless persons to its Admissions and Continued Occupancy Plan for Low Income Public Housing (LIPH). This preference states that 10% of all units at LIPH sites will be reserved for homeless persons.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC’s jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	No
	Other (limit 150 characters)	
5.		

1C-7c.	Including PHA-Funded Units in Your CoC’s Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

Does your CoC include PHA-funded units in the CoC’s coordinated entry process?	Yes
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1C-7c.1.	Method for Including PHA-Funded Units in Your CoC’s Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

If you selected yes in question 1C-7c., describe in the field below:

1.	how your CoC includes the units in its Coordinated Entry process; and
2.	whether your CoC's practices are formalized in written agreements with the PHA, e.g., MOUs.

(limit 2,000 characters)

1. The Authority creates an HMIS program for all of it’s PSH programs including those vouchers issued to homeless individuals through the HCV and LIPH program set asides. By creating programs in HMIS the units and/or vouchers are linked to the CES and reported as bed inventory in our community. When there are available units/vouchers, CES is made aware, and a referral is sent to the Authority for that availability. The Authority then screens the applicant for program eligibility, if approved, the referral is enrolled in the program and offered the unit/issued the voucher. If the applicant is not approved, the applicant goes back onto the CES list and another referral is made to the Authority.
2. There is not a formal MOU between the Authority and the CoC for participation in CES, however, there are several MOU’s in place between the Authority and the CoC for specific project applications. Authority staff hold leadership roles throughout the CoC governance structure.

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section VII.B.1.g.	

Did your CoC coordinate with a PHA(s) to submit a joint application(s) for funding of projects serving families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other non-federal programs)?	Yes
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1C-7d.1. CoC and PHA Joint Application—Experience—Benefits.	
NOFO Section VII.B.1.g.	

If you selected yes to question 1C-7d, describe in the field below:

1. the type of joint project applied for;	
2. whether the application was approved; and	
3. how your CoC and families experiencing homelessness benefited from the coordination.	

(limit 2,000 characters)

1. Family Unification Vouchers, Mainstream Vouchers, Emergency Housing Vouchers
2. Yes all were approved
3. Because of this collaboration, we brought an additional 52 FUP vouchers, 30 Mainstream vouchers, and 234 Emergency Housing Vouchers to our community. We know that the solution to homelessness is housing and that PSH is a vital resource in our continuum to reach our goal of ending homelessness. If we are going to see a future where homelessness is rare, brief and non-recurring, we need to continue to bring additional PSH vouchers to our community. Without this coordination 316 households would remain homeless awaiting assistance.

1C-7e. Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including American Rescue Plan Vouchers.	
NOFO Section VII.B.1.g.	

Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1. Coordinating with PHA(s) to Administer Emergency Housing Voucher (EHV) Program—List of PHAs with MOUs.	
Not Scored—For Information Only	

Did your CoC enter into a Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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If you select yes, you must use the list feature below to enter the name of every PHA your CoC has entered into a MOU with to administer the Emergency Housing Voucher Program.

PHA
Housing Authority...

1C-7e.1. List of PHAs with MOUs

Name of PHA: Housing Authority of County of Kern

1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

1C-8.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1C-9.	Housing First–Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition.	15
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition that have adopted the Housing First approach.	15
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-coordinated entry projects the CoC has ranked in its CoC Priority Listing in the FY 2021 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1C-9a.	Housing First–Project Evaluation.	
	NOFO Section VII.B.1.i.	

Describe in the field below how your CoC regularly evaluates projects to ensure those that commit to using a Housing First approach are prioritizing rapid placement and stabilization in permanent housing and are not requiring service participation or preconditions of program participants.

(limit 2,000 characters)

The CoC ensures Housing First through multiple points of feedback, data monitoring and discussion with organizations. The CoC assesses projects annually using the HUD Housing First Assessment Tool. The CES Access Models use a Housing First approach for access, assessment, prioritization,

referral and match process. CES has written standards that specify this process. The street outreach organizations have also adopted standardized policy and procedures regarding housing first and have positive outcomes indicating their commitment to the HUD policy. The HMIS Data Quality and the Planning and Performance Committees also regularly evaluate projects to ensure commitment to using Housing First through monthly data tracking.

1C-9b.	Housing First–Veterans.	
	Not Scored–For Information Only	

Does your CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach?	Yes
---	-----

1C-10.	Street Outreach–Scope.	
	NOFO Section VII.B.1.j.	

Describe in the field below:	
1.	your CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

(limit 2,000 characters)

1. The CoC developed a “Street Outreach Written Standards” document which provides guidance to all agencies within the CoC when interacting with people experiencing unsheltered homelessness and to establish professional standards of conduct for those interactions. A Street Outreach Committee was established to provide monthly communication on each agency’s outreach efforts, ensuring the agencies that conduct outreach cover the CoC area. Outreach agencies are encouraged to include at least one bi-lingual person on each team in the rural areas where the population is overwhelmingly Hispanic.
2. In order to reach 100% of the CoC geographic area, there are two regions for outreach. They are: metro Bakersfield and rural Kern County. Two agencies work together to provide rural outreach on a daily basis, splitting their efforts between west and east Kern County. Both agencies communicate their contacts on a daily basis. One agency within the CoC targets daily outreach in metro Bakersfield, where 90% of our unsheltered homeless have been identified. Outreach efforts are then discussed during monthly meetings, identifying the types of services our homeless persons request. Populations discussed are primarily individuals, couples and veterans.
3. Street Outreach is conducted Monday – Friday and at least one team providing outreach on every Saturday and Sunday ensuring outreach is provided seven days a week.
4. Shelter resistant persons are still engaged through informal introductions with the street outreach team, discusses needs the individual may have, and provide items such as food, water, hygiene, clothing and blankets. Outreach re-engages weekly, continuing to offer support in order to build trust. The CoC has partnered with Kern County Behavioral Health and Recovery Services (BHRS)

so that individuals can be referred to the ROEM (Relational Outreach and Engagement Model) Team. Community resource guides are available in multiple languages.

1C-11.	Criminalization of Homelessness.	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to prevent the criminalization of homelessness in your CoC's geographic area:

1.	Engaged/educated local policymakers	Yes
2.	Engaged/educated law enforcement	Yes
3.	Engaged/educated local business leaders	Yes
4.	Implemented communitywide plans	Yes
5.	Other:(limit 500 characters)	

1C-12.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC).	
	NOFO Section VII.B.1.i.	

	2020	2021
Enter the total number of RRH beds available to serve all populations as reported in the HIC—only enter bed data for projects that have an inventory type of “Current.”	602	489

1C-13.	Mainstream Benefits and Other Assistance–Healthcare–Enrollment/Effective Utilization.	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC assists persons experiencing homelessness with enrolling in health insurance and effectively using Medicaid and other benefits.

	Type of Health Care	Assist with Enrollment?	Assist with Utilization of Benefits?
1.	Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
2.	Private Insurers	Yes	Yes
3.	Nonprofit, Philanthropic	Yes	Yes
4.	Other (limit 150 characters)		

1C-13a.	Mainstream Benefits and Other Assistance–Information and Training.	
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NOFO Section VII.B.1.m

Describe in the field below how your CoC provides information and training to CoC Program-funded projects by:

- | | |
|----|--|
| 1. | systemically providing up to date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area; |
| 2. | communicating information about available mainstream resources and other assistance and how often your CoC communicates this information; |
| 3. | working with projects to collaborate with healthcare organizations to assist program participants with enrolling in health insurance; and |
| 4. | providing assistance with the effective use of Medicaid and other benefits. |

(limit 2,000 characters)

1. Through the SOAR Committee, the CoC has been providing up to date information regarding SSI and SSDI. During monthly meetings topics include challenges with the local SSA offices and potential solutions to current issues. They also discuss available resources for providers assisting individuals with applications for SSI benefits. Training is provided by subject matter experts in multiple CoC committees.
2. Current information is also shared to distribution lists, social media and the CoC website.
3. The CoC is part of a national healthcare and homelessness initiative to comprehensively evaluate access to healthcare. The CoC has also helped develop new Whole Person Care sites within navigation centers and rural communities.
4. As a member of the CoC, Department of Human Services provides regular updates and information regarding the availability of homeless assistance programs during regular ongoing meetings. Care managers are trained to enroll clients in Medicaid and other benefits.

1C-14.	Centralized or Coordinated Entry System–Assessment Tool. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC's coordinated entry system:

- | | |
|----|--|
| 1. | covers 100 percent of your CoC's geographic area; |
| 2. | reaches people who are least likely to apply for homeless assistance in the absence of special outreach; |
| 3. | prioritizes people most in need of assistance; and |
| 4. | ensures people most in need of assistance receive assistance in a timely manner. |

(limit 2,000 characters)

1. Full coverage is established throughout the entire geographical area of the BKRHC. Approved for the CES are; street outreach, homeless shelters, crisis programs, crisis response, supportive services only programs and youth service providers.
2. Our CES program has integrated the program within its countywide 2-1-1 information-referral service. CAPK's 2-1-1 Kern has over 25 years of experience in providing an integrated information and referral service that links county residents to health and human services. The program is the only comprehensive, live-answer, 24/7 Information and Referral program in the County. The 2-1-1 Call Center provides the following 24/7 Information and Referral services: call handling, bi-directional texting, and Live Chat, including

“push text” notifications to inform community members of COVID-19 guidance.

3. Prioritization is based on a specific and definable set of criteria that are documented, made publicly available, and applied consistently throughout the BKRHC geographical area for all populations. CES prioritizes individuals quickly, without preconditions or service participation requirements. The prioritization standards established by the Housing Committee and approved by the Governing Board, ensure individuals who are homeless with the longest history of homelessness and greatest service needs receive priority for any type of housing and homeless assistance available within the BKRHC including Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), and other interventions. All CoC funded PSH beds(vouchers) are prioritized in accordance with HUD notice CPD16-11.

4. Case conferences for individuals coming up on 60 days are held during the weekly referral (match) call. These individuals are discussed and referred to different resources if needed. CoC maintains and manages the prioritization list, so individuals wait no longer than 60 days for a referral (match) to housing or services.

1C-15.	Promoting Racial Equity in Homelessness–Assessing Racial Disparities.	
	NOFO Section VII.B.1.o.	

Did your CoC conduct an assessment of whether disparities in the provision or outcome of homeless assistance exists within the last 3 years?	Yes
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1C-15a.	Racial Disparities Assessment Results.	
	NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the findings from your CoC’s most recent racial disparities assessment.

1.	People of different races or ethnicities are more likely to receive homeless assistance.	Yes
2.	People of different races or ethnicities are less likely to receive homeless assistance.	No
3.	People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	No
4.	People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	Yes
5.	There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	No
6.	The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	Yes

1C-15b.	Strategies to Address Racial Disparities.	
	NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	No
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1C-15c.	Promoting Racial Equity in Homelessness Beyond Areas Identified in Racial Disparity Assessment.	
	NOFO Section VII.B.1.o.	

Describe in the field below the steps your CoC and homeless providers have taken to improve racial equity in the provision and outcomes of assistance beyond just those areas identified in the racial disparity assessment.

(limit 2,000 characters)

The CoC added the DEI Committee to the public calendar on the Bakersfield-Kern Regional Homeless Collaborative's website for people to attend. Homeless service providers are encouraged to attend the DEI Committee's monthly meetings to receive resources, education, and networking opportunities that are specific to diversity, equity, and inclusion. Organizations within the CoC are encouraged to partner with the DEI Committee for one-on-one assistance with understanding diversity, assistance with updating documents through an equity lens, obtaining diverse resources, and networking with partner organizations in Kern County.

The DEI Committee, as part of its monthly meetings, holds a separate session to discuss DEI-relevant topics to foster continuous dialogue between service providers, stakeholders, and other interested parties. These sessions serve as educational opportunities for attendees and continuing education for individuals already versed in the area of diversity, equity, and inclusion.

1C-16.	Persons with Lived Experience–Active CoC Participation.	
	NOFO Section VII.B.1.p.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	10	10
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	16	11
3.	Participate on CoC committees, subcommittees, or workgroups.	16	11
4.	Included in the decisionmaking processes related to addressing homelessness.	11	10
5.	Included in the development or revision of your CoC’s local competition rating factors.	2	2

1C-17.	Promoting Volunteerism and Community Service.	
	NOFO Section VII.B.1.r.	

Select yes or no in the chart below to indicate steps your CoC has taken to promote and support community engagement among people experiencing homelessness in the CoC’s geographic area:

1.	The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	Yes
2.	The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery, data entry).	Yes
3.	The CoC works with organizations to create volunteer opportunities for program participants.	Yes
4.	The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	Yes
5.	Provider organizations within the CoC have incentives for employment and/or volunteerism.	Yes
6.	Other:(limit 500 characters)	

1D. Addressing COVID-19 in the CoC's Geographic Area

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1D-1.	Safety Protocols Implemented to Address Immediate Needs of People Experiencing Unsheltered, Congregate Emergency Shelter, Transitional Housing Homelessness.	
	NOFO Section VII.B.1.q.	
	Describe in the field below protocols your CoC implemented during the COVID-19 pandemic to address immediate safety needs for individuals and families living in:	
1.	unsheltered situations;	
2.	congregate emergency shelters; and	
3.	transitional housing.	

(limit 2,000 characters)

1. The CoC worked with the Emergency Operations Center and Kern County Department of Public Health to address the immediate needs of those experiencing homelessness. The CoC focused on preventing and managing the spread of disease by communicating the need for access to clean water, hand washing stations and restrooms to the City of Bakersfield and County of Kern. The CoC also coordinated with health and behavioral health partners to provide onsite vaccinations, street medicine, and telehealth services. The CoC coordinated the distribution of PPE, hand sanitizer, food, shower services and educational materials to unsheltered individuals through trusted messengers and established safety protocols for outreach workers. Outreach organizations ensured data entry into Covid modules in HMIS and assessment for integrating equity. The CoC funded vaccine ambassadors and transportation to vaccine clinics. A by-name list for those at high risk was developed and a non-congregate sheltering program was implemented. CES prioritized high risk individuals.
2. Safety protocols for intake, sheltering and isolation were immediately implemented within congregate emergency shelters with funding and coordination from the CoC. Intake screenings were conducted with immediate follow-up for testing and isolation. Non-congregate isolation was established for those recovering from COVID-19, pending testing results or isolating due to exposure with onsite clinical care and discharge planning with a focus on permanent housing solutions. The CoC coordinated so that all four congregate shelters held vaccine clinics on site the first day the tier opened and regularly scheduled thereafter.
3. Following CDC guidance, social distancing, masking, handwashing and

other protocols were immediately implemented with funding and coordination from the CoC. Intake screenings were conducted with immediate follow-up for testing and isolation. Non-congregate isolation units were established for those recovering from COVID-19.

1D-2.	Improving Readiness for Future Public Health Emergencies.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC improved readiness for future public health emergencies.

(limit 2,000 characters)

The CoC is familiarized with the Kern County Emergency Operations Center planning and logistics process where resources can be leveraged and the needs of those experiencing homelessness can be voiced. The CoC now has distribution lists across community stakeholders and a number of new partners, particularly in the public health and clinical care areas, to address stakeholder communication. The CoC also has standing partnership agreements with the City of Bakersfield and County of Kern so that resources can be deployed quickly and equitably across the region. Partnerships across CoC members, healthcare providers and public health have expanded and strengthened allowing the ability to launch a response and programs much more quickly. The CES procedures already include the ability to make adjustments for a natural disaster or emergency into the prioritization process when the need arises. The CoC has worked with partners to ensure existing inventory of emergency supplies are available for future emergencies. The CoC and partners have developed intake, sheltering and isolation protocols for communicable disease response.

1D-3.	CoC Coordination to Distribute ESG Cares Act (ESG-CV) Funds.	
	NOFO Section VII.B.1.q	

Describe in the field below how your CoC coordinated with ESG-CV recipients to distribute funds to address:

1.	safety measures;
2.	housing assistance;
3.	eviction prevention;
4.	healthcare supplies; and
5.	sanitary supplies.

(limit 2,000 characters)

ESG-CV recipients are CoC members and hold leadership positions on the Executive Board. ESG-CV recipients collaborated at all levels with the CoC to strategically focus funding across ESG-CV and other sources, on a needs analysis and project planning. The CoC provided direct feedback and a letter representing priority areas for funding. Priorities for funding included addressing the immediate needs of those recovering from COVID-19, providing non-congregate isolation for those at high risk of COVID-19, ensuring essential services of street outreach and congregate shelters were equipped with safety

measures, sanitary supplies and healthcare supplies, prevent the spread of infection, and prevent homelessness.

1D-4.	CoC Coordination with Mainstream Health.	
	NOFO Section VII.B.1.q.	
	Describe in the field below how your CoC coordinated with mainstream health (e.g., local and state health agencies, hospitals) during the COVID-19 pandemic to:	
	1. decrease the spread of COVID-19; and	
	2. ensure safety measures were implemented (e.g., social distancing, hand washing/sanitizing, masks).	

(limit 2,000 characters)

Throughout the pandemic the CoC has coordinated with Kern County Public Health and mainstream health partners at all levels, frequently on a daily if not weekly basis. The CoC hosted weekly calls to discuss the impacts of COVID-19, follow CDC guidelines and address needs. All area hospitals and regional clinics were active and regular participants in those calls, lending their expertise and coming to homeless service provider aid as needs became clear. Several health providers came to sites to consult regarding safety protocols. In many cases, mainstream health was an active programmatic participant, provided updates, and funded programs to mitigate the impacts of COVID-19. At various times, all area hospitals were working with the CoC and homeless service providers to assist those recovering from COVID-19, providing non-congregate isolation for those at high risk, deploying vaccinations and ongoing infection control measures. One local hospital was the operator for temporary isolation units. Other hospitals and a regional clinic provided onsite vaccination clinics including to rural encampments. Several made monetary and in kind donations to fund PPE and hand sanitizers.

1D-5.	Communicating Information to Homeless Service Providers.	
	NOFO Section VII.B.1.q.	
	Describe in the field below how your CoC communicated information to homeless service providers during the COVID-19 pandemic on:	
	1. safety measures;	
	2. changing local restrictions; and	
	3. vaccine implementation.	

(limit 2,000 characters)

The CoC Executive Director was stationed at the Emergency Operations Center which allowed the CoC to access timely information regarding safety measures, changing local restrictions and vaccine implementation guidelines from the state. Offered weekly, COVID-19 update meeting was hosted by the CoC with all CoC membership, community based organizations, city and county staff, staff from public health, the healthcare community and representatives from local elected offices. These calls and written updates addressed those who were positive, those at risk, ensuring essential services were functioning, mitigating spread of the disease, and preventing homelessness. This format became very effective, as it allowed immediate concerns to be addressed quickly and leveraging of community resources for long term planning including

sourcing PPE and sharing the wellness checklist used at intake, for example. During surges, conversations focused on how many clients and staff were positive and needing isolation. When a vaccine became available, the homeless service and healthcare providers were able to coordinate with the CoC so that vaccine clinics were ready for launch the first day the tier opened at all congregate shelter locations and for unsheltered individuals. The CoC also follows the Brown Act and a COVID update was provided as a regular agenda item at the Executive Board, Governing Board, CES Committee, Planning and Performance Committee and others. As guidance regarding safety measures, changing local restrictions and vaccine implementation became available, that information would be distributed to committees, the CoC membership and on the CoC website as well.

1D-6.	Identifying Eligible Persons Experiencing Homelessness for COVID-19 Vaccination.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC identified eligible individuals and families experiencing homelessness for COVID-19 vaccination based on local protocol.

(limit 2,000 characters)

In California, the CoC worked under a tiered system anticipating that those who were unsheltered would become eligible at an unknown point in the future. The CoC made plans in coordination with Public Health and local healthcare providers to make vaccines available at all congregate shelter locations, many of whom also provided walk-up meal services, recognizing that individuals would likely seek vaccines from locations already trusted and known to them. Vaccine clinics were also planned for primary rural communities. Street outreach and community based organizations known to be trusted messengers were also supported to act as vaccine ambassadors and transport clients to vaccine hubs. On the first day the tier opened, all congregate shelters hosted vaccination clients for clients at the shelter and for walk-up access. Street medicine teams also provided vaccination clinics the first week the tier opened and continued regularly.

1D-7.	Addressing Possible Increases in Domestic Violence.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC addressed possible increases in domestic violence calls for assistance due to requirements to stay at home, increased unemployment, etc. during the COVID-19 pandemic.

(limit 2,000 characters)

During the COVID stay-at-home Order, local DV centers continued services on a remote basis. CARES funding support enabled staff to purchase the equipment needed to work from home such as printers, laptops or computers, internet services, log-in capability to access client files and forms residing on their at-office desktops/computers, and office supplies, etc. Remote Telehealth counseling and staff meetings were conducted via Zoom and GoPro cameras

were provide all staff. Local agency remained open with limited staff; a Receptionist to answer phones and refer callers to remote staff for over-the phone/Zoom services and assist walk-in clients in need of emergency assistance; 1 Therapist for crisis intervention, and 1 Case Manager to serve those in need of emergency shelter.

Both the Women’s Center High Desert and the Alliance Against Family Violence provided weekly updates regarding the possible increases in domestic violence calls for assistance during the COVID-19 pandemic. Calls coming into the CES system through 211 were also monitored for increases in domestic violence. Wanting to address possible increases, the CoC and County of Kern provided funding for emergency shelter, hotels and rapid rehousing and continue to monitor and track for increases with both organizations whose primary mission is to focus on domestic violence.

1D-8.	Adjusting Centralized or Coordinated Entry System.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC adjusted its coordinated entry system to account for rapid changes related to the onset and continuation of the COVID-19 pandemic.

(limit 2,000 characters)

The CoC adjusted its coordinated entry system by creating a COVID High Risk By Name List. CES Prioritization list was adjusted for priority match to vouchers for those who were either recovering from COVID or at high risk. A COVID VI-SPDAT was implemented. HMIS modules were also created to track those in isolation or quarantine.

1E. Project Capacity, Review, and Ranking–Local Competition

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1E-1.	Announcement of 30-Day Local Competition Deadline–Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.a. and 2.g.	

1.	Enter the date your CoC published the 30-day submission deadline for project applications for your CoC's local competition.	09/09/2021
2.	Enter the date your CoC publicly posted its local scoring and rating criteria, including point values, in advance of the local review and ranking process.	09/17/2021

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. You Must Upload an Attachment to the 4B. Attachments Screen. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria listed below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Used data from a comparable database to score projects submitted by victim service providers.	Yes
5.	Used objective criteria to evaluate how projects submitted by victim service providers improved safety for the population they serve.	Yes
6.	Used a specific method for evaluating projects based on the CoC's analysis of rapid returns to permanent housing.	Yes

1E-2a.	Project Review and Ranking Process–Addressing Severity of Needs and Vulnerabilities.	
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NOFO Section VII.B.2.d.

Describe in the field below how your CoC reviewed, scored, and selected projects based on:
--

- | | |
|----|--|
| 1. | the specific severity of needs and vulnerabilities your CoC considered when ranking and selecting projects; and |
| 2. | considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area. |

(limit 2,000 characters)

The CoC manages six by name lists including Chronic Homeless, Families, Youth, Elderly/Covid High Risk, those with behavioral health and substance use needing intensive services, and Veterans. The CoC has reached functional zero for Chronic Homeless and continues to prioritize those with the highest assessed vulnerability across the by name lists and unaccompanied adults who otherwise do not fit into a unique subpopulation. PSH continues to be the highest level of need as half of unaccompanied adults, when assessed, are eligible for PSH and approximately a third of families would be eligible for PSH.

There are three projects that focus on hardest to serve populations including a PSH Homeless Most Vulnerable (HMV) project, a PSH HIV project and a TH Domestic Violence Project. The CoC created a Domestic Violence Ranking Packet Addendum, which allows additional points since they historically have difficulty with points in the Length of Stay section. We took guidance from all DV projects in our community to come up with measures that would allow them to rank comparative to other agencies in that project type. Similarly the HMV project and HIV projects receive full points in measures that they are not able to obtain due to their project type. The ranking panel is allowed to take into consideration these factors when they present their ranking recommendations to Planning & Performance. This will also be taken into consideration when the final recommendation and vote is taken by the Governing Board.

1E-3.	Promoting Racial Equity in the Local Review and Ranking Process.	
	NOFO Section VII.B.2.e.	

Describe in the field below how your CoC:

- | | |
|----|--|
| 1. | obtained input and included persons of different races, particularly those over-represented in the local homelessness population, when determining the rating factors used to review project applications; |
| 2. | included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process; |
| 3. | rated and ranked projects based on the degree to which their program participants mirror the homeless population demographics (e.g., considers how a project promotes racial equity where individuals and families of different races are over-represented). |

(limit 2,000 characters)

- 1- Review of the rating factors used to review project applications consisted of an open forum to discuss existing and new additions to the ranking packets, which included the addition of racial equity questions.. Input was afforded to any participant in attendance during the meeting and included individuals from different races, particularly representatives from our most over-represented populations within our homeless system.
- 2-

There were 5 CoC ranking panel members & 2 alternates this year. Ranking panel members were intentionally recruited to rank if they have lived experience of homelessness, work with and/or are members of BIPOC subpopulations, and have knowledge of the CoC. Of the 5 ranking panel members & 2 alternates, 2 are strong advocates in the BIPOC community; they are also members of the BIPOC community. Out of the 5 panel members, 1 has lived experience of homelessness. All ranking panel members have worked with underrepresented homeless subpopulations in Kern, including BIPOC.

3
 All new and renewal projects had all-HUD suggested equity questions incorporated into their ranking packets this year. Each project had to provide narrative answers, which they were scored on, for all 7 equity questions. These questions required those applying or renewing for funds to describe how involved underrepresented subpopulations are in their leadership, governance and policies. These questions also required applicants to describe their processes for reviewing biases within internal policies & procedures and review their data outcomes with an equity lens.

1E-4.	Reallocation—Reviewing Performance of Existing Projects. We use the response to this question as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criterion below.	
	NOFO Section VII.B.2.f.	

Describe in the field below:

1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any projects through this process during your local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year;
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable; and
5.	how your CoC communicated the reallocation process to project applicants.

(limit 2,000 characters)

- 1.The CoC has an Independent Review Panel, that looks at several criteria for reallocation for renewal projects: Outstanding obligation(s) to HUD that is in arrears for which a payment schedule has not been agreed upon; HUD monitoring audit finding(s) for which a response is overdue or unsatisfactory; history of inadequate financial management accounting practices; evidence of untimely expenditures on prior award, or have a history of failing to expend funds within statutorily established timeframes; history of other major capacity issues that have significantly impacted the operation of the project and its performance; history of serving ineligible persons or expending funds on ineligible costs; HMIS data quality for the operating year and impact on system performance. It is expected that programs will have no greater than 10% of missing values for any of the universal data elements. Programs can correct incomplete data to improve their percentages. Data quality outcomes are collected via Quarterly Performance Reports and APRs generated for each project.
- 2.The CoC identified two projects for reallocation, one which was a low priority/less needed project and another that was low performing.
- 3.The Independent Review Panel and Planning and Performance Committees recommended that the CoC reallocate a low performing SSO project

(\$117,643), one low performing PSH (\$386,810) that chose not to be renewed after the ranking process and slightly reduced (\$4,000) a high performing project that has other funding available to new or expansion PSH projects. Total amount of reallocation was \$508,453.

4.NA.

5.A copy of the Reallocation Policy is posted on the CoC website, and discussions are agendaized during the Governing Board meeting. The Independent Review Panel sent out written correspondence to all renewal projects asking whether they would be willing to reallocate any funding back to the CoC. This notification was sent on 9/9/21.

1E-4a.	Reallocation Between FY 2016 and FY 2021. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criterion below.	
	NOFO Section VII.B.2.f.	

Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2016 and FY 2021?	No
--	----

1E-5.	Projects Rejected/Reduced–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen if You Select Yes.	
	NOFO Section VII.B.2.g.	

1.	Did your CoC reject or reduce any project application(s)?	Yes
2.	If you selected yes, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps.	09/29/2021

1E-5a.	Projects Accepted–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.g.	

Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps.	10/27/2021
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1E-6.	Web Posting of CoC-Approved Consolidated Application. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.g.	

Enter the date your CoC's Consolidated Application was posted on the CoC's website or affiliate's website—which included: 1. the CoC Application; 2. Priority Listings; and 3. all projects accepted, ranked where required, or rejected.	11/10/2021
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2A. Homeless Management Information System (HMIS) Implementation

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
 - FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
 - 24 CFR part 578

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

Enter the name of the HMIS Vendor your CoC is currently using.	Clarity
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

Select from dropdown menu your CoC’s HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section VII.B.3.a.	

Enter the date your CoC submitted its 2021 HIC data into HDX.	05/14/2021
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2A-4.	HMIS Implementation—Comparable Database for DV.	
	NOFO Section VII.B.3.b.	

Describe in the field below actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC:

- | | |
|----|---|
| 1. | have a comparable database that collects the same data elements required in the HUD-published 2020 HMIS Data Standards; and |
| 2. | submit de-identified aggregated system performance measures data for each project in the comparable database to your CoC and HMIS lead. |

(limit 2,000 characters)

DV providers are using their own internal database that they use for data collection.
DV providers are also adding data for all beds into HMIS using de identifiers. Client real name is not entered in HMIS. This is why we entered zero for bed coverage rate percentage for comparable database.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2021 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2021 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	664	54	634	103.93%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	216	66	177	118.00%
4. Rapid Re-Housing (RRH) beds	489	4	452	93.20%
5. Permanent Supportive Housing	2,583	0	2,318	89.74%
6. Other Permanent Housing (OPH)	10	0	11	110.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section VII.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

- | | |
|----|--|
| 1. | steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and |
| 2. | how your CoC will implement the steps described to increase bed coverage to at least 85 percent. |

(limit 2,000 characters)

NA

2A-5b.	Bed Coverage Rate in Comparable Databases.	
	NOFO Section VII.B.3.c.	

Enter the percentage of beds covered in comparable databases in your CoC’s geographic area.	0.00%
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2A-5b.1.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Question 2A-5b.	
	NOFO Section VII.B.3.c.	

If the bed coverage rate entered in question 2A-5b. is 84.99 percent or less, describe in the field below:

- | | |
|----|--|
| 1. | steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent; and |
| 2. | how your CoC will implement the steps described to increase bed coverage to at least 85 percent. |

(limit 2,000 characters)

DV providers are using their own internal database that they use for data collection.

DV providers are also adding data for all beds into HMIS using de identifiers. Client real name is not entered in HMIS. This is why we entered zero for bed coverage rate percentage for comparable database in 2A-5b.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by January 15, 2021, 8 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

2B-1.	Sheltered and Unsheltered PIT Count—Commitment for Calendar Year 2022	
	NOFO Section VII.B.4.b.	

Does your CoC commit to conducting a sheltered and unsheltered PIT count in Calendar Year 2022?	Yes
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2B-2.	Unsheltered Youth PIT Count—Commitment for Calendar Year 2022.	
	NOFO Section VII.B.4.b.	

Does your CoC commit to implementing an unsheltered youth PIT count in Calendar Year 2022 that includes consultation and participation from youth serving organizations and youth with lived experience?	Yes
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2C. System Performance

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

2C-1.	Reduction in the Number of First Time Homeless—Risk Factors.	
	NOFO Section VII.B.5.b.	

Describe in the field below:	
1.	how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;
2.	how your CoC addresses individuals and families at risk of becoming homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.

(limit 2,000 characters)

1. Persons thought to be at risk of experiencing homelessness are screened with a Quick Referral Tool (QRT) and referred to the CoC CES from numerous agency "access points" countywide. The CoC assesses at-risk persons using the Single Adult and Family versions of the Prevention/Re-Housing Vulnerability Index -Service Prioritization Decision Assistance Tool (PR-VI-SPDAT). The PR-VI-SPDAT is an evidence-based triage tool that evaluates, prioritizes and recommends services for at-risk persons based on a number of factors: household size and composition, safety in current location, legal problems, prior homelessness, frequent moves, threat of eviction, debt, financial resources, overcrowding, medical issues, substance abuse, mental or other disabilities, and other issues making it hard to remain in housing.
2. Following the VI-SPDAT assessment, CES places persons at risk of experiencing homelessness on a service priority list, from which they are connected to the Bakersfield Homeless Center (BHC) for ESG-funded prevention services including housing stabilization or relocation and short and/or medium-term rental assistance to prevent them from losing their housing. Homeless prevention services may include housing stability case management, housing search and placement, landlord-tenant mediation, tenant legal services, and credit repair. Financial assistance may include up to 6 months of rental assistance, rental arrears, utility payments, security and utility deposits, and moving costs. Supportive service linkages may include employment services, income benefits, health care, mental health and/or substance abuse treatment, and transportation.
3. The BKRHC and CES Administrator are responsible for implementing the strategy for reducing the number of individuals and families experiencing

homelessness for the first time, working in concert with the Homeless Prevention and Discharge Committees.

2C-2.	Length of Time Homeless–Strategy to Reduce.	
	NOFO Section VII.B.5.c.	
	Describe in the field below:	
1.	your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,000 characters)

1. Our CoC utilizes by-name-lists to track the length of time homeless by subpopulation. This shows if we are having more significant challenges housing one population over another and allows us to strategize targeted housing efforts around this data. Coupled with the by-name-list data, we utilize weekly case conferencing for homeless individuals with the longest LOH. During case conferencing, we identify our barriers to housing the individual, what our next steps are for the person, and by when we think we will get them housed. This targeted effort has helped us reduce LOH as demonstrated in our monthly BNL reports.

2. CES prioritizes individuals quickly, without preconditions or service participation requirements. The prioritization standards established by the Housing Committee and approved by the Governing Board, ensure individuals who are homeless with the longest history of homelessness and greatest service needs receive priority for any type of housing and homeless assistance available within the BKRHC including Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), and other interventions. All CoC funded PSH beds(vouchers) are prioritized in accordance with HUD notice CPD16-11. CoC partner agencies confer weekly through case conferencing to discuss individuals and families as they are matched to appropriate housing resources from the housing priority list. Partner agencies then coordinate efforts to move rapidly and take advantage of the matched housing resource, resulting in permanent housing placement.

3. The Chair of the CoC Planning & Performance Committee is responsible for overseeing the CoC's strategy to reduce LOT homeless. Quarterly reviews provide the opportunity for supportive coaching for agencies that are not able to meet the required system performance measure.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing.	
	NOFO Section VII.B.5.d.	
	Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:	
1.	emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and	
2.	permanent housing projects retain their permanent housing or exit to permanent housing destinations.	

(limit 2,000 characters)

1. CoC strategies to increase the rate at which individuals and persons in families exit from ES, TH, and RRH to PH destinations include: The PHA spearheads efforts to increase the supply of affordable PH units working with the Kern County Affordable Housing Coalition, which consists of affordable housing developers and city/county planners. Funding to create new PH units was secured from the state NPLH and CESH and City/County HEAP and HHAP programs. Access to existing PH units is facilitated through landlord liaison and incentives, housing navigators, and an annual Landlord’s Summit on Homelessness. The PHA’s state funded risk mitigation guarantees landlords reimbursement if damaged. Weekly case conferencing using a Prioritized Housing List ensures timely PH placements targeting the most vulnerable, needy homeless individuals and families.
2. Our CoC has successfully assisted families in retaining their permanent housing or exiting to other permanent housing through intensive case management services that are tailored to each person’s unique needs. The case manager uses motivational interviewing techniques to create an individualized housing stability plan with the family and assists them in reaching their goals. The case manager immediately focuses on ensuring that the families basic needs are met, food, water, hygiene items, household items. Then through critical time intervention methods, the case manager assists the family in identifying critical goals to work on first, such as sobriety, mental health access, and medical access. They then begin focusing on longer term goals such as family reunification or employment. As the families goals are achieved and they become more stable, the intensity of services declines. If at any time the families progress in their plan declines or they become unstable, case management services will re-intensify. This method of case management intervention that focuses on an individualized plan has proven successful.

2C-4.	Returns to Homelessness–CoC’s Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	

Describe in the field below:

1.	how your CoC identifies individuals and families who return to homelessness;
2.	your CoC’s strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,000 characters)

1. CoC service providers identify recidivism at intake by pulling universal data from HMIS on all persons entering HMIS to determine which individuals had a previous exit to permanent housing. In addition, a cross-analysis of names pulled from HMIS and the CoC’s At-Risk prioritization list from the Coordinated Entry System is conducted. The data is analyzed to understand common factors and determinants of recidivism. Earlier this year the Committee began reviewing monthly system performance measure reports to identify individuals who have recently returned to homelessness using data from SPM Measure 2.
2. The CoC’s revised 10-year Plan to End Homelessness by 2028 outlines strategies to reduce returns to homelessness. Objective #2 under the revised plan is to prevent homelessness and repeated homelessness whenever possible. Goal #1 of the objective specifically addresses plans to reduce the

number of people who return to homelessness after having been placed in permanent housing. Strategies and actions steps include providing aftercare, monitoring, and case management for 3 years after placement or longer if needed; education on how to access the CES; and a focus on increased self sufficiency. Further, the Homeless Prevention and Discharge Planning Committee of the CoC is exploring various strategies to reduce recidivism. 3. The Homeless Prevention and Discharge Planning Committee of the CoC is responsible for overseeing these strategies. Representatives from the Mission at Kern County and the County Department of Veteran Services co-chair this committee.

2C-5.	Increasing Employment Cash Income-Strategy.	
	NOFO Section VII.B.5.f.	

Describe in the field below:	
1.	your CoC's strategy to increase employment income;
2.	how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,000 characters)

1. A way to increase employment income is to create additional joint bridge employment programs to provide job training skills and temporary employment. Through its job placement program the Bakersfield Homeless Center (BHC) advocates for homeless, formerly homeless and those at risk of homelessness obtain employment through City, County and corporate job contracts. The program provides "hard to hire" adults with living wage jobs while they develop the skills, resume and contacts for long-term employment. Job placement outreach is conducted through the KCNC DC (resource center for homeless youth), Garden Pathways (formerly incarcerated), and CoC members. Organizations provide clients with information about job opportunities, computer/printer use, job search assistance, a mailing address/phone number, and clothes for interviews, bus passes, and payment of fees for certifications required. America's Job Center (AJC) and the California Department of Rehabilitation (DOR) provide a continuum of employment and vocational training services.
2. The Department of Human Services CalWORKS program helps homeless persons prepare for and access employment. Job fairs are held and local employers notify agencies of job opportunities. CoC members work with employment organizations to increase client cash income. AJC shares information about job fairs and employment opportunities with private employers, staffing agencies promote employment opportunities, DOR provides employment services for disabled individuals and provide paid work experience programs and ETR provides free apprenticeship programs. Free vocational training is available through WESTEC, Bakersfield College, Job Corps, and Bakersfield Adult School. Greater Bakersfield Legal Assistance eliminates barriers to employment including outstanding fines, citations and warrants through Homeless Court.
3. BKRHC oversees the CoC's strategy to increase employment income.

2C-5a.	Increasing Employment Cash Income–Workforce Development–Education–Training.	
NOFO Section VII.B.5.f.		
Describe in the field below how your CoC:		
1.	promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and	
2.	is working with public and private organizations to provide meaningful education and training, on-the-job training, internships, and employment opportunities for program participants.	

(limit 2,000 characters)

1. A key CoC strategy to increase employment income for homeless persons, included in its updated 10-Year Plan to End Homelessness, is to “Create additional joint bridge employment programs to provide job training skills and temporary employment.” CityServe, Bakersfield College and homeless service providers have launched Project HireUp which are skills building and scaffolded certificate programs for HVAC, welding, accounting, culinary and other career areas. Participants have guaranteed employment upon completion. All four congregate shelters offer workforce development support and the CoC continues to promote partnerships and access. The CoC continues to advocate with the City of Bakersfield, County, and private businesses to utilize homeless people in an ongoing job placement program the purpose of which is to provide adults experiencing homelessness with a livable wage while they develop the job skills, resume, and contacts needed to obtain long-term employment.

2. A partnership with the County of Kern, CityServe and Bakersfield College has resulted in the launch of an educational hub focused on those experiencing homelessness.

In addition to BHC who has multiple contracts to support their jobs programs, several other CoC members help persons who are experiencing homelessness prepare for and access employment, including the County Department of Human Services (DHS) CalWORKS program. The Dream Center provides mentoring, job preparation, and referral services for former foster youth who are experiencing or at risk of experiencing homelessness.

2C-5b.	Increasing Non-employment Cash Income.	
NOFO Section VII.B.5.f.		
Describe in the field below:		
1.	your CoC’s strategy to increase non-employment cash income;	
2.	your CoC’s strategy to increase access to non-employment cash sources; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase non-employment cash income.	

(limit 2,000 characters)

1. A major objective of Kern County’s Plan to End Homelessness by 2028 is to “improve the economic security, health, and stability of homeless and at-risk people.” A goal of this objective is to “enhance benefits counseling skills of BKRHC member and partner agency case managers.” To enhance these skills, the CoC SOAR Committee meets monthly to help increase access to SSI/SSDI benefits. GBLA conducts these trainings, which are typically attended by between 20 and 25 CoC member and partner agency employees.

2. Many CoC member or partner agencies are mainstream benefit

administrators for benefits such as General Assistance, Food Stamps, TANF, and WIC. These agencies keep abreast of changes to these benefits and share information with CoC members. Consequently, virtually all CoC agency supervisors and case managers, including CES employees, are knowledgeable of and able to help eligible individuals and families experiencing homelessness access the appropriate non-employment cash income sources. Homeless youth can receive assistance with Food Stamps, TANF, and GEneral Assistance at the KCNC DC.

3. In partnership with DHS, the BKRHC is the lead agency responsible for overseeing the CoC's strategy to increase non-employment cash income. DHS provides Welfare to Work employment services to individuals who receive cash assistance. DHS holds several Job Fests throughout communities in the county to assist in providing job search and open jobs to job seekers within the County. DHS also administers the HDAP program working with local organizations to individuals in need of disability benefit application assistance and advocacy to individuals likely eligible for disability benefits and who are experiencing or who are at risk of homelessness.

3A. Coordination with Housing and Healthcare Bonus Points

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

3A-1.	New PH-PSH/PH-RRH Project—Leveraging Housing Resources.	
	NOFO Section VII.B.6.a.	

Is your CoC applying for a new PSH or RRH project(s) that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
---	-----

3A-1a.	New PH-PSH/PH-RRH Project—Leveraging Housing Commitment. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.6.a.	

Select yes or no in the chart below to indicate the organization(s) that provided the subsidies or subsidized housing units for the proposed new PH-PSH or PH-RRH project(s).

1.	Private organizations	No
2.	State or local government	No
3.	Public Housing Agencies, including use of a set aside or limited preference	Yes
4.	Faith-based organizations	No
5.	Federal programs other than the CoC or ESG Programs	No

3A-2.	New PSH/RRH Project—Leveraging Healthcare Resources.	
	NOFO Section VII.B.6.b.	

Is your CoC applying for a new PSH or RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	-----

3A-2a.	Formal Written Agreements–Value of Commitment–Project Restrictions. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.6.b.	

1.	Did your CoC obtain a formal written agreement that includes: (a) the project name; (b) value of the commitment; and (c) specific dates that healthcare resources will be provided (e.g., 1-year, term of grant, etc.)?	Yes
2.	Is project eligibility for program participants in the new PH-PSH or PH-RRH project based on CoC Program fair housing requirements and not restricted by the health care service provider?	Yes

3A-3.	Leveraging Housing Resources–Leveraging Healthcare Resources–List of Projects.	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to question 3A-1. or 3A-2., use the list feature icon to enter information on each project you intend for HUD to evaluate to determine if they meet the bonus points criteria.

Project Name	Project Type	Rank Number	Leverage Type
PSH-CalAIM	PSH	14	Both

3A-3. List of Projects.

1. What is the name of the new project? PSH-CalAIM

2. Select the new project type: PSH

3. Enter the rank number of the project on your CoC's Priority Listing: 14

4. Select the type of leverage: Both

3B. New Projects With Rehabilitation/New Construction Costs

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

- | | |
|----|---|
| 1. | Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and |
| 2. | HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons. |

(limit 2,000 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.C.	

If you answered yes to question 3C-1, describe in the field below:

- | | |
|----|---|
| 1. | how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and |
| 2. | how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act. |

(limit 2,000 characters)

4A. DV Bonus Application

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
--	-----

4A-1a.	DV Bonus Project Types.	
	NOFO Section II.B.11.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2021 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH/RRH Component	Yes

You must click “Save” after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-3 and 4A-3a.

4A-2.	Number of Domestic Violence Survivors in Your CoC's Geographic Area.	
	NOFO Section II.B.11.	

1.	Enter the number of survivors that need housing or services:	366
2.	Enter the number of survivors your CoC is currently serving:	261
3.	Unmet Need:	105

4A-2a.	Calculating Local Need for New DV Projects.	
	NOFO Section II.B.11.	

Describe in the field below:

1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-2 element 1 and element 2; and
2.	the data source (e.g. comparable database, other administrative data, external data source, HMIS for non-DV projects); or
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.

(limit 2,000 characters)

1. Bakersfield Kern Regional Homeless Collaborate is comprised of 2 DV service providers, Alliance Against Family Violence and Sexual Assault serving western & central Kern County and Women’s Center High Desert serving eastern Kern County, totaling 8,100+ square miles. Both Agencies provide TH services for DV survivors. Number of DV survivors needing housing or services in question 4B-2 element 1 was calculated by counting total number of DV survivors who identified as homeless in Kern County; 4B2 element 2 was determined by total number of DV survivors who are currently receiving housing or services in Kern County.
2. Data source used by Alliance is R-client, a software database designed specifically for use by domestic violence and sexual assault agencies. Data base used by WCHD is O.S Soft database program provided by Osnum.
3. The barrier to meeting client needs is lack of available TH beds. Clients requesting services when shelter is full are provided motel stays when a bed will be available, soon. If not, client is referred to out-of-area safe TH shelter & transportation is provided.

4A-4.	New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects–Project Applicant Information.	
	NOFO Section II.B.11.	

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

Applicant Name
Alliance Against ...

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-4.	New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects–Project Applicant Information–Rate of Housing Placement and Rate of Housing Retention–Project Applicant Experience.	
	NOFO Section II.B.11.	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC’s FY 2021 Priority Listing:

1.	Applicant Name	Alliance Against Family Violence and Sexual Assault
2.	Rate of Housing Placement of DV Survivors–Percentage	76.84%
3.	Rate of Housing Retention of DV Survivors–Percentage	99.94%

4A-4a.	Calculating the Rate of Housing Placement and the Rate of Housing Retention–Project Applicant Experience.	
	NOFO Section II.B.11.	

Describe in the field below:

1.	how the project applicant calculated the rate of housing placement and rate of housing retention reported in question 4A-4; and
2.	the data source (e.g. comparable database, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,000 characters)

1. Add percentage of clients who exited from the Bakersfield TH Project to the percentage of clients who exited from the Delano TH Project into permanent housing; divide the percentages total by 2 to get average of total percentage of clients who exited to permanent housing. (Bakersfield 75.68% + Delano 78% = 153.68%/2 = 76.84%)

Housing retention rate:

Divide the total number of clients who exited to permanent housing from the Bakersfield and Delano TH Projects by the number of clients who returned to the TH Project within the same funding period, minus 100. (Bakersfield 38, Delano 39 = 77; returning = 4/77 = .051948% - 100 = 99.948% retention rate.)

2. HMIS APR Reports for Bakersfield TH & Delano TH Projects were used to obtain total # of clients served in both TH Projects during 10/1/2020 -9/30/21 and # of clients who exited to permanent housing (using de-identify numbers). External spreadsheet with client name and de-identify # was used to determine returning clients to the TH project within same funding year.

4A-4b.	Providing Housing to DV Survivor–Project Applicant Experience.	
	NOFO Section II.B.11.	

	Describe in the field below how the project applicant:
1.	ensured DV survivors experiencing homelessness were assisted to quickly move into safe affordable housing;
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC’s emergency transfer plan, etc.;
3.	connected survivors to supportive services; and
4.	moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.

(limit 2,000 characters)

Victims entering Alliance TH programs (Bakersfield/Delano) complete an intake process with a Case Manager to identify client needs and services. Referrals are made to other in-house programs and community service agencies, as needed. Individuals/families in need of housing are referred to the shelter’s on-site Housing Specialist who performs a more extensive interview to identify specific services and resources/documentation required for client to attain permanent housing. Safety planning and goal setting is developed to aid the process and identify any barriers that need to be resolved in order to secure housing. Through this process clients are also assessed for severity of need using VI-SPDAT and placed on the local Housing Authority’s housing list based on their score.

Q2. Prioritized survivors – you must address the process the project applicant used e.g., Coordinated Entry, prioritization list, Coc’s emergency transfer plan, etc:

Alliance utilizing the Coordinated Entry System and VI-SPADT in prioritizing clients for placement on the Housing Authority’s housing list and for housing vouchers.

Q3. Connected survivors to supportive services

Case Managers connect clients to other Alliance services: therapy/group counseling, TRO workshops, Housing/Employment searches and placement and provide referrals to other community resources as needed. Transportation is provided via agency vehicle, bus passes and taxi fares, as needed.

Q4. Moved clients from assisted housing to housing they could sustain-address housing stability after the housing subsidy ends.

After a client has been matched to permanent housing, client is provided assistance at-move-in, with housing items, such as, furnishings, bedding, kitchen ware, small appliances and food baskets. Client is provided up-to 6-months Aftercare services through monthly visits in person or by phone.

Emergency support for food, rent and utilities is also provided to ensure continued housing stability.

4A-4c.	Ensuring DV Survivor Safety–Project Applicant Experience.	
	NOFO Section II.B.11.	

	Describe in the field below examples of how the project applicant ensured the safety of DV survivors experiencing homelessness by:
1.	training staff on safety planning;
2.	adjusting intake space to better ensure a private conversation;
3.	conducting separate interviews/intake with each member of a couple;
4.	working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;

5.	maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant; and
6.	keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors.

(limit 5,000 characters)

Q1. Training staff on safety planning
 Staff complete State Certified 40-hour Domestic Violence training and 40-hour Sexual Assault training prior to providing direct-client services. Classes include Safety Planning and Assessment, Cultural Responsiveness, Legal Issues, Confidentiality, Protections for Survivors of Violence; Risk reduction/prevention - all total, there are 13 modules with sub-sections for Domestic Violence and 11 modules with sub-sections for Sexual Assault in the trainings.

Q2. Adjusting intake space to better ensure a private conversation
 Victim/Hotline staff conversations are conducted in private, away from other staff or clients. Client Shelter intake is completed in a private office with Shelter Case Manager. Victim walk-ins at the Family Justice Center meet with a Case Manager in a private interview room. All staff are trained on state and federal confidentiality laws.

Q3. Conducting separate interviews/intake with each member of a couple;
 Client intakes are conducted in Case Manager's office for confidentiality. Anyone accompanying a victim to their appointment is required to remain in the client waiting room during the victim's interview/intake. Any partner and/or other family member seeking services will receive their own private interview/intake.

Q4. Working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;
 The Alliance Housing Specialist assists a client in the housing search process. This includes advocating for client with landlords, inspecting the housing facility or rental home for habitability, meeting client needs and safety. Clients are also educated on how to assess housing/location for potential risks or personal safety concerns when searching for their own permanent housing.

Q5. maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;
 The Alliance Transitional Housing facility maintains breakaway bars on windows for family units, staff offices, common areas. Inside living/workspaces are well lighted to provide maximum safety for clients and staff. Outside common areas contain flood lights and cameras covering all four perimeters for nighttime viewing by staff on security monitors. Each year Alliance successfully passes its local City and County Emergency Shelter Grants (ESG) site visits which include facility and program inspections for resident safety.

Q6. keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and
 Alliance operates secured, confidentially located Transitional Housing facilities in Bakersfield and Delano. Each facility is monitored 24-hrs a day by an independent security company. Outside cameras and lighting cover the perimeter of the facilities and client/staff parking lot. Security gates and walls surround the facilities. Entry is by staff only.

4A-4c.1.	Evaluating Ability to Ensure DV Survivor Safety--Project Applicant Experience.	
	NOFO Section II.B.11.	

Describe in the field below how the project evaluated its ability to ensure the safety of DV survivors the project served.

(limit 2,000 characters)

Alliance has operated DV Shelters since 1980 and has over 41 years' experience providing safe, secure temporary housing. Alliance evaluated its ability to ensure the safety of its DV survivors based on its lack of client injuries sustained while housed in its TH facilities, Safety Policies and Procedures, on-going maintenance of facilities to ensure safe operating conditions and client notification not to publish, disseminate or otherwise disclose the location of the DV shelter which is a misdemeanor under state Penal Code 273.

4A-4d.	Trauma-Informed, Victim-Centered Approaches–Project Applicant Experience.	
	NOFO Section II.B.11.	

Describe in the field below examples of the project applicant's experience in using trauma-informed, victim-centered approaches to meet needs of DV survivors in each of the following areas:	
1.	prioritizing program participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;
2.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma;
4.	emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;
5.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;
6.	providing opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offering support for parenting, e.g., parenting classes, childcare.

(limit 5,000 characters)

Q1. Alliance operates its services and programs using a trauma informed care approach. Program services are geared towards meeting the client where they're at and their level of readiness for change. Clients are encouraged to establish their own work plan and goals towards attaining success. Case Managers meet with clients weekly to assess their needs and progress, as well as, provide assistance and/or support. Staff maintains a victim-centered approach towards service provision to ensure client choices and priorities are supported.

Q2 Alliance operates its TH projects based on 'low-barrier' Housing First approach to quickly and successfully connect individuals and families experiencing homelessness to permanent housing without preconditions and barriers to entry. Shelter residents are not required to participate in and graduate from any short-term residential or treatment programs before obtaining permanent housing or demonstrate that they are "ready" for housing. All housing and service goals/plans are client-driven. Participation in shelter services or compliance with service plans are not conditions of housing assistance. Access to programs is not contingent on sobriety, minimum income requirements, completion of treatment, participation in services, or other unnecessary conditions.

Shelter Programs do not reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of “housing readiness.”

Q3 Alliance employs 5 full-time Licensed and Master’s level, credentialed and licensed, therapists who provide 1:1 and group counseling services. All counseling services focus on trauma and its effects on the individual. Therapists use a variety of theoretical frameworks and interventions designed to meet the client where they’re at and to guide them in developing more positive coping strategies towards stabilization and recovery. All direct-client services staff are trained in the effects of trauma and how to recognize the signs and symptoms of it. As such, staff can offer participants information on trauma and refer them to other on-site services or provide information about other community resources, as needed.

Q4 All clients complete an assessment process with a therapist prior to receiving services. This enables the therapist to identify the client’s readiness for group or individual counseling. Alliance therapists use a variety of theoretical interventions during the counseling process that focus on client’s strengths and protective factors. Case Managers and Therapists utilize the ACE’s study and Resiliency Questionnaire to identify traumas and how best to support the client. The main focus is to teach coping strategies in order for the client to return to pre-crisis functioning. Client groups are conducted using evidence-based curriculum which include client writing activities and study. Other tools such as videos, workbooks, study materials and writing assignments are geared towards building client strengths and goals accomplishment.

Q5 New staff are required to complete state trainings covering cultural competency, cultural responsiveness, sexuality & gender diversity, privilege and bias, equity and inclusion, non-discrimination laws, etc. Each year, staff are also required to attend mandatory 8-hr. human relations trainings focusing on services and needs of the underserved, LGBTQ and disabled populations.

Q6 Staff connects clients to in-house services and/or other community resources via information and referrals. Counseling group sessions are held weekly in English and Spanish for Domestic Violence Awareness, Learning to Protect, Teen & Children’s DV Awareness, Children’s Art, Nurturing Parents, Life Skills and Job Readiness. Clients are referred to out-side resources for mentorships, peer-to-peer groups and spiritual needs, as requested.

Q7 Alliance conducts weekly Parenting Groups in English and Spanish for sheltered and non-sheltered parents. Groups include Nurturing Parents Group which is a nine-week program held every other week; Children’s Social Learning Group (ages 3-6 yrs.) in which parents participate with their child; Children’s Art Group (ages 5 yrs. and under) for children participating in the Alliance licensed childcare program.

4A-4e.	Meeting Service Needs of DV Survivors–Project Applicant Experience.	
	NOFO Section II.B.11.	

Describe in the field below:

1.	supportive services the project applicant provided to domestic violence survivors experiencing homelessness while quickly moving them into permanent housing and addressing their safety needs; and
2.	provide examples of how the project applicant provided the supportive services to domestic violence survivors.

(limit 5,000 characters)

Alliance Emergency Shelter and Transitional Housing programs meet the needs of DV survivors through a variety of supportive services designed to promote client self-sufficiency and long-term stability while ensuring their safety.

Services include:

- Food, clothing, and shelter in a confidentially located, secured facility
- Individualized case management with goal setting, assistance in obtaining cash/non/cash benefits, victim compensation, medical/dental benefits/services, safety planning
- Individual counseling services for client stabilization and healing, education in the dynamics of domestic violence and sexual assault, and healthy vs. unhealthy relationships to break the cycle of violence
- Group counseling services that help build self-esteem and confidence through peer support
- Life skills training, e.g., health and hygiene, parenting classes, money management, checking account, food price comparison and household budgeting
- Job skills training, education, and employment searches to enhance employment opportunities, and placement
- Access to homeless court to remove legal barriers to employment or housing
- Protective and child custody orders for protection from the abuser upon exiting the Shelter
- Information and referrals to community services for substance abuse services
- Housing
 - oHousing Vouchers through the Housing Authority of the County of Kern
- Licensed childcare for children ages 0 to 5-years-old
- Transportation to off-site services, such as DMV for licenses and ID cards, for court hearings, and to access other community resources

Q2 Provide example of how the project applicant provided the supportive services to domestic violence survivors.

Alliance operates an Outreach Center where clients can access individual and group counseling services and a Child Abuse Treatment Program providing therapy for children ages 17 yrs. and under; an Emergency Shelter and 2 Transitional Housing Projects; a Case Management Dept., an Anti-human Trafficking Dept., and a Licensed Childcare Facility for children ages 0-5 Yrs. All sites and departments are staffed with Undergraduate, Masters and Licensed individuals, trained and experienced in providing trauma informed supportive services for victims of domestic violence, sexual assault, labor and sex trafficking. Alliance has been providing crisis intervention, emergency and support services for over 41 years in Bakersfield/Kern County.

4A-4f.	Trauma-Informed, Victim-Centered Approaches--New Project Implementation.	
	NOFO Section II.B.11.	

Provide examples in the field below of how the new project will:

1.	prioritize program participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;
2.	establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma;
4.	place emphasis on program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;
5.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;
6.	provide opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offer support for parenting, e.g., parenting classes, childcare.

(limit 5,000 characters)

Q1 Alliance staffs a combination Housing/Employment Specialist at both the Bakersfield and Delano TH Projects who assist clients with housing placement and provides follow-up Aftercare services to maintain client housing stability. The New Project priority is to ensure client's participation and choice in housing preferences and accompany clients on housing searches and advocate on behalf of client with landlords for housing placement. Funding is requested to expand services to include rapid rehousing financial support and employ a full-time Housing Specialist at each site who will perform more comprehensive housing assistance for clients.

Q2 Alliance already operates under existing TH Project Policies and Procedures designed with a Housing First, 'low barrier' approach to client service provision and a New Joint TH and PH-RRH Project will continue this process. All housing and service goals/plans are client-driven; and clients are not required to participate in services/programs to receive TH shelter. Current TH staff are representative of the culture and ethnic makeup of the population in the community – lending to a greater understanding, mutual respect and equality among TH shelter staff and clients.

Q3 New Joint TH-RRH Project staff will attend mandatory Certified 40-hr Domestic Violence Training and Certified 40-hour Sexual Assault training prior to providing any direct-client services. They will also be trained in the effects of trauma and how to recognize the signs and symptoms of it. As a member of the Kern County Medically Vulnerable Care Coordination Project – TIC Committee, Alliance employees have attended annual trainings on have integrated trauma-informed care into their everyday work with clients and staff. As such, all New Project staff will attend TIC trainings and be able to offer TH clients information on trauma and refer them to other on-site services or provide information about other community resources, as needed.

Q4 The New Project will continue to use the variety of interventions and tools currently used in the TH Shelters at Bakersfield and Delano. Tools focus on client strengths, motivation, protective factors and coping strategies designed to return clients to pre-crisis functioning. The ACE Resilience Questionnaire is used to identify traumas and how best to support the client. Therapists identify client's readiness for counseling through an extensive assessment process and utilize a Pediatric Symptoms Checklist for children ages 17 yrs. and under to determine level of risk of harm or danger. These tools assist staff with case

planning and which strengths based therapeutic interventions to use towards assist clients attain success and achieve their goals. All New Project new staff will be trained in use of strengths based tools and coaching.

Q5 New Project staff will be required to complete state trainings covering cultural competency, cultural responsiveness, sexuality & gender diversity, privilege and bias, equity and inclusion, non-discrimination laws, etc. Each year, existing TH staff are required to attend mandatory 8-hr. human relations trainings focusing on services and needs of the underserved, LGBTQ and disabled populations.

Q6 The New Project will continue to connect existing TH clients to in-house services and/or other community resources via information and referrals. Counseling group sessions are held weekly in English and Spanish for Domestic Violence Awareness, Learning to Protect, Teen & Children's DV Awareness, Children's Art, Nurturing Parents, Life Skills and Job Readiness. Clients are referred to out-side resources for mentorships, peer-to-peer groups and spiritual needs, as requested.

Q7 The Alliance TH Shelters in Bakersfield and Delano already conduct weekly Parenting Groups in English and Spanish for sheltered and non-sheltered parents. Groups include Nurturing Parents Group which is a nine-week program held every other week; Children's Social Learning Group (ages 3-6 yrs.) in which parents participate with their child; Children's Art Group (ages 5 yrs. and under) for children participating in the Alliance licensed childcare program. These program services will be merged into the New Joint TH and PH-RRH Project, if funded.

4B. Attachments Screen For All Application Questions

We prefer that you use PDF files, though other file types are supported. Please only use zip files if necessary.

Attachments must match the questions they are associated with.

Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.

We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

Document Type	Required?	Document Description	Date Attached
1C-14. CE Assessment Tool	Yes	CE Assessment Tool	11/10/2021
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	11/09/2021
1C-7. PHA Moving On Preference	No	PHA Moving on Pre...	11/09/2021
1E-1. Local Competition Announcement	Yes	Local Competition...	11/09/2021
1E-2. Project Review and Selection Process	Yes	Project Review an...	11/09/2021
1E-5. Public Posting–Projects Rejected-Reduced	Yes	Public Posting - ...	11/09/2021
1E-5a. Public Posting–Projects Accepted	Yes	Public Posting - ...	11/09/2021
1E-6. Web Posting–CoC-Approved Consolidated Application	Yes	Web Posting CoC A...	11/10/2021
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	11/09/2021
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	11/09/2021
3C-2. Project List for Other Federal Statutes	No		

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving on Preference

Attachment Details

Document Description: Local Competition Announcement

Attachment Details

Document Description: Project Review and Selection Process

Attachment Details

Document Description: Public Posting - Projects Rejected-Reduced

Attachment Details

Document Description: Public Posting - Projects Accepted

Attachment Details

Document Description: Web Posting CoC Approved Consolidated Application

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	11/09/2021
1B. Inclusive Structure	11/12/2021
1C. Coordination	11/12/2021
1C. Coordination continued	11/12/2021
1D. Addressing COVID-19	11/12/2021
1E. Project Review/Ranking	11/12/2021
2A. HMIS Implementation	11/12/2021
2B. Point-in-Time (PIT) Count	11/09/2021
2C. System Performance	11/12/2021
3A. Housing/Healthcare Bonus Points	11/09/2021
3B. Rehabilitation/New Construction Costs	11/09/2021

FY2021 CoC Application	Page 61	11/12/2021
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3C. Serving Homeless Under Other Federal Statutes	11/09/2021
4A. DV Bonus Application	11/12/2021
4B. Attachments Screen	11/10/2021
Submission Summary	No Input Required

**Prevention / Re-Housing
Vulnerability Index -
Service Prioritization Decision Assistance Tool
(PR-VI-SPDAT)**

Prevention/Re-Housing Prescreen Tool for Families

To be used ONLY with people that are currently housed and feel they are at imminent risk of losing their housing. "Imminent risk" is determined by the program participant. Types of dwellings that count as "housed" for this tool are:

- *An apartment that is in their name (legally permitted to stay there)*
- *A home that they own*
- *The home of a parent, other relative or friend where they believe they have been staying permanently (not feeling there was a time limit on how long they were permitted to stay)*

VERSION 1.0

CANADIAN EDITION

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**COMMUNITY
SOLUTIONS**



Administration

Interviewer's Name _____	Agency _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date DD/MM/YYYY ___/___/____	Survey Time ____:____ AM/PM	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only "Yes," "No," or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

FAMILY HEAD 1	First Name _____	Nickname _____	Last Name _____
	In what language do you feel best able to express yourself? _____		
	Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Insurance Number _____ Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No
FAMILY HEAD 2	<input type="checkbox"/> No second parent currently part of the household		
	First Name _____	Nickname _____	Last Name _____
	In what language do you feel best able to express yourself? _____		
Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Insurance Number _____ Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No	

IF EITHER HEAD OF HOUSEHOLD IS 60 YEARS OF AGE OR OLDER, SCORE 1.	SCORE: <input style="width: 50px; height: 20px;" type="text"/>
---	--

Household Composition

1. How many children under the age of 18 are currently with you? _____ Refused
2. How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed? _____ Refused
3. **IF HOUSEHOLD INCLUDES A FEMALE:** Is any member of the family currently pregnant? Y N Refused
4. Please provide a list of children's names and ages:

First Name	Last Name	Age	Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

IF THERE IS A SINGLE PARENT WITH 2+ CHILDREN, AND/OR A CHILD AGED 11 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1.

IF THERE ARE TWO PARENTS WITH 3+ CHILDREN, AND/OR A CHILD AGED 6 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1.

SCORE:

Safety

I want to start by asking you some questions about your safety in your current location.

5. Are you currently being harmed or at risk of being harmed by another person, such as a spouse, relative, parent or friend? Y N Refused
6. Have you or any member of your family experienced violence or threats of violence in the last six months, that has had an impact on feeling safe where you live? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1.

SCORE:

7. Is your current situation in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted? Y N Refused
8. I do not need any details, just a **YES** or **NO**: is your current risk of eviction being caused by emotional, physical, psychological, sexual, or any other type of abuse, or by any other trauma you or anyone in your family has experienced? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1.

SCORE:

Long Term Housing Stability

Now, let's examine some of the other life areas that might impact long term housing stability.

9. Does anyone in your family have any legal stuff going on right now that may result in them being locked up, having to pay fines, or that make it more difficult to stay housed? Y N Refused

IF "YES," THEN SCORE 1.

SCORE:

10. Does anyone in your family do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that? Y N Refused

IF "YES," THEN SCORE 1.

SCORE:

11. Have you or any member of your family harmed yourself or anyone else in the last six months? Y N Refused

IF "YES," THEN SCORE 1.

SCORE:

12. Is anyone currently forcing you or any member of your family to do something they don't want to do? Y N Refused

IF "YES," THEN SCORE 1.

SCORE:

History of Housing and Homelessness

13. At any point in the last three years have you stayed in a shelter, in your car, on the street, outdoors, or any other place not fit for people to live? Y N Refused

a) IF YES: How many times has that occurred in the last three years? ___ Refused

b) IF YES: What is the total length of time that has happened if you add all of the different times together in the last three years? ___ Refused

IF "YES" AND 3+ TIMES AND/OR 6+ MONTHS, THEN SCORE 3.

SCORE:

14. In the last six months, have you accessed supports from any churches, other faith groups, or a non-profit organization to get supports to stay housed such as financial assistance, help working things out with a landlord, re-locating from one apartment or home to another because you had been staying was unsafe, or anything like that? Y N Refused

IF "YES," THEN SCORE 1.

SCORE:

15. Within the last six months in your current housing, how many complaints have there been about you from neighbours, the landlord or tenant/owner, or, the police? Refused

IF 4+ COMPLAINTS, THEN SCORE 1.

SCORE:

16. Do any of the following issues make it hard for you to find or stay in permanent housing or connect with other resources that can help you do that:

- a) Accessible housing because you or another member of your family has a disability that requires a special type of housing? Y N Refused
- b) A poor credit history? Y N Refused
- c) Restrictions on where you can live because of legal stuff in the life of any family member? Y N Refused
- d) Special school programming required for any of the children? Y N Refused
- e) No references for your housing or poor references on your housing history? Y N Refused
- f) Difficulties understanding or communicating in English? Y N Refused
- g) Difficulties with math that make it hard to budget or take care of your finances? Y N Refused
- h) Safety issues which may include keeping where you live unknown to a past abuser? Y N Refused

IF "YES" TO ANY 2 OF THE ABOVE, THEN SCORE 1.

SCORE:

17. Are you and your family currently overcrowded (which means there are too many people living in the home for the amount of space you have), and where there are arguments or conflicts because of the overcrowding? Y N Refused

IF "YES," THEN SCORE 1.

SCORE:

18. If your current housing was saved, do you plan on remaining in that place for at least the next 6 months if that is legally possible? Y N Refused

IF "NO," THEN SCORE 1.

SCORE:

Personal Administration & Money Management

19. Is there any person, landlord, business, utility company, bookie, dealer, or government group like the CRA that thinks you or anyone in your family owes them money? Y N Refused

a) IF YES: What is the total amount of money that others think is owed? _____ Refused

IF THE TOTAL VALUE IS \$1,000+, THEN SCORE 1. **SCORE:**

20. Do you get any money or assistance from the government like Income Support/Welfare, Disability Benefits, or do you have a pension (CPP), inheritance, get money from a regular job or working under the table, or anything like that? Y N Refused

a) IF YES: What is the next date you know you will receive money? _____ Refused

b) IF YES: What is the total amount you will expect to receive? _____ Refused

IF THE DATE IS MORE THAN 14 DAYS AWAY AND/OR THE VALUE IS LESS THAN HALF THE VALUE OF 19A, THEN SCORE 1. **SCORE:**

21. What is the total amount of money you and your family currently has, including any money in the bank or investments? _____ Refused

IF THE VALUE IS LESS THAN HALF THE VALUE OF 19A, THEN SCORE 1. **SCORE:**

22. Is there anyone currently helping you manage your finances, like a payee, guardianship, or trustee, because a judge or the government said you have to? Y N Refused

IF "YES," THEN SCORE 1. **SCORE:**

23. In the last year, how many times have you received a cash advance or loan from a business, bank, or person, where you have not repaid the full amount and the interest owed is 15% or more? _____ Refused

IF 3+ TIMES, THEN SCORE 1. **SCORE:**

24. Have other members of your family or friends provided emergency financial assistance to you in the last three years to help you stay housed like helping you with rent, paying off arrears, paying a utility company to keep your lights on or anything like that, where they still expect you to pay them back but you have not been able to? Y N Refused

IF "YES," THEN SCORE 1. **SCORE:**

Meaningful Daily Activity

25. Does everyone in your family have planned activities, other than just surviving, that makes them feel happy and fulfilled? Y N Refused

IF "NO," THEN SCORE 1.

SCORE:

Self Care and Daily Living Skills

26. Is everyone in your family currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water, and other things like that? Y N Refused

IF "NO," THEN SCORE 1.

SCORE:

Interactions with Emergency Services

27. In the past six months, how many times have you or anyone in your family...

- a) Received health care at an emergency department/room? Refused
- b) Taken an ambulance to the hospital? Refused
- c) Been hospitalized as an inpatient? Refused
- d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? Refused
- e) Talked to police because they witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told them that they must move along? Refused
- f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4+, THEN SCORE 1.

SCORE:

Wellness

- 28. Have you or your family ever had to leave an apartment, residential program, or other place you were staying because of your physical health? Y N Refused
- 29. Do you or any member of your family have any chronic health issue where you are not accessing appropriate care or that is making it difficult to stay housed? Y N Refused
- 30. Do you have any physical disabilities that limit the type of housing you can access, or make it hard to live independently because help is needed? Y N Refused
- 31. When you or a family member is sick, do you avoid getting medical help? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR PHYSICAL HEALTH.

SCORE:

32. Has the drinking or drug use of anyone in your family caused you to being kicked out of an apartment or residential program or other place in the past? Y N Refused
33. Does drinking or drug use make it difficult to stay housed or afford your housing? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR SUBSTANCE USE. **SCORE:**

34. Have you or anyone in your family ever had trouble maintaining your housing, or been kicked out of an apartment, residential program or other place you were staying, because of:
- a) A mental health issue or concern? Y N Refused
- b) A past head injury? Y N Refused
- c) A learning disability, developmental disability, or other impairment? Y N Refused
35. Do you or anyone in your family have any mental health or brain issues that make it hard for you to live independently because help is needed? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR MENTAL HEALTH. **SCORE:**

36. **IF THE FAMILY SCORED 1 EACH FOR PHYSICAL HEALTH, SUBSTANCE USE, AND MENTAL HEALTH:** Is it the same person in your family that has a medical condition, mental health concern or brain injury, and has experience with problematic substance use? Y N N/A or Refused

IF "YES", SCORE 1. **SCORE:**

37. Are there any medications that a doctor said you or anyone in your family should be taking that, for whatever reason, they are not taking? Y N Refused
38. Are there any medications like painkillers that you or anyone in your family does not take the way the doctor prescribed or where the medication is sold? Y N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1. **SCORE:**

Family Unit Considerations

39. Are there any children that have been removed from the family by a child protection service within the last 6 months? Y N Refused
40. Do you have any family legal issues that are being resolved in court or need to be resolved in court that would impact your housing or who may live within your housing? Y N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1. **SCORE:**

41. In the last 6 months have any children lived with family or friends because of your homelessness or housing situation? Y N Refused

IF "YES," SCORE 1.

SCORE:

42. *IF THERE ARE SCHOOL-AGED CHILDREN:* Do your children attend school more often than not each week? Y N N/A or Refused

43. Have the members of your family changed in the last 6 months, due to things like divorce, your kids coming back to live with you, someone leaving for military service or incarceration, a relative moving in, or anything like that? Y N Refused

44. Do you anticipate any other adults or children coming to live with you within the next 6 months? Y N Refused

IF "NO" TO 42 OR "YES" TO 43 OR 44, SCORE 1.

SCORE:

45. Do you have two or more planned activities each week as a family such as outings to the park, going to the library, visiting other family, watching a family movie, or anything like that? Y N Refused

46. *IF THERE ARE CHILDREN BOTH 12 AND UNDER & 13 AND OVER:* Do your older kids spend 2 or more hours on a typical day helping their younger sibling(s) with things like getting ready for school, helping with homework, making them dinner, bathing them, or anything like that? Y N N/A or Refused

47. After school, or on weekends or days when there isn't school, is the total time children spend each day where there is no interaction with you or another responsible adult...

a) 3 or more hours per day for children aged 13 or older? Y N Refused

b) 2 or more hours per day for children aged 12 or younger? Y N Refused

IF "NO" TO 45, OR "YES" TO 46 OR 47, SCORE 1.

SCORE:

Scoring Summary

TOTAL	SCORE	RECOMMENDATION
<input type="text"/>	22+:	STRONG RECOMMENDATION FOR FINANCIAL AND CASE MANAGEMENT SUPPORTS
	16-21:	RECOMMENDATION FOR FINANCIAL AND/OR CASE MANAGEMENT SUPPORTS
	11-15:	AS RESOURCES ALLOW, CONSIDER FINANCIAL AND/OR CASE MANAGEMENT SUPPORTS
	0-10:	NO ASSISTANCE PROVIDED; MAY, HOWEVER, PROVIDE REFERRAL TO MAINSTREAM RESOURCES

**Prevention / Re-Housing
Vulnerability Index -
Service Prioritization Decision Assistance Tool
(PR-VI-SPDAT)**

Prevention/Re-Housing Prescreen Tool for Single Adults

To be used ONLY with people that are currently housed and feel they are at imminent risk of losing their housing. "Imminent risk" is determined by the program participant. Types of dwellings that count as "housed" for this tool are:

- *An apartment that is in their name (legally permitted to stay there)*
- *A home that they own*
- *The home of a parent, other relative or friend where they believe they have been staying permanently (not feeling there was a time limit on how long they were permitted to stay)*

VERSION 1.0

AMERICAN EDITION

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1 (800) 355-0420 info@orgcode.com www.orgcode.com

**COMMUNITY
SOLUTIONS**



Administration

Interviewer's Name _____	Agency _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date DD/MM/YYYY ___/___/____	Survey Time ___:___ AM/PM	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only "Yes," "No," or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

First Name _____	Nickname _____	Last Name _____
In what language do you feel best able to express yourself? _____		
Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Insurance Number _____
		Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No

IF 60 YEARS OF AGE OR OLDER, SCORE 1.

SCORE:

Safety

I want to start by asking you some questions about your safety in your current location.

1. Are you currently being harmed or at risk of being harmed by another person, such as a spouse, relative, parent or friend? Y N Refused
2. Have you experienced violence or threats of violence in the last six months, that has had an impact on feeling safe where you live? Y N Refused

IF "YES" TO EITHER OF THE ABOVE, THEN SCORE 1. SCORE:

3. Is your current situation in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted? Y N Refused
4. I do not need any details, just a YES or NO: is your current risk of eviction being caused by emotional, physical, psychological, sexual, or any other type of abuse, or by any other trauma you have experienced? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1. SCORE:

Long Term Housing Stability

Now, let's examine some of the other life areas that might impact long term housing stability.

5. Do you have any legal stuff going on right now that may result in them being locked up, having to pay fines, or that make it more difficult to stay housed? Y N Refused

IF "YES," THEN SCORE 1. SCORE:

6. Do you do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that? Y N Refused

IF "YES," THEN SCORE 1. SCORE:

7. Have you harmed yourself or anyone else in the last 6 months? Y N Refused

IF "YES," THEN SCORE 1. SCORE:

8. Is anyone currently forcing you to do something you don't want to do? Y N Refused

IF "YES," THEN SCORE 1. SCORE:

9. If female, are you currently pregnant? Y N Refused

IF "YES," THEN SCORE 1. SCORE:

History of Housing and Homelessness

PREVENTION / RE-HOUSING VI-SPDAT

SINGLE ADULTS

AMERICAN VERSION 1.0

10. At any point in the last three years have you stayed in a shelter, in your car, on the street, outdoors, or any other place not fit for people to live? Y N Refused

a) IF YES: How many times has that occurred in the last three years? _____ Refused

b) IF YES: What is the total length of time that has happened if you add all of the different times together in the last three years? _____ Refused

IF "YES" AND 4+ TIMES AND/OR 12+ MONTHS, THEN SCORE 3.

SCORE:

11. In the last six months, have you accessed supports from any churches, other faith groups, or a non-profit organization to get supports to stay housed such as financial assistance, help working things out with a landlord, re-locating from one apartment or home to another because where you had been staying was unsafe, or anything like that? Y N Refused

IF "YES," THEN SCORE 1.

SCORE:

12. Within the last six months in your current housing, how many complaints have there been about you from neighbours, the landlord or tenant/owner, or, the police? _____ Refused

IF 4+ COMPLAINTS, THEN SCORE 1.

SCORE:

13. Do any of the following issues make it hard for you to find or stay in permanent housing or connect with other resources that can help you do that:

a) Accessible housing because you have a disability that requires a special type of housing? Y N Refused

b) A poor credit history? Y N Refused

c) Restrictions on where you can live because of legal stuff? Y N Refused

d) No references for your housing or poor references on your housing history? Y N Refused

e) Difficulties understanding or communicating in English? Y N Refused

f) Difficulties with math that make it hard to budget or take care of your finances? Y N Refused

g) Safety issues which may include keeping where you live unknown to a past abuser? Y N Refused

IF "YES" TO ANY 2 OF THE ABOVE, THEN SCORE 1.

SCORE:

14. Are you currently living in an overcrowded situation (which means there are too many people living in the home for the amount of space you have), and where there are arguments or conflicts because of the overcrowding? Y N Refused

IF "YES," THEN SCORE 1.

SCORE:

15. If your current housing was saved, do you plan on remaining in that place for at least the next 6 months, if that is legally possible? Y N Refused

IF "NO," THEN SCORE 1.

SCORE:

Personal Administration & Money Management

16. Is there any person, landlord, business, utility company, bookie, dealer, or government group like the IRS that thinks you owe them money? Y N Refused

a) IF YES: What is the total amount of money that others think is owed? _____ Refused

IF THE TOTAL VALUE IS \$1,000+, THEN SCORE 1.

SCORE:

17. Do you get any money or assistance from the government like SSI, SSDI, TANF or Food Stamps, or do you have a pension, inheritance, get money from a regular job or working under the table, or anything like that? Y N Refused

a) IF YES: What is the next date you know you will receive money? _____ Refused

b) IF YES: What is the total amount you will expect to receive? _____ Refused

IF THE DATE IS MORE THAN 14 DAYS AWAY AND/OR THE VALUE IS LESS THAN HALF THE VALUE OF 16A, THEN SCORE 1.

SCORE:

18. What is the total amount of money you currently have, including any money in the bank or investments? _____ Refused

IF THE AMOUNT IS LESS THAN HALF THE VALUE OF 16A, THEN SCORE 1.

SCORE:

19. Is there anyone currently helping you manage your finances, like a payee, guardianship, or trustee, because a judge or the government said you have to? Y N Refused

IF "YES," THEN SCORE 1.

SCORE:

20. In the last year, how many times have you received a cash advance or loan from a business, bank, or person, where you have not repaid the full amount and the interest owed is 15% or more? _____ Refused

IF 3+ TIMES, THEN SCORE 1.

SCORE:

21. Have other members of your family or friends provided emergency financial assistance to you in the last three years to help you stay housed like helping you with rent, paying off arrears, paying a utility company to keep your lights on or anything like that, where they still expect you to pay them back but you have not been able to? Y N Refused

IF "YES," THEN SCORE 1. SCORE:

Meaningful Daily Activity

22. Do you have planned activities, other than just surviving, that makes them feel happy and fulfilled? Y N Refused

IF "NO," THEN SCORE 1. SCORE:

Self Care and Daily Living Skills

23. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water, and other things like that? Y N Refused

IF "NO," THEN SCORE 1. SCORE:

Interactions with Emergency Services

24. In the past six months, how many times have you...
- a) Received health care at an emergency department/room? Refused
 - b) Taken an ambulance to the hospital? Refused
 - c) Been hospitalized as an inpatient? Refused
 - d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? Refused
 - e) Talked to police because they witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told them that they must move along? Refused
 - f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4+, THEN SCORE 1. SCORE:

Wellness

- 25. Have you ever had to leave an apartment, residential program, or other place you were staying because of your physical health? Y N Refused
- 26. Do you have any chronic health issue where you are not accessing appropriate care or that is making it difficult to stay housed? Y N Refused
- 27. Do you have any physical disabilities that limit the type of housing you can access, or make it hard to live independently because help is needed? Y N Refused
- 28. When you are sick, do you avoid getting medical help? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

SCORE:

29. Has your drinking or drug use caused you to be kicked out of an apartment or residential program or other place in the past? Y N Refused
30. Does drinking or drug use make it difficult to stay housed or afford your housing? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

31. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, residential program or other place you were staying, because of:
- a) A mental health issue or concern? Y N Refused
- b) A past head injury? Y N Refused
- c) A learning disability, developmental disability, or other impairment? Y N Refused
32. Do you have any mental health or brain issues that make it hard for you to live independently because help is needed? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

33. DID THE INDIVIDUAL SCORE 1 EACH FOR PHYSICAL HEALTH, SUBSTANCE USE, AND MENTAL HEALTH? Y N N/A or Refused

IF "YES", SCORE 1.

SCORE:

34. Are there any medications that a doctor said you should be taking that, for whatever reason, they are not taking? Y N Refused
35. Are there any medications like painkillers that you do not take the way the doctor prescribed or where the medication is sold? Y N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1.

SCORE:

Scoring Summary

TOTAL	SCORE	RECOMMENDATION
	22+:	STRONG RECOMMENDATION FOR FINANCIAL AND CASE MANAGEMENT SUPPORTS
	16-21:	RECOMMENDATION FOR FINANCIAL AND/OR CASE MANAGEMENT SUPPORTS
	11-15:	AS RESOURCES ALLOW, CONSIDER FINANCIAL AND/OR CASE MANAGEMENT SUPPORTS
	0-10:	NO ASSISTANCE PROVIDED; MAY, HOWEVER, PROVIDE REFERRAL TO MAINSTREAM RESOURCES

**Transition Age Youth -
Vulnerability Index -
Service Prioritization Decision Assistance Tool
(TAY-VI-SPDAT)**

“Next Step Tool for Homeless Youth”

AMERICAN VERSION 1.0

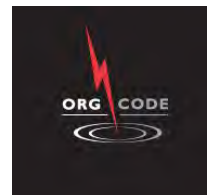
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**COMMUNITY
SOLUTIONS**



Eric Rice, PhD

USC
SCHOOL OF
SOCIAL WORK



Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

Current versions available:

- VI-SPDAT V 2.0
- Family VI-SPDAT V 2.0
- Next Step Tool for Homeless Youth V 1.0

All versions are available online at

www.orgcode.com/products/vi-spdatt/

SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

Current versions available:

- SPDAT V 4.0 for Individuals
- F-SPDAT V 2.0 for Families
- Y-SPDAT V 1.0 for Youth

Information about all versions is available online at

www.orgcode.com/products/spdat/

SPDAT Training Series

To use the SPDAT assessment product, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

Current SPDAT training available:

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

Other related training available:

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

The TAY-VI-SPDAT – The Next Step Tool for Homeless Youth

OrgCode Consulting, Inc. and Community Solutions joined forces with the Corporation for Supportive Housing (CSH) to combine the best parts of products and expertise to create one streamlined triage tool designed specifically for youth aged 24 or younger.

Administration

Interviewer's Name _____	Agency _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date DD/MM/YYYY ___/___/____	Survey Time ___ : ___	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only “Yes,” “No,” or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

First Name _____	Nickname _____	Last Name _____
In what language do you feel best able to express yourself? _____		
Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Security Number _____
		Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PERSON IS 17 YEARS OF AGE OR LESS, THEN SCORE 1.

SCORE:

A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- Shelters **Couch surfing** **Other (specify):**
 Transitional Housing **Outdoors**
 Safe Haven **Refused** _____

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1. **SCORE:**

2. How long has it been since you lived in permanent stable housing? _____ Refused

3. In the last three years, how many times have you been homeless? _____ Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1. **SCORE:**

B. Risks

4. In the past six months, how many times have you...

- a) Received health care at an emergency department/room? _____ Refused
 b) Taken an ambulance to the hospital? _____ Refused
 c) Been hospitalized as an inpatient? _____ Refused
 d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? _____ Refused
 e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? _____ Refused
 f) Stayed one or more nights in a holding cell, jail, prison or juvenile detention, whether it was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? _____ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE. **SCORE:**

5. Have you been attacked or beaten up since you've become homeless? **Y** N Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM. **SCORE:**

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? **Y** N Refused
8. Were you ever incarcerated when younger than age 18? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR LEGAL ISSUES. **SCORE:**

9. Does anybody force or trick you to do things that you do not want to do? **Y** N Refused
10. Do you ever do things that may be considered to be risky like exchange sex for money, food, drugs, or a place to stay, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION. **SCORE:**

C. Socialization & Daily Functioning

11. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? **Y** N Refused
12. Do you get any money from the government, an inheritance, an allowance, working under the table, a regular job, or anything like that? Y **N** Refused

IF "YES" TO QUESTION 11 OR "NO" TO QUESTION 12, THEN SCORE 1 FOR MONEY MANAGEMENT. **SCORE:**

13. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? Y **N** Refused

IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY. **SCORE:**

14. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? Y **N** Refused

IF "NO," THEN SCORE 1 FOR SELF-CARE. **SCORE:**

15. Is your current lack of stable housing...

- a) Because you ran away from your family home, a group home or a foster home? **Y** N Refused
- b) Because of a difference in religious or cultural beliefs from your parents, guardians or caregivers? **Y** N Refused
- c) Because your family or friends caused you to become homeless? **Y** N Refused
- d) Because of conflicts around gender identity or sexual orientation? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**.

SCORE:

- e) Because of violence at home between family members? **Y** N Refused
- f) Because of an unhealthy or abusive relationship, either at home or elsewhere? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **ABUSE/TRAUMA**.

SCORE:

D. Wellness

- 16. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? **Y** N Refused
- 17. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? **Y** N Refused
- 18. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? **Y** N Refused
- 19. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? **Y** N Refused
- 20. When you are sick or not feeling well, do you avoid getting medical help? **Y** N Refused
- 21. Are you currently pregnant, have you ever been pregnant, or have you ever gotten someone pregnant? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

SCORE:

NEXT STEP TOOL FOR HOMELESS YOUTH

SINGLE YOUTH

AMERICAN VERSION 1.0

22. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? **Y** N Refused
23. Will drinking or drug use make it difficult for you to stay housed or afford your housing? **Y** N Refused
24. If you've ever used marijuana, did you ever try it at age 12 or younger? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR SUBSTANCE USE.

SCORE:

25. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

- a) A mental health issue or concern? **Y** N Refused
- b) A past head injury? **Y** N Refused
- c) A learning disability, developmental disability, or other impairment? **Y** N Refused

26. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR MENTAL HEALTH.

SCORE:

IF THE RESPONENT SCORED 1 FOR PHYSICAL HEALTH AND 1 FOR SUBSTANCE USE AND 1 FOR MENTAL HEALTH, SCORE 1 FOR TRI-MORBIDITY.

SCORE:

27. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking? **Y** N Refused
28. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.

SCORE:

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/1	Score: Recommendation: 0-3: no moderate or high intensity services be provided at this time 4-7: assessment for time-limited supports with moderate intensity 8+: assessment for long-term housing with high service intensity
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/5	
D. WELLNESS	/5	
GRAND TOTAL:	/17	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ___ : ___ or
Is there a phone number and/or email where someone can get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the youth at some point in the future
- safety planning

Appendix A: About the TAY-VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need practical, evidence-informed tools that enhance their ability to satisfy federal regulations and quickly implement an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

The VI-SPDAT examines factors of current vulnerability and future housing stability. It follows the structure of the SPDAT assessment tool, and is informed by the same research backbone that supports the SPDAT - almost 300 peer reviewed published journal articles, government reports, clinical and quasi-clinical assessment tools, and large data sets. The SPDAT has been independently tested, as well as internally reviewed. The data overwhelmingly shows that when the SPDAT is used properly, housing outcomes are better than when no assessment tool is used.

The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

The Youth – Transition Age Youth Tool from CSH

Released in May 2013, the Corporation for Supportive Housing (CSH) partnered with Dr. Eric Rice, Assistant Professor at the University of Southern California (USC) School of Social Work, to develop a triage tool that targets homeless Transition Age Youth (TAY) for permanent supportive housing. It consists of six items associated with long-term homelessness (five or more years) among transition-aged youth (age 18-24).

Version 2 of the VI-SPDAT

Version 2 builds upon the success of Version 1 of the VI-SPDAT with some refinements. Starting in August 2014, a survey was launched of existing VI-SPDAT users to get their input on what should be amended, improved, or maintained in the tool.

Analysis was completed across all of these responses. Further research was conducted. Questions were tested and refined over several months, again including the direct voice of persons with lived experience and frontline practitioners. Input was also gathered from senior government officials that create policy and programs to help ensure alignment with guidelines and funding requirements.

The TAY-VI-SPDAT – The Next Step Tool for Homeless Youth

One piece of feedback was the growing concern that youth tended to score lower on the VI-SPDAT, since the Vulnerability Index assesses risk of mortality which is less prevalent among younger populations. So, in version 2 of the VI-SPDAT, OrgCode Consulting, Inc. and Community Solutions joined forces with CSH to combine the best parts of the TAY, the VI, and the SPDAT to create one streamlined triage tool designed specifically for youth aged 24 or younger.

If you are familiar with the VI-SPDAT, you will notice some differences in the TAY-VI-SPDAT compared to VI-SPDAT version 1. Namely:

- it is shorter, usually taking less than 7 minutes to complete;
- subjective elements through observation are now gone, which means the exact same instrument can be used over the phone or in-person;
- medical, substance use, and mental health questions are all refined;
- you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
- the scoring range is slightly different (Don't worry, we can provide instructions on how these relate to results from Version 1).

**Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)**

Prescreen Triage Tool for Families

AMERICAN VERSION 2.0

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**COMMUNITY
SOLUTIONS**



Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

Current versions available:

- VI-SPDAT V 2.0 for Individuals
- VI-SPDAT V 2.0 for Families
- VI-SPDAT V 2.0 for Youth

All versions are available online at

www.orgcode.com/products/vi-spdatt/

SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

Current versions available:

- SPDAT V 4.0 for Individuals
- SPDAT V 4.0 for Families
- SPDAT V 4.0 for Youth

Information about all versions is available online at

www.orgcode.com/products/spdat/

SPDAT Training Series

To use the SPDAT, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

Current SPDAT training available:

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

Other related training available:

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

Administration

Interviewer's Name _____	Agency _____	<input type="radio"/> Team <input type="radio"/> Staff <input type="radio"/> Volunteer
Survey Date DD/MM/YYYY ____/____/____	Survey Time ____:____	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only "Yes," "No," or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

PARENT 1	First Name	Nickname	Last Name

	In what language do you feel best able to express yourself? _____		
	Date of Birth DD/MM/YYYY ____/____/____	Age	Social Security Number _____ <input type="radio"/> Yes <input type="radio"/> No
<input type="checkbox"/> No second parent currently part of the household			
PARENT 2	First Name	Nickname	Last Name

	In what language do you feel best able to express yourself? _____		
	Date of Birth DD/MM/YYYY ____/____/____	Age	Social Security Number _____ <input type="radio"/> Yes <input type="radio"/> No
IF EITHER HEAD OF HOUSEHOLD IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.			SCORE: _____

Children

- How many children under the age of 18 are currently with you? _____ Refused
- How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed? _____ Refused
- IF HOUSEHOLD INCLUDES A FEMALE:** Is any member of the family currently pregnant? Y N Refused
- Please provide a list of children's names and ages:

First Name	Last Name	Age	Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

IF THERE IS A SINGLE PARENT WITH 2+ CHILDREN, AND/OR A CHILD AGED 11 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**. **SCORE:**

IF THERE ARE TWO PARENTS WITH 3+ CHILDREN, AND/OR A CHILD AGED 6 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**. **0**

A. History of Housing and Homelessness

- Where do you and your family sleep most frequently? (check one)
 - Shelters
 - Transitional Housing
 - Safe Haven
 - Outdoors**
 - Other (specify):** _____
 - Refused

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1. **SCORE:**

0

- How long has it been since you and your family lived in permanent stable housing? _____ Years Refused
- In the last three years, how many times have you and your family been homeless? _____ Refused

IF THE FAMILY HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1. **SCORE:**

0

B. Risks

8. In the past six months, how many times have you or anyone in your family...

- a) Received health care at an emergency department/room? Refused
- b) Taken an ambulance to the hospital? Refused
- c) Been hospitalized as an inpatient? Refused
- d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? Refused
- e) Talked to police because they witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told them that they must move along? Refused
- f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

SCORE:

0

- 9. Have you or anyone in your family been attacked or beaten up since they've become homeless? Y N Refused
- 10. Have you or anyone in your family threatened to or tried to harm themselves or anyone else in the last year? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

SCORE:

0

- 11. Do you or anyone in your family have any legal stuff going on right now that may result in them being locked up, having to pay fines, or that make it more difficult to rent a place to live? Y N Refused

IF "YES," THEN SCORE 1 FOR LEGAL ISSUES.

SCORE:

0

- 12. Does anybody force or trick you or anyone in your family to do things that you do not want to do? Y N Refused
- 13. Do you or anyone in your family ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.

SCORE:

0

C. Socialization & Daily Functioning

14. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you or anyone in your family owe them money? Y N Refused

15. Do you or anyone in your family get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? Y N Refused

IF "YES" TO QUESTION 14 OR "NO" TO QUESTION 15, THEN SCORE 1 FOR **MONEY MANAGEMENT**. **SCORE:**
0

16. Does everyone in your family have planned activities, other than just surviving, that make them feel happy and fulfilled? Y N Refused

IF "NO," THEN SCORE 1 FOR **MEANINGFUL DAILY ACTIVITY**. **SCORE:**
0

17. Is everyone in your family currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? Y N Refused

IF "NO," THEN SCORE 1 FOR **SELF-CARE**. **SCORE:**
0

18. Is your family's current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because other family or friends caused your family to become evicted? Y N Refused

IF "YES," THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**. **SCORE:**
0

D. Wellness

19. Has your family ever had to leave an apartment, shelter program, or other place you were staying because of the physical health of you or anyone in your family? Y N Refused

20. Do you or anyone in your family have any chronic health issues with your liver, kidneys, stomach, lungs or heart? Y N Refused

21. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you or anyone in your family? Y N Refused

22. Does anyone in your family have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? Y N Refused

23. When someone in your family is sick or not feeling well, does your family avoid getting medical help? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**. **SCORE:**
0

VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

FAMILIES

AMERICAN VERSION 2.0

24. Has drinking or drug use by you or anyone in your family led your family to being kicked out of an apartment or program where you were staying in the past? Y N Refused

25. Will drinking or drug use make it difficult for your family to stay housed or afford your housing? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**. **SCORE:**
0

26. Has your family ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

a) A mental health issue or concern? Y N Refused

b) A past head injury? Y N Refused

c) A learning disability, developmental disability, or other impairment? Y N Refused

27. Do you or anyone in your family have any mental health or brain issues that would make it hard for your family to live independently because help would be needed? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**. **SCORE:**
0

28. *IF THE FAMILY SCORED 1 EACH FOR PHYSICAL HEALTH, SUBSTANCE USE, AND MENTAL HEALTH:* Does any single member of your household have a medical condition, mental health concerns, **and** experience with problematic substance use? Y N N/A or Refused

IF "YES", SCORE 1 FOR **TRI-MORBIDITY**. **SCORE:**
0

29. Are there any medications that a doctor said you or anyone in your family should be taking that, for whatever reason, they are not taking? Y N Refused

30. Are there any medications like painkillers that you or anyone in your family don't take the way the doctor prescribed or where they sell the medication? Y N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **MEDICATIONS**. **SCORE:**
0

31. *YES OR NO:* Has your family's current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you or anyone in your family have experienced? Y N Refused

IF "YES", SCORE 1 FOR **ABUSE AND TRAUMA**. **SCORE:**
0

E. Family Unit

32. Are there any children that have been removed from the family by a child protection service within the last 180 days? Y N Refused

33. Do you have any family legal issues that are being resolved in court or need to be resolved in court that would impact your housing or who may live within your housing? Y N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **FAMILY LEGAL ISSUES.**

SCORE:

0

34. In the last 180 days have any children lived with family or friends because of your homelessness or housing situation? Y N Refused

35. Has any child in the family experienced abuse or trauma in the last 180 days? Y N Refused

36. **IF THERE ARE SCHOOL-AGED CHILDREN:** Do your children attend school more often than not each week? Y N N/A or Refused

IF "YES" TO ANY OF QUESTIONS 34 OR 35, OR "NO" TO QUESTION 36, SCORE 1 FOR **NEEDS OF CHILDREN.**

SCORE:

0

37. Have the members of your family changed in the last 180 days, due to things like divorce, your kids coming back to live with you, someone leaving for military service or incarceration, a relative moving in, or anything like that? Y N Refused

38. Do you anticipate any other adults or children coming to live with you within the first 180 days of being housed? Y N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **FAMILY STABILITY.**

SCORE:

0

39. Do you have two or more planned activities each week as a family such as outings to the park, going to the library, visiting other family, watching a family movie, or anything like that? Y N Refused

40. After school, or on weekends or days when there isn't school, is the total time children spend each day where there is no interaction with you or another responsible adult...

a) 3 or more hours per day for children aged 13 or older? Y N Refused

b) 2 or more hours per day for children aged 12 or younger? Y N Refused

41. **IF THERE ARE CHILDREN BOTH 12 AND UNDER & 13 AND OVER:** Do your older kids spend 2 or more hours on a typical day helping their younger sibling(s) with things like getting ready for school, helping with homework, making them dinner, bathing them, or anything like that? Y N N/A or Refused

IF "NO" TO QUESTION 39, OR "YES" TO ANY OF QUESTIONS 40 OR 41, SCORE 1 FOR **PARENTAL ENGAGEMENT.**

SCORE:

0

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	0 /2	Score: Recommendation: 0-3 no housing intervention 4-8 an assessment for Rapid Re-Housing 9+ an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	0 /2	
B. RISKS	0 /4	
C. SOCIALIZATION & DAILY FUNCTIONS	0 /4	
D. WELLNESS	0 /6	
E. FAMILY UNIT	0 /4	
GRAND TOTAL:	0 /22	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: __ : __ or Night
Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
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Appendix A: About the VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need a practical, evidence-informed way to satisfy federal regulations while quickly implementing an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

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The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

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**Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)**

Prescreen Triage Tool for Single Adults

AMERICAN VERSION 2.01

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1 (800) 355-0420 info@orgcode.com www.orgcode.com

**COMMUNITY
SOLUTIONS**



Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

Current versions available:

- VI-SPDAT V 2.0 for Individuals
- VI-SPDAT V 2.0 for Families
- VI-SPDAT V 1.0 for Youth

All versions are available online at

www.orgcode.com/products/vi-spdatt/

SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

Current versions available:

- SPDAT V 4.0 for Individuals
- SPDAT V 2.0 for Families
- SPDAT V 1.0 for Youth

Information about all versions is available online at

www.orgcode.com/products/spdat/

SPDAT Training Series

To use the SPDAT, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

Current SPDAT training available:

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

Other related training available:

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

Administration

Interviewer's Name _____	Agency _____	<input type="radio"/> Team <input type="radio"/> Staff <input type="radio"/> Volunteer
Survey Date DD/MM/YYYY ____/____/____	Survey Time ____	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only "Yes," "No," or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question or the assessor does not understand the question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

First Name _____	Nickname _____	Last Name _____
In what language do you feel best able to express yourself? _____		
Date of Birth DD/MM/YYYY ____/____/____	Age _____	Social Security Number _____
		Consent to participate <input type="radio"/> Yes <input type="radio"/> No

IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.

SCORE:

0

A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- Shelters
- Transitional Housing
- Safe Haven
- Outdoors**
- Other (specify):** _____
- Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1. **SCORE:**
0

2. How long has it been since you lived in permanent stable housing? _____ Years Refused

3. In the last three years, how many times have you been homeless? _____ Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1. **SCORE:**
0

B. Risks

4. In the past six months, how many times have you...

- a) Received health care at an emergency department/room? _____ Refused
- b) Taken an ambulance to the hospital? _____ Refused
- c) Been hospitalized as an inpatient? _____ Refused
- d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? _____ Refused
- e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? _____ Refused
- f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? _____ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE. **SCORE:**
0

5. Have you been attacked or beaten up since you've become homeless? Y N Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM. **SCORE:**
0

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? Y N Refused

IF "YES," THEN SCORE 1 FOR **LEGAL ISSUES**. **SCORE:**
0

8. Does anybody force or trick you to do things that you do not want to do? Y N Refused

9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **RISK OF EXPLOITATION**. **SCORE:**
0

C. Socialization & Daily Functioning

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? Y N Refused

11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? Y N Refused

IF "YES" TO QUESTION 10 OR "NO" TO QUESTION 11, THEN SCORE 1 FOR **MONEY MANAGEMENT**. **SCORE:**
0

12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? Y N Refused

IF "NO," THEN SCORE 1 FOR **MEANINGFUL DAILY ACTIVITY**. **SCORE:**
0

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? Y N Refused

IF "NO," THEN SCORE 1 FOR **SELF-CARE**. **SCORE:**
0

14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted? Y N Refused

IF "YES," THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**. **SCORE:**
0

D. Wellness

- 15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? Y N Refused
- 16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? Y N Refused
- 17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? Y N Refused
- 18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? Y N Refused
- 19. When you are sick or not feeling well, do you avoid getting help? Y N Refused
- 20. **FOR FEMALE RESPONDENTS ONLY:** Are you currently pregnant? Y N N/A or Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**. **SCORE:**
0

- 21. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? Y N Refused
- 22. Will drinking or drug use make it difficult for you to stay housed or afford your housing? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**. **SCORE:**
0

- 23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:
 - a) A mental health issue or concern? Y N Refused
 - b) A past head injury? Y N Refused
 - c) A learning disability, developmental disability, or other impairment? Y N Refused
- 24. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**. **SCORE:**
0

IF THE RESPONENT SCORED 1 FOR **PHYSICAL HEALTH** AND 1 FOR **SUBSTANCE USE** AND 1 FOR **MENTAL HEALTH**, SCORE 1 FOR **TRI-MORBIDITY**. **SCORE:**
0

VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

SINGLE ADULTS

AMERICAN VERSION 2.01

25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking? Y N Refused

26. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication? Y N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.

SCORE:
0

27. **YES OR NO:** Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced? Y N Refused

IF "YES", SCORE 1 FOR ABUSE AND TRAUMA.

SCORE:
0

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	0 /1	Score: Recommendation: 0-3: no housing intervention 4-7: an assessment for Rapid Re-Housing 8+: an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	0 /2	
B. RISKS	0 /4	
C. SOCIALIZATION & DAILY FUNCTIONS	0 /4	
D. WELLNESS	0 /6	
GRAND TOTAL:	0 /17	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ____ : ____ or Night
Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
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Tale of Contents

Vision Statement	Page 2
Purpose	Page 2
Chapter 1: Access	Page 3
Access Model	Page 3
Accessibility	Page 3
Emergency Services	Page 3
Prevention Services	Page 3
Full Coverage	Page 4
Inclusiveness	Page 4-5
Marketing	Page 5
Safety Planning	Page 5
Street Outreach	Page 5
Chapter 2: Assessment	Page 6
Assessment Process	Page 6
Assessor Training	Page 7
Individual Centered	Page 8
Participation Autonomy	Page 8
Privacy Protection	Page 8
Incorporating Mainstream Services	Page 8
Chapter 3: Prioritization	Page 9
Core Requirements	Page 9
Emergency Services	Page 9
Nondiscrimination	Page 10
Prioritization List	Page 10-11
Prioritization Factors	Page 11-12
Prioritization Process	Page 12-13
Prioritization Order	Page 13-14
Chapter 4: Referral (Match)	Page 15
Referral (match) to Participating Projects	Page 15-17
Nondiscrimination	Page 17-18
Participant Autonomy.....	Page 18
Chapter 5: Data Management	Page 19
Core Requirements	Page 19
Privacy Requirements	Page 19
HMIS Use	Page 19
Chapter 6: Evaluation	Page 20
Core Requirements	Page 20
Evaluation Methods.....	Page 20
Privacy Protection	Page 20
Satisfaction Survey	Page 20-21

Vision Statement:

To assist all Kern County communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to prevention, housing, and/or other related services.

Purpose:

All organizations involved will work together to create stable, vibrant, and healthy communities by developing, financing, and operating affordable, program-enriched housing for families, seniors, and individuals with special needs who lack the economic resources to access quality, safe housing opportunities. The Bakersfield-Kern Regional Homeless Collaborative (BKRHC), serving as the Bakersfield/Kern Continuum of Care (CoC) CA-604, operates a Coordinated Entry System for individuals who are homeless or at risk of homelessness. It is a system that is intended to be continually reviewed and to evolve as the needs to the Collaborative and homeless individuals evolve.

Members of the BKRHC support the “Community Data” vs “Agency Data” concept. Members work together for the good of the community – especially the population who are homeless or at risk of homelessness, as well as supporting each other in the collective work.

It is the goal of the Coordinated Entry System policies and procedures that every BKRHC member (CoC funded or not) has an open- door policy to stability and is easily accessible to individuals who strive to go from place to place, agency to agency, to receive services and begin their path to housing. In addition, this system serves as a portal through which at-risk and homeless people, including No Place Like Home (NPLM) target population members, can access housing and services appropriate to their needs. The assessment is designed to be easily accessible no matter how individuals present, (direct phone calls, visits, outreach activities, etc.) and to have low barriers.

As required by the Department of Housing and Urban Development (HUD) and the Coordinated Entry System Plan, participating community partners will abide by the process identified in this document. This collaboration is to serve individuals who are homeless or at risk if homelessness with maximum capacity, efficiency, and to accurately meet the needs of individuals who are homeless or at risk of homelessness.

If an individual does not meet HUD’s definition of homeless, the individual is referred to appropriate community resources with the exception if an individual meets the No Place Like Home criteria.

Chapter 1: Access

Access Models:

All use the same tool to link an individual to the Coordinated Entry System (CES). This tool is named the Quick Referral Tool (QRT). The purpose of the QRT is to quickly triage an individual and link that individual to an Assessment Point.

Accessibility:

To be considered as a CES Access Point, the agency must regularly encounter individuals or families who are homeless or are at risk of homelessness. The Access Point must be accessible by public transportation, by phone, or other services which facilitate participants access, and the agency must receive training on the QRT.

Initial and quarterly trainings for the CES Participating Agencies are scheduled. Trainings are scheduled one-on-one with Access Points. Trainings ensure that no matter which Access Point individuals turn to, they will receive consistent, fair, and equal assistance. Training includes:

- How to make a referral to CES.
- Train Access points on the definition based on NPLH qualifications.
- Expectation that all will offer the CES referral regardless of an individual's barriers, including being a victim of domestic violence, dating violence, sexual assault, or stalking.
- Explanation of mainstream resources and how to use the resource card.
- How to complete the VI-SPDAT. (For Assessment Points only)

Emergency Services:

The CES business hours are Monday through Friday from 8:00am to 4:30 pm, excluding holidays. A homeless individual that is in crisis after normal business hours may contact 2-1-1 Kern. A 2-1-1 representative will complete the QRT and begin the CES process. Other emergency services in the county can be used at any time.

These emergency services include:

- Bakersfield MET team
- Bakersfield Homeless Center
- Alliance Against Family Violence and Sexual Assault Hotline
- Women's Center High Desert
- 9-1-1 (Domestic Hotline)

The homeless crisis will be addressed by a crisis response agency for the night and the QRT to be completed on the next available date /time of the Access Point.

Prevention Services:

Prevention services are provided to individuals through the same process as homeless services. Any individual seeking prevention services, including Emergency Solutions Grant (ESG) funded services, are triaged using the QRT. The QRT then quickly links the individual to as Assessment Point.

Full Coverage:

Full coverage is established throughout the entire geographical area of the BKRHC. Approved for the CES are:

1. Homeless Shelters
2. Crisis Programs
3. Crisis Response
4. Supportive Services Only Programs
5. Youth Service Providers

Inclusiveness:

Agencies participating as a CES Access Point must be able and willing to provide meaningful access to all individuals regardless of any barriers. The CES is committed to complying with federal requirements in providing free, meaningful access for all individuals.

To be an approved Access Point, accessibility to individuals with disabilities must be demonstrated based on the following:

Americans with Disabilities Act (ADA) compliance:

- The ADA gives civil rights protections to individuals with disabilities similar to those provided to individuals on the basis of race, color, sex, national origin, age, and religion. It guarantees equal opportunity for individuals with disabilities in public accommodations, employment, transportation, state and local government services, and telecommunications.

Communication:

- Deaf or hard of hearing
 - ◆ May include services and devices such as qualified interpreters on -site or through video remote interpreting (VRI) services; note takers; real-time computer-aided transcription services; written materials, exchange of written notes; telephone handset amplifies; assistive listing devices; assistive listening system; telephones compatible with hearing aids; closed caption decoders, open and closed captioning; including real-time captioning; voice, text, and video-based telecommunications products and systems; including text telephones (TTYs), videophones, and captioned telephones, or equally effective telecommunications devices; videotext displays; accessible electronic and information technology; or other effective methods of making aurally delivered information available to individuals who are deaf or hard of hearing.
- Blind or low vision
 - ◆ May include services and devices such as qualified readers; taped texts; audio recordings; brailled materials and displays; screen reader software; magnification software; optical readers; secondary auditory programs (SAP); large print materials; accessible electronic and information technology; or other effective methods of making visually delivered materials available to individuals who are blind or have low vision.

- Limited English Proficiency (LEP)
 - ◆ An individual who does not speak English as their primary language and who had a limited ability to read, write, speak, or understand English may be limited English proficient (LEP) and may be entitled to language assistance with respect to a program, benefit or right.
 - ◆ Offer of Free Language Assistance- offer the opportunity for meaningful access to LEP individuals who have difficulty communicating in English. If an individual asks for language assistance, the Access Point must make reasonable efforts to provide meaningful services. Have substantial flexibility in determining the type of language assistance necessary to provide meaningful services. Meaningful services should be at a time and place that avoids the denial o the QRT, does not impose an undue burden upon the individual, and avoids delays in the rights, benefits, or services to the LEP individual.
 - ◆ Translation of Documents – Where 5% or 1,000 (whichever is less) of individuals entering CES speak a specific language, alternatives be made available.
 - ◆ Informal Interpreters – Informal interpreters may include the family members, friends, legal guardians, service representatives or advocates of the LEP individual.
- The requirements for accessibility compliance prior to training is posted on the BKRHC website for all potential interested to review before requesting training.

Marketing:

All marketing processes include public service announcements, bus advertisements, flyers, BKRHC cards, social media, and the BKRHC website. Marketing involves the coordination of CES procedures from service providers to the homeless or at -risk individual.

Safety Planning:

During the QRT process, if an individual disclosed, they are fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking, the individual is immediately linked to a victim service provider. The DV provider will complete the assessment. Safety is given priority during the access process for those seeking protection. The CES assures data collection adheres to the Violence Against Women Act and other state laws.

Street Outreach:

Street outreach workers provide services to individual(s) at the individual’s current location. They serve as liaison between programs and homeless individuals. If a street outreach worker encounters an individual(s), the QRT is bypassed, and the assessment is conducted when appropriate. Below is a list of the CoC and ESG funded outreach providers in the BKRHC geographical area:

1. California Veteran’s Assistance Foundation
2. Clinica Sierra Vista
3. Flood Bakersfield Ministries
4. Kern County Network for Children-Dream Center

Non CoC outreach can include, but not limited to, Community events, faith-based organizations, outreach events, food pantries.

Chapter 2: Assessment

The Assessment Points ensure that the Housing First Model is used during the administering of the assessment tool. Any individual that meets the definitions of homeless or at risk of homelessness will receive the VI-SPDAT assessment.

Assessment Process:

1. Phase 1 of the assessment process is conducted by Access Points. This phase is the completion of the QRT and is utilized as a triage to quickly link the individual to an Assessment Point.
2. Homelessness is verified with one encounter by street outreach.
3. Phase 2 is conducted by designated Assessment Points that utilize the Vulnerability Index- Service Prioritization Decision Assistance Tool (VI-SPDAT) version 3.0 to calculate the individual's vulnerability score. The appropriate VI-SPDAT is used for the specific population being assessed, i.e. Family-VI-SPDAT for families, Youth-VI-SPDAT for youth and Preventative/Rehousing VI-SPDAT for at risk. Once the individual has been scored, the information is entered into the Homeless Management Information System (HMIS) within 1-3 business days but no later than 10 business days per HMIS Policies and Procedures.

3(a) Standardization of SPDAT completion:

- a. SPDAT should be completed within 14 days of contact or 3-5 meaningful engagements. The SPDAT should be completed no later than 120 days of entry within HMIS.
 - b. If after 14 days, if no SPDAT has been completed, notes should be added in HMIS to explain why the assessment has not been completed and notes repeated every 30 days after, up to 120 days.
4. Assessments for Veterans
 - The Assessment Point for veterans will conduct assessments using the CoC's standardized tool VI-SPDAT version 3.0, according to the CoC's coordination entry process. VASH Social Workers are part of the CVAF's assessment for homeless or at risk of homelessness veterans.
 - The Veteran Affairs (VA) partners and BKRHC will allow prioritized veteran's direct placements into veteran homeless assistance programs. The direct placements into veteran homeless assistance programs will open bed utilization at local homeless shelters and/ or programs to assist other homeless populations.
 - VA Supportive Housing (VASH) staff will work collaboratively with the CoC partners to case conference veterans that are placed on the housing prioritization list. Community Based Outpatient Clinics (CBOC's) will adopt the assessment tool if feasible and case conference with CoC partners based on VA screening and CES prioritization process. The California Veterans Assistance Foundation (CVAF) will assist CBOC's as necessary with the assessment process and to expedite veteran housing placements.

5. Assessment for Unaccompanied Youth (ages 18-24)
 - Kern County Network for Children- The Dream Center will conduct assessments for unaccompanied youth ages 18-24.

6. Designated Assessment Points are:
 1. Homeless
 - California Veterans Assistance Foundation (Veterans)
 - Bakersfield Homeless Center (Families)
 - Department of Human Services (Families)
 - Flood Bakersfield Ministries (Singles-households with no children)
 - Mission at Kern County (Singles-households with no children)
 - Alliance Against Family Violence and Sexual Assault (Domestic Violence)
 - Community Action Partnership of Kern (Families and Singles)
 - Clinica Sierra Vista (Singles-households with no children)
 - Kern County Network for Children/The Dream Center (Youth)
 - Housing Authority of Kern County (Whole Person Care)
 2. At risk of homelessness
 - California Veterans Assistance Foundation (Veterans)
 - Housing Authority of Kern County (Whole Person Care)
 - Community Action Partnership of Kern (All others, to include at-risk of chronic homelessness)
 - Kern County Network for Children-The Dream Center (Youth 18-24)

Although Assessment Points have specific populations identified, any individual can be screened at any Assessment Point. Assessment Points are required to confirm receipt of the QRT within 2 business days.

Assessor Training:

All Assessment Points are required to be trained in completing the VI-SPDAT version 3.0 prior to administering the assessment tool. Initial and quarterly trainings for the VI-SPDAT version 3.0 are scheduled, publicized, and appear on the annual BKRHC calendar. Trainings ensure that no matter which Assessment Point individuals turn to for assistance, they will receive consistent, fair, and equal assistance. Training includes:

1. How to complete the VI-SPDAT version 3.0
2. Acknowledgement that assessment questions asked, and context in the way individuals are assessed, can cause harm and risk to individuals, especially if they require individuals to relive difficult experiences. Staff members are trained to recognize signs of trauma or anxiety.
3. Acknowledgement that questions are worded and asked in a manner sensitive to these experiences to minimize risk and harm and individuals are provided an option to refuse to answer.
4. Review of CES policies and procedures.
5. Requirements for use of assessment information to determine prioritization; and
6. Criteria for uniform decision-making and referrals.

Individual Centered:

If an individual has a reason to believe discrimination has taken place, a grievance can be filed. Below is an outline of the grievance procedure:

1. The individual submits a written complaint to the Executive Director or designee of the BKRHC by email or in person.
2. The homelessness Projects Manager Executive Director or designee of the BKRHC will respond to the individual within five business days of the received complaint.
3. The Homelessness Projects Manager Executive Director or designee of the BKRHC will select from the CES committee membership a group of panelists to review and respond to the complaint. The panel may not be comprised of any individual or agency that the complaint is against.
4. The Homelessness Project Manager Executive Director or designee of the BKRHC will report the panel's findings to the complainant and will submit the findings to the governing body of the BKRHC.

Participant Autonomy:

Questions are worded and asked in a manner sensitive to these experiences to minimize risk and harm. Individuals are provided an option to refuse to answer. To the best of the assessor's ability, no retribution or limiting of assistance will occur if individuals refuse to answer questions. VI-SPDATs are based on scoring and lack of information may limit the ability to fully assess need.

Privacy Protection:

Release and discharge of client data references HMIS Policies and Procedures (P&P) page 10, item 5.4. Applicable excerpts from the HMIS P&P are referenced below.

1. ...when the sharing agency has secured an unexpired Release of Information from that client authorizing such sharing.
2. Sharing of client data may be limited by program specific confidentiality rules.
3. ...services may NOT be denied if client refuses to sign a Release of Information or declines to state any information.
4. Release of Information must constitute INFORMED consent and the burden rests with the intake counselor to inform the client before asking for consent.
5. All external releases or disclosures must be maintained for seven (7) years and made available to the client upon written request and within ten (10) working days.

Procedures for disclosure of client-specific data are readily obtained from the above policies, combined with the configuration of the HMIS system, which facilitates appropriate data sharing.

Incorporating Mainstream Services:

Assessment Points make referrals directly to mainstream services regardless of the individual's participation in the CES. Mainstream service providers are encouraged to participate in the CES process. Meeting information is sent via email and posted on the calendar of the BKRHC website- www.bkrhc.org

Chapter 3: Prioritization

Core Requirements:

Prioritization is based on a specific and definable set of criteria that are documented, made publicly available, and applied consistently throughout the BKRHC geographical area for all populations.

Emergency Services:

1. CoC's CE process allows emergency services, including all domestic violence and emergency services hotlines, drop-in service providers, and emergency shelters, including domestic violence shelters and other short-term crisis residential programs, to operate with as few barriers to entry as possible. People are able to access emergency services, such as emergency shelter, independent of the operating hours of the system's intake and assessment processes. While emergency services are not required to be processed through CE prior to accessing services, service providers are expected to enter the individual's information in HMIS within the required timeline per HMIS policies and procedures.
2. The following services are defined as emergency services:
 - a. Emergency Shelters
 - b. Low Barrier Shelters/Navigation Centers
 - c. CalWORKs/FSP
 - d. Domestic Violence Providers and shelters
 - e. Supportive Service only organizations
 - f. Hotel/motel used as temporary emergency placement
3. The following are housing services and are not considered emergent in nature. These are the services that are prioritized through CES.
 - a. CoC funded Permanent Supportive Housing
 - b. No Place Like Home (NLPH) Permanent Supportive Housing
 - c. Housing Support Program (HSP) Rapid Re-Housing
 - d. ESG Rapid Re-Housing
 - e. Housing Choice Vouchers set aside for homeless preference
 - f. Bridge Housing beds(individuals double matched to PSH-offered to unsheltered with expiring voucher to assist in housing search) *
 - g. Other Public Housing Agency (PHA) operated Permanent Supportive Housing for homeless
 - h. Housing and Disability Advocacy Program (HDAP) Housing Assistance
 - i. VA Transitional Housing beds??
 - j. VA Supportive Services for Veterans Families (SSVF) Rapid Re-Housing
 - k. ESG Homeless Prevention
 - l. VA SSVF Homeless Prevention??
 - m. BFH Rapid Re-Housing

**Program participants that are receiving Rapid Re-Housing Assistance through programs such as the Emergency Solutions Grants (ESG) Program, the Continuum of Care (CoC) Program, the Supportive Services for Veterans Families (SSVF) Program, or the Veterans Homelessness Prevention Demonstration Program (VHPD) maintain their homeless status (this includes individuals that are chronically homeless)*

for the purpose of eligibility for other permanent housing programs dedicated to serving the homeless, such as HUD-VASH and CoC-funded permanent supportive housing (so long as they meet any other additional eligibility criteria for these programs). Program participants maintain their chronically homeless status during the time period that they are receiving the rapid re-housing assistance. Rapid re-housing is a model for helping homeless individuals and families obtain and maintain permanent housing, and it can be appropriate to use as a bridge to other permanent housing programs.

It is important to note that although the program participants in rapid re-housing are considered homeless for purposes of eligibility for other programs, the housing itself is still considered permanent housing; therefore, these program participants are not considered chronically homeless (or homeless) for counting purposes, and must not be included in the CoC's sheltered point-in-time count.

Nondiscrimination:

1. BKRHC coordinated entry system is available to all available to all eligible individuals regardless of race, color, national origin, religion, sex, age, familial status, disability, actual or perceived sexual orientation, gender identity, or marital status.
2. All eligible populations and subpopulations in BKRHC, including individuals experiencing chronic homelessness, at-risk of chronic homelessness, veterans, families with children, youth, and survivors of domestic violence, have fair and equal access to the coordinated entry process.
3. BKRHC is prohibited from screening individuals out of the coordinated entry process due to perceived barriers to housing or services, including, but not limited, to, too little or no income, active or a history of substance abuse, domestic violence history, resistance to receiving services, the type or extent of a disability-related services or supports that are needed, history of evictions or poor credit, lease violations or history of not being a leaseholder, or criminal record.
4. The process is informed by Federal, State, and local Fair Housing laws and regulations and ensures individuals are not steered toward any particular housing facility or neighborhood because of race color, national origin, religion, sex, disability, or the presence of children.
5. Data collected from the assessment process is not used to discriminate or prioritize individuals for housing and services on a protected basis, such as race, color, religion, national origin, sex, age, familial status, disability, actual or perceived sexual orientation, gender identity or marital status.
6. All recipients and sub-recipients of CoC Program and ESG Program funding must comply with the nondiscrimination and equal opportunity provisions of Federal civil rights laws as specified at 24 C.F. R. 5. 105 (a), including, but not limited to the following:
 - Section 504 of the Rehabilitation Act
 - Title VI of the Civil Rights Act
 - Title II of the American with Disabilities Act
 - HUD's Equal Access Rule

Prioritization List:

The BKRHC manages one prioritization list generated by HMIS. This list takes information from the By-Name Lists into consideration when cross referencing data.

1. Homeless Prioritization Housing List-Community Action Partnership of Kern (CAPK)

- By Friday at 5pm PST of each week, at minimum, Assessment Points enter VI-SPDAT data into HMIS. A prioritization list is generated weekly by CAPK based on the HUD prioritization requirements. Individuals are identified by name unless they fall into an exempt group in which case, they are entered using their HMIS identifier. They remain on the list until matched to a permanent housing opportunity.
- 2. At risk Prioritization Housing List- Community Action Partnership of Kern
 - By Monday at 5pm PST of each week, at minimum, Assessment Points enter VI-SPDAT data into HMIS. A prioritization list is generated weekly by CAPK based on the HUD prioritization requirements. Individuals are identified by name unless they fall into an exempt group in which case, they are entered using their HMIS identifier. They remain on the list until matched to a permanent housing opportunity.
- 3. By-Name-List (BNL)-Each agency has a password protected spreadsheet assigned to them. This spreadsheet is used to report and track the sub population they encounter and serve. These spreadsheets are e-mailed out by the BNL leads monthly to the agencies that are working with the individuals listed for the working group meetings. All updates related to engagement, housing placements, and inflow must be reported and e-mailed back to the BNL leads within 4 days by close of business. BNL leads consolidate the individual spreadsheets into the Master BNL. During the monthly consolidation, the following information is tracked on the Built for Zero reporting form. These forms are due to the BKRHA by the 20th of the preceding month.
 - i. Chronic Homeless BNL-Housing Authority of Kern
 - ii. Veteran BNL-California Veterans Assistance Foundation
 - iii. Built for Zero-BKRHC
 - iv. This document should, at minimum, reflect the baseline requirements listed in the HMIS Data and Technical Standards Final Notice, published by HUD in May 2016 and in accordance with the HEARTH Act. Users of HMIS are required to read and comply with the HMIS data and Technical Standards. Failure to comply with these standards carries the same consequences as failure to comply with these Policies and Procedures. In any instance where these Policies and Procedures are not consistent with the HMIS and Data Quality Standards from HUD, the HUD Standards take precedence. Should any inconsistencies be identified, notice should be made to the HMIS lead.

Prioritization Factors:

CES prioritizes individuals quickly, without preconditions or service participation requirements. The prioritization standards established by the Housing Committee and approved by the Governing Board, ensure individuals who are homeless with the longest history of homelessness and greatest service needs receive priority for any type of housing and homeless assistance available within the BKRHC including Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), and other interventions. All CoC funded PSH beds(vouchers) are prioritized in accordance with HUD notice CPD16-11. The NPLH definition of “at-risk” of chronic homelessness is a new classification of homelessness that overlaps but does not coincide completely with the HUD definition of homeless, in that 1) it sets no limit on institutional stays; and 2) expands the list of institutions a previously homeless person may exit from. Those people at risk of chronic homelessness who fall within the HUD definition of homeless will be assessed and prioritized for placement on the BKRHC’s main prioritization match waiting list. Those NPLH target population

members, including youth, whose institutional stays exceed 90 days will be assessed and prioritized for available NPLH housing units only, as they are not eligible for HUD-assisted units. However, they should be eligible for prevention services targeted to people who are at risk of homelessness.

The common assessment tool (VI-SPDAT version 3.0) aggregates an individual's vulnerability in several different areas, all of which are considered when assigning a vulnerability score:

1. Significant challenges or functional impairments, including physical, mental, developmental, or behavioral health challenges, which require a significant level of support to maintain permanent housing.
2. High utilization of crisis or emergency services to meet basic needs.
3. Extent to which persons, especially youth and children, are unsheltered.
4. Vulnerability to illness or death.
5. Risk of continued or new homelessness.
6. Vulnerability to victimization, including physical assault, trafficking, or sex work.

The prioritized list incorporates variables described in the notice for prioritization (length of time homelessness, at-risk of chronic homelessness, severe service needs) and program eligibility requirements (HIV, military service) as to make the process of matching individuals as streamlined as possible. Most severe needs are measured by a VI-SPDAT score of at least nine (9).

Prioritization Process:

CAPK has been assigned the task of managing the process and updating individual prioritization for the homeless prioritization list. This agency is required to collect supplemental questions that are not aggregated by the HMIS report. These questions are submitted via email to the designated representative at CAPK after the prioritized list is generated. The submissions are due every Tuesday afternoon at minimum. The additional questions are:

- What is the length of time homelessness?
- Are they exiting an institutional setting as defined by NPLH?
- If so, how long was their length of stay in an institutional setting as defined by NPLH?
- Are they document ready?
- Are they in transitional housing?
- If they are newly added, are they willing to take part in bridge housing?
- Are they a CalWORKs recipient?
- In what city do they reside?
- What is their Length of Homeless (LOH)?
- Do they have a disability?
- Is disability verification provided?
- Are they disabled living Transitional Housing?
- Are they qualified for HSP?
- Are they qualified for Rapid Rehousing?
- Are they qualified for HDAP?
- Are they HAL/CESH qualified?

CAPK has been assigned the task of managing the process and updating individual prioritization for the at-risk prioritization list. This agency is required to collect supplemental questions that are not aggregated by the HMIS report. These questions are submitted via email to the designated representative at CAPK after the prioritized list is generated. The submissions are due every Tuesday afternoon at minimum. The additional questions are:

- Are they document ready?
- Are they a CalWORKs recipient?
- Contact phone number?
- Are they an FSP participant?
- Do they live the city or county?
- Do they have a court ordered eviction?
- Are they staying in a hotel/motel paid for by self?
- Have they been impacted by COVID-19?

Case conferencing for individuals coming up on 60 days are held during the weekly referral (match) call. These individuals are discussed and referred to different resources if needed. CoC maintains and manages the prioritization list, so individuals wait no longer than 60 days for a referral (match) to housing or services. If the CoC cannot offer a housing resource to every prioritized individual experiencing homelessness within 60 days or less, then the CoC can adjust the prioritization standards in order to more precisely differentiate and identify resources for those individuals with the most needs and highest vulnerabilities.

In the event that two or more homeless individuals within the same geographic area are identically prioritized for the next available resource and each individual is also eligible for the same unit, the CoC selects the individual that first presented for assistance in the determination of which individual(s) receives a referral (match) to the next available unit.

The homeless prioritized waiting list incorporates chronic, at-risk of chronic homelessness, and non-chronic individuals as captured by the VI-SPDAT version 3.0. The BKRHC maintains the HMIS database for the purpose of creating and maintaining an interactive prioritization list. Kern Behavioral Health and Recovery Services is the HMIS lead and is the primary point of contact for the database. HMIS is accessible to all BKRHC member agencies with confidentiality and data-sharing agreements executed and Memorandum of Understanding (MOU's) signed.

Prioritization Order:

Homeless: The baseline for vulnerability for individuals is 6 months of homelessness. Vulnerability scores for individuals range from 0-16. Applicants who receive a score of 0-3 are considered non-vulnerable, a score of 4-7 are referred to RRH and a score of 9 or higher will be referred to PSH.

1. Permanent Supportive Housing

- 1st- Chronically homeless (disabled) with a 9 or higher and longest length of homelessness (LOH)*.
- 2nd- Disabled non-chronically homeless with a score of 9 or higher and longest LOH.
- 3rd-Disabled homeless with 8 or lower and longest LOH.
- 4th- Disabled homeless from transitional housing with a 9 or higher and longest LOH.

- 5th- Non-Disabled homeless with a 9 or higher and longest LOH.
2. Rapid Re-Housing: Highest VI-SPDAT and longest LOH are matched first within these categories.
 - 1st- fleeing domestic violence.
 - Literally homeless.
 - Temporary shelter.
 - Graduating from/timing out of transitional housing program.
 3. Bridge Housing
 - 1st- PSH matches.
 - 2nd- RRH matches.
 4. Transitional Housing
 - 1st- Individuals not eligible to be matched for PSH or RRH.
 - 2nd- Individuals who decline PSH or RRH offer.

Homeless Prevention: Vulnerability scores for individuals range from 0-22. Applicants who receive a score of 0-10 are considered non-vulnerable, a score of 11-15 are referred to Permanent Housing (PH) if resources are available and a score of 16 or higher will indicate that PH services are needed.

1. Homeless Prevention Programs: Highest VI-SPDAT score, and imminent housing loss are matched first within these categories.
 - 1st- Court-Ordered Eviction Notice.
 - 2nd- Lacks a permanent nighttime residence (documentation required)

**If there are persons who are at risk of chronic homelessness on the prioritization list for both homeless and at risk of chronic homelessness the vulnerability score will be discussed during case conferencing to increase score. As NPLH units become available, these people as well as people “at risk of chronic homelessness” will also be prioritized and placed in a By Name waiting list for the NPLH Program, if they already obtained housing.*

Chapter 4: Referral (Match)

Referral (match) to Participating Projects:

Referrals (match) are made to providers in a uniformed and coordinated way for all beds, units, and services available at participating projects within the BKRHC geographical area. CoC and ESG programs, any other mandated program, along with programs voluntarily participating are to use the CES process established by the BKRHC as the only referral (match) source from which to consider filling vacancies in housing and /or services. The BKRHC maintains and annually updates a list of all resources that may be accessed through referral (match) from the CES. Each BKRHC project makes publicly available the specific eligibility criteria and posts it on the BKRHC website.

The process for making a referral (match) is broken into six parts:

1. Participating agencies report their weekly bed (voucher) inventory to the CE program by 9:00am Monday. This information is gathered by CE and a detailed report is sent to the BKRHC to be posted at bkrhc.org. This website keeps real time, weekday inventory of housing availability for all BKRHC housing providers including Emergency Shelter, Transitional Housing, and Permanent Supportive Housing.
2. Each week providers meet via Microsoft Teams to make known current vacancies and review the newly generated prioritization list. The meetings are held at a set time and day and are open to all providers covered under the confidentiality and data- sharing agreement. At the meeting, individuals are assigned to vacancies with a match to eligibility criteria for the program. A minimum of three (3) providers must be present on the call/meeting. For homeless prioritization calls, one of the three agencies on the call must be from CAPK. For at-risk, prioritization calls one of the agencies must be from CAPK. The lead agency takes roll call of the Microsoft Teams meeting, and a record will be kept for historical purposes.
3. Individuals are matched to the referring agency when possible. Instances where individuals are not matched to a referring agency: 1) the individual request to work with a different agency. 2) the referring agency does not have any available beds/voucher. The lead agency will match individuals to available programs.
4. BKRHC uses a “Housing Navigator” model to ensure efficient enrollment and subsequent movement from one BKRHC project to another. While specific “Housing Navigator” functions will vary agency to agency, typical duties include the following:
 - Working closely with the referring agencies regarding eligibility determination
 - Developing a Housing Stability Plan
 - Completing housing applications
 - Performing housing search and placement
 - Outreaching to and negotiations with landlords
 - Assisting with submitting rental applications and understanding leases
 - Addressing barriers to project admission
5. Agencies will attempt to contact matched individuals for seven (7) business days and the individual will have three (3) business days to decide whether to accept proposed housing once eligibility is established. Individuals will not lose ranking on the list for declining housing. HUD provides detailed recording keeping requirements for all providers and explanation of

key terms. If an individual declines the housing offer, the service provider must deny the electronic referral submitted via HMIS and give the individuals response for denial in the comments section as well as add detailed notes in HMIS.

6. Matching calls happen each Wednesday at 3:00 pm at minimum. Providers (or case managers working with the individuals) should have one representative on the call if possible. The call is to make the match process transparent. The agency who entered the individual into HMIS is contacted when the individual is matched regardless of whether the entering agency is on the call.

Upon referral (match), individuals receive detailed information including what they can expect from the project and what their project participation responsibilities will be. If an individual is prioritized for permanent supportive housing (PSH) but no PSH resources are available, that individual is offered any other resource available in the BKRHC geographical area.

In rare instances, by following a standardized criteria and uniformed process, a participating project may reject a referral by providing justification. If a referral has been rejected, a case conference request will be sent to CE by the participating project and a case conference will be held during the monthly CE committee meeting to discuss reconnecting the individual with a new project or referral.

Standardized criteria for rejection are as follows:

- The participating project (service provider) has identified that the individual has intensive needs, and the referral is not appropriate to meet those needs.
- The participating project (service provider) has determined that the individual is unable to complete the assessment due to extreme medical/mental health conditions and requires additional assistance to complete the VI-SPDAT.

Case Conferencing opportunities for challenging individual circumstances are held monthly during the CES Committee meeting. Challenging circumstance could include, but not limited to, natural disaster, intensive needs, special or extreme circumstances, or the VI-SPDAT score does not reflect individuals needs adequately. If a service provider determines that a case conference is needed, the service provider will complete the Case Conference Request Form and submit the request to the CE program seven (7) days prior to the monthly scheduled committee meeting. The case conference portion of the CES meeting will be held in closed session and all members in attendance must have a signed HMIS Memorandums of Understanding in place. During the case conference, the individuals HMIS unique ID will be used for identification purposes, no other identifying information will be used to protect the privacy of the individual.

Case conferencing should only be requested if the client has been prioritized on the match list and attempts to refer (match) the client during the weekly calls to an appropriate housing resource has not been successful. The service provider requesting the information will need to include the following:

- Agency name
- Case manager:
- Email for case manager:
- Date requested:
- The reason for the request:

- Client needs a re-assessed
- Client is unable to complete assessment
- Other
- Client HMIS#:
- Current VI-SPDAT score (if applicable):
- Date of Assessment:
- Current priority:

The CE committee members will discuss options to meet the individuals needs. Once a decision has been agreed upon, it will be documented on the Case Conference Request form and returned to the service provider with the date of the decision.

Providers can learn from barriers and “hard to place” issues that arise, from each other and those more experienced including supportive services and housing agencies. The BNL monthly meetings will be held virtually via Microsoft Teams, Zoom, or any other online meeting platform. During the BNL meeting, the Built for Zero lead will have the BNL and share their screen with all members on the call/meeting to review. All members in attendance must have a signed HMIS Memorandums of Understanding in place. The following is reviewed during these working group sessions:

1. Active individuals who are confirmed as CH or Veteran who have the highest VI-SPDAT scores. The group discusses where they are in the process of being housed.
2. Active individuals who are not confirmed as CH or Veteran who have the highest VI-SPDAT scores. The group discusses why they are not documented as CH and what needs to be done to obtain the CH certification.
3. Active individuals who have not been engaged in 90 days or more. If no one in attendance at the working group meeting has engaged the individual, the individual is moved to inactive (missing/unknow).
4. If a Natural Disaster occurs and an individual/family is experiencing homelessness due to the disaster, the CES process will be followed and expedited.

Based on the individual’s VI-SPDAT score, the individual is prioritized and referred (matched) accordingly. Individuals are not screened out because of perceived barriers to housing or services including, but not limited to, lack of employment or income, drug or alcohol use, or having a criminal record. In addition, housing and homeless programs must lower their screening barriers in participation with the CES and will avoid steering people towards any program or provider simply because they presented at that location.

Nondiscrimination:

All individuals in the BKRHC geographical area have fair, non- discriminatory and equal access to the CES process, regardless of where or how they present for services.

- Fair and equal access means that individuals that can easily access the CES process, whether in person, by phone, or some other method, and that the process for accessing help is well known and advertised throughout the county.
- Non-discriminatory means that the BKRHC, including its CES, may not discriminate on the basis of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, familial status actual

or perceived marital status, gender identity or gender expression, real or perceived sexual orientation, veteran status, source of income or actual or perceived status as a victim of domestic violence, dating violence, sexual assault or stalking.

- No religious practice or affiliation requirement will be imposed upon individuals.
- If an individual's self-identified gender or individual composition creates challenging dynamics among residents within a facility, the host program should make every effort to accommodate the individual or assist in locating an alternative accommodation that is appropriate and responsive to the individual's needs.
- The CES is accessible to individuals with disabilities and there are methods by which individuals can access entry points that overcome physical and communication accessibility barriers within the CES.
- Providers shall demonstrate sensitivity to individuals' primary language and cultural background.

Participation Autonomy:

The CES process is a person-centered system in which the individual has a voice in the location and type of housing being offered to them. If any individual declines the housing offer, the HMIS Referral must be used to document the individual's choice. The referrals are stored in the client's HMIS profile and can be accessed under the "history" tab. If an individual declines a housing offer, the individual will remain on the prioritization list until a suitable housing or program match is made.

The agency working with the individual must notify CES in writing (via email) that the individual declined or is not eligible for the housing offer once it is made known to the agency. CES will then place the individual back on the prioritization list until a suitable housing or program match is made.

Chapter 5: Data Management

Core Requirements:

The BKRHC utilizes HMIS for data management. The data management system utilizes HMIS policies and procedures to maintain individual privacy and protections.

Privacy Protections:

As part of the CES, agency employees may have access to view, update or modify sensitive information about individuals. This information is confidential and not be shared with anyone unless specifically authorized. Sensitive information is defined as:

1. Individual names, nicknames, or any other identifying information
2. Individual address, location, or whereabouts
3. Individual personal finance information including social security numbers, financial data, or related information
4. Individual health information including information on medical conditions, treatment, or history

All information is to be treated as confidential in written, electronic, printed and all other forms. Information is the shared property if the HMIS user's entity signing the HMIS MOU and should not be released, shared or discussed without prior authorization. This includes communicating in any form with individuals, co-workers, researchers, outside agencies or any other party.

HMIS Use:

HMIS will be a shared information format that agencies can see the history of service. Case notes must remain confidential. Utilizing the HMIS referral (match) system allows for duplication avoidance and identifies gaps in services, saving agency's dollars, the individuals time investment, and more importantly the time individuals remain in an unstable situation.

Data Elements:

HUD finalized a set of Coordinated Entry (CE) data elements to standardize data collection on core components of CE -- access, assessment, referral, and prioritization. CoC's with HUD-funded SSO-CE projects are required to collect CE data elements beginning October 1, 2020. CE data elements are part of the 2020 Data Standards. There are three new data elements, each briefly described below:

- ◆ CE Assessment Element: Designed to be a flexible data element that collects an assessment date, location, and assessment results. It allows CoC's to define their own assessment questions and responses, categorize different types of assessments (crisis needs versus housing needs). This element helps communities understand and monitor the assessment process in more detail and as it relates to participant outcomes.
- ◆ CE Event Element: Designed to capture access and referral events, as well as the results of those events. It will help communities understand the events that go into achieving desired (and undesired) results through the CE system.
- ◆ Current Living Situation Element: Designed to capture information on where a person is staying at a point in time. It can be updated at each point of contact and will help communities track where people are, including those who are not assessed or referred to CE events.

Chapter 6: Evaluation

Core requirements:

Evaluation and updating of the CES process will take place annually at minimum. Information from providers and from individuals is taken into consideration when conducting the evaluation. Provider feedback is garnered during the CES committee meeting, along with a review of the system performance measures. Feedback from individuals who are experiencing homelessness or who are connected to housing are asked to give feedback through surveys or focus groups. The information gathered is used to improve the process countywide and is conducted through a non-conflicting process.

Evaluation method:

1. Providers/Agencies
 - During the 4th quarter, the CES committee will review the Policy and Procedure document and make appropriate updates.
 - During the 4th quarter, the CES committee will review the System Performance Measures to ensure the process is improving community outcomes, if community outcomes are not improving as a result of CES, adjustments are made.

Privacy Protections:

The CES process adheres to the HMIS and Data Quality Policies and Procedures Manual established by the HMIS Committee and approved by the HMIS users. All CoC funded agencies utilize HMIS and its guidelines for entering data (not applicable to exempt agencies). According to HMIS Policy 5.3, HMIS users must enter an individual in HMIS as soon as possible but within ten (10) working days. The individual must be entered into HMIS at the time of initial engagement, not at the time the individual is housed.

Satisfaction Survey:

Once an individual is housed through the CS process, the agency providing the housing will ask the individual to complete an anonymous survey.

This survey consists of six questions:

1. What are the top three areas you believe are needed to stay in permanent housing for two (2) years?
2. When you were homeless who was the first agency that helped you?
3. Was the agency courteous?
4. When you received homeless services did you understand the housing assessment process?
5. How did you find out about housing or homeless services?
6. Any additional comments on how we can improve our homeless

To allow our CES to be more equitable, the survey asks for the following demographic questions:

1. Age
2. Gender

3. Race/Ethnicity
4. Veteran Status
5. Household size

These surveys will be turned into the CES committee chair and are reviewed at monthly meetings. The surveys are utilized for revisiting the CES Policies and Procedures during 4th quarter.



1C-7 Public Housing Agencies within Your CoC's Geographic Area – New Admissions – General/Limited Preference

PHA Homeless Preference

2A. PUBLIC NOTICE TO LOWER-INCOME FAMILIES

HACK shall make known to the public, through publication in newspapers of general circulation as well as through minority media and other means which will most likely attract the type of applicants who may be under-represented in the program, the availability and nature of housing assistance for lower-income families. HACK shall inform everyone responding to such notices including those who may be applicants on waiting lists for public housing that:

1. They must apply specifically for the Section 8 Program being advertised;
2. That they will not lose their place on any public-housing waiting list should they also apply for a Section 8 Program;
3. That they have the right to have their name placed on any waiting list which is open.

The notice will include the Fair Housing logo and slogan and otherwise be in compliance with Fair Housing requirements.

2B. RECEIPT OF APPLICATIONS

HACK will publish notices as prescribed above at weekly intervals for thirty (30) days prior to the acceptance period. The notice will state the opening and closing dates for acceptance of applications. Due to the demand for Section 8 assistance in HACK's jurisdiction, HACK may take applications on an open-enrollment basis, depending on the length of the waiting list.

Initial applications will be accepted by the Agency using the following method:

All applications will be accepted through an online portal during the time and dates specified on the notice. Assistance will be provided upon request by telephone. Incomplete applications will be rejected by sending an email to the email provided on the application.

Applications received before or after the application period, as designated in the notice, shall be rejected by sending a rejection email to the email used on the application. Hand carried applications will not be accepted.

Applicants who meet the eligibility criteria based on the information contained in the application will be contacted by letter or phone for an in-person interview to complete the application process when their name reaches the top of the list. Applicants who do not appear to be eligible based on the information provided may be placed on the waiting list pending final eligibility determination when their name comes to the top.

Participants must request HACK approval to add new family members to the assisted household. Applications for new family members **under 18** years of age will be submitted to and processed by the Section 8 Housing Specialist. Applications for new family members 18 years of age or older will be submitted to and processed by the Applications Department. Criminal background checks will be run for any newly requested family member 18 years of age or older.

Persons with disabilities who require a reasonable accommodation in completing an application may call HACK to make special arrangements to complete their application. A Telecommunication Device for the Deaf (TDD) is available for the deaf. The TDD telephone number is **631-1047**.

2C. PROCESSING OF APPLICATIONS

1. An appointment letter will be mailed to applicants confirming the date, time, and place where their formal application will be completed. Applicants will be instructed to bring information regarding income from all sources, assets, medical bills and prescription receipts if currently being paid, as well as any other documentation necessary to assist in determining their eligibility for assistance. Failure to attend will result in a second and final appointment letter. Failure to contact HACK's Application Office to reschedule the second appointment, except in cases of extreme emergency, shall result in the withdrawal of the application. Applicants whose applications are withdrawn will be notified by mailing a notice to the last known address. Withdrawn applications will be retained for three (3) years and then discarded.
2. In completing the Application for Admission, information submitted by each applicant will be verified to insure its accuracy and completeness. All applicants will be required to disclose all past criminal (arrests, convictions, citations) history. Verification of criminal history for a minimum of the past ten (10) years will be obtained through criminal background checks completed by the Investigations Department for every adult household member 18 years of age or older. Failure to accurately or completely disclose past criminal history will result in denial of the application for housing assistance.

Verification of information provided is necessary in order to avoid incorrect determinations of eligibility, preference status, size of dwelling and amounts of Total Tenant Payment (TTP).

3. Verification of income or circumstances affecting the calculation of TTP shall be made by oral or written contact with a third party such as an employer or public agency, or other source that can reliably verify the statements of the applicant. If such contacts are made in the form of written inquiries, the inquiry will include a statement of the

purpose of the inquiry and a statement signed by the applicant to permit the source to release the requested information. To assure valid results, written inquiries shall be mailed. Oral contacts will be documented with a written verification. Reports may also be generated by a request from HACK or automatically by another government agency, (i.e. Social Security Administration).

4. A review of documents furnished by the applicant may be substituted in lieu of the third-party verification format outlined in 3 above. However, this method shall only be used to:
 - a. Update an earlier third-party verification.
 - b. Provide the basis for a tentative determination of income, prior to the receipt of third-party verifications, before a final determination is made.
 - c. Confirm the applicant's statements when the source of income cannot or will not provide the required verification. In these cases, the applicant will be required to sign an affidavit.

2D. APPLICANT FILES AND RECORD KEEPING

An applicant's file shall contain complete and accurate records consisting of, but not limited to, the following:

1. Letters and other statements from employers and other pertinent sources giving authoritative information concerning all items and amounts of income and deductions.
2. Photo static or carbon copies of documents in the applicant's possession which substantiate their statements, or a brief summary of the pertinent contents of such documents, signed and dated by the staff member who reviewed them.
3. Memoranda of verification data obtained by personal interview, telephone, or other means, with source name, date of contact and name of person receiving information clearly indicated.
4. A photocopy of each document (or the original if released by the person submitting the document), and a signed verification consent form, shall be retained by HACK. However, a photocopy need not be made or retained of any document bearing an identifying serial number. Other necessary identifying information is duplicated and retained in such manner as shall be prescribed by HUD.
5. Proof of any conditions for which a preference, as defined in this chapter, is claimed

by an applicant.

6. Social Security Number/Eligible Immigration status information as required by HUD regulations.

2E. SUMMARY OF VERIFICATION DATA

HACK will verify information related to waiting list preferences, eligibility, admission and level of benefits prior to admission.

1. Verification data will be reviewed and evaluated as received for completeness, accuracy and conclusiveness. Where the information received is not complete in all respects, follow-ups or new efforts to obtain such information will be made and carried through to conclusion. If, during the verification process, it becomes evident that for one or more reasons an applicant is ineligible, the investigation will be discontinued and the applicant notified, in writing, of their ineligibility and reasons thereof.
2. As verification of all necessary items for each application is completed, a summary of the verified information will be prepared and placed in the applicant's file. The summary will cover the following determinations and the basis for such determinations:
 - a. Eligibility of the applicant as a family and their legal residency status.
 - b. Eligibility of the family with respect to income limits for participation.
 - c. Preference status of the family.
 - d. Bedroom size of the voucher to be issued to the family.
 - e. Rent which the family will pay.
3. When third party verification cannot be obtained, HACK will accept documentation received from the applicant/participant. Hand-carried documentation will be accepted if HACK has been unable to obtain third party verification in a maximum four-week period of time. Photocopies of the documents provided by the family will be maintained in the file.

When neither third-party verification nor hand-carried verification can be obtained, HACK will accept a notarized statement or affidavit signed by the head, spouse, or co-head. Such documents will be maintained in the file.

2F. VERIFICATION OF CITIZENSHIP OR ELIGIBLE NON-CITIZEN STATUS

The citizenship/eligible non-citizen status of each family member regardless of age must be determined. For each family member, citizenship/eligible non-citizen status will be verified only once. This verification will be obtained prior to admission. If the status of any family member was not determined prior to admission, verification of their status will be obtained at the next regular reexamination. Prior to a new member joining the family, their status will be verified.

1. Prior to being admitted, all citizens and nationals will be required to sign a declaration regarding citizenship or immigration status, under penalty of perjury. (They will be required to show proof of their status by such means as Social Security card, birth certificate, military ID or military DD214 form.)
2. Prior to being admitted or at the first reexamination, all eligible non-citizens must sign a declaration of their status and a verification consent form and provide their original INS documentation. HACK will make a copy of the individual's INS documentation and place the copy in the file. HACK will also verify their status through the INS SAVE system. If the INS SAVE system cannot confirm eligibility, HACK will mail information to the INS so a manual check can be made of INS records. All eligible non-citizens who are 62 years of age or older, will be required to show proof of age.
3. Family members who do not claim to be citizens, nationals or eligible non-citizens, or whose status cannot be confirmed, must be listed on a statement of non-eligible members and the list must be signed by the head of household. Any family member who does not choose to declare their status must be listed on the statement of non-eligible members.
4. Non-citizen students on visas, though in the country legally, are not eligible to be admitted to the Section 8 Program.
5. If no family member is determined to be eligible under this Section, the family's admission will be denied.

The family's assistance will not be denied, delayed, reduced or terminated because of a delay in the process of determining eligible status under this Section, except to the extent that the delay is caused by the family.

If HACK determines that a family member has knowingly permitted an ineligible non-citizen other than any ineligible unit, the family's assistance will be terminated. Such family will not be eligible to be readmitted to Section 8 for a period of 36 months from the date of termination.

2G. MAINTAINING AND ORGANIZATION OF THE WAITING LIST

HACK maintains a Community Wide Waiting List (CWWL) for the Section 8 Program. Applications are accepted during open periods only. The PHA must give the public notice by publication in a local newspaper of general circulation, and also by minority media and other suitable means. The notice must comply with HUD fair housing requirements.

All applications shall be numbered and show the date and time received. Applicants may be selected from the waiting list either according to the date and time of application, or by a random selection. The waiting list of active applications shall be kept current by requiring each applicant to inform the Applications Office at least once every three hundred sixty- f i v e (365) days of continued interest in receiving housing assistance.

Notations of contact dates and of the applicant's continued interest are to be made a part of the application record. Each eligible family's name and pre-application (or application) number shall be placed on the waiting list and on all appropriate control records. These control records shall be maintained per HUD criteria for eligibility.

If there are two or more eligible applicant families with identical preference, the date and time sequence shall govern selection. Applications will be placed on the list in the order accepted. HACK may admit an applicant family for participation in the program either as a Waiting List admission or a Special admission. If HUD approves or awards funding that is targeted for families with specific characteristics or families living in specific units, HACK will use the assistance for those families.

NOTE: The Waiting List cannot be maintained by bedroom size under current HUD regulation.

2H. VERIFICATION OF SOCIAL SECURITY NUMBERS

Prior to admission, each family member who has a Social Security Number and who is at least six years of age must provide verification of his or her Social Security Number. New family members at least six years of age must provide this verification prior to being added to the lease. Children in assisted households must provide this verification at the first regular reexamination after turning six. If a child under the age of 6 was added to the assistance applicant household within the 6-month period prior to the household's date of admission or from the date of voucher issuance, the assistance applicant may become a participant, so long as verification of his or her Social Security Number is received within 90 day calendar days from the date of admission into the program.

The best verification of the Social Security Number is the original Social Security card. If the card is not available, HACK will accept letters from Social Security that establish and state the number. Documentation from other governmental agencies will also be accepted that

establish and state the number. Driver's license, military ID, passports, or other official documents that establish and state the number may also be acceptable.

If a member of an applicant family indicates they have a Social Security Number, but cannot readily verify it, the family cannot be assisted until verification is provided.

If a member of a participant family indicates they have a Social Security Number, but cannot readily verify it, they shall be asked to certify to this fact and shall have up to 60 days to provide the verification. If the individual is at least 62 years of age, they will be given 120 days to provide the verification. If the individual is a child under 6 and was added to the assistance applicant household within the 6-month period prior to the household's date of program admission, HACK may grant a single 90 day extension if it is determined that the applicant's failure to comply was due to circumstances that could not reasonably have been foreseen and were outside the control of the applicant. If the individual fails to provide the verification within the time allowed, the family will be denied assistance or will have their assistance terminated.

2I. TIMING OF VERIFICATION

Verification must be dated within 60 days of issuance of voucher or 120 days prior to the effective date of reexamination. If the verification is older than this, the source will be contacted and asked to provide information regarding any changes.

When an interim reexamination is conducted for a change in household income or household composition, HACK will verify and update all household income and household elements.

2J. HACK PREFERENCES

An applicant may claim qualification for a HACK preference by certifying to HACK that the family qualifies for a HACK preference. HACK must accept the certification at the time of application, but before admitting an applicant on the basis of a local preference, HACK will require the applicant to provide sufficient information to allow HACK to verify that the applicant qualifies for the claimed preference because of the applicant's current status.

Applicants will qualify for the HACK preference(s) to the extent that their status is verified in accordance with the following requirements which are consistent with the HUD regulation and Fair Housing Laws and according to HACK preferences in effect at the time of admission to the program:

In accordance with the Violence Against Women Reauthorization Act of 2013: Implementation in HUD Housing Programs section 5.2005 (e)(6) victims of domestic violence, dating violence, sexual assault or stalking will be given preference when approved for an emergency transfer. For more information on emergency transfers, please reference the Emergency Transfer Plan

in appendix IX.

1. Involuntarily Displaced

If the applicant has been involuntarily displaced or is within 90 days of the date of the involuntary displacement and is not living in standard, permanent replacement housing or within no more than 90 days (or as approved by the Executive Director or designee) for the date of any PHA verification, the applicant will be considered to be involuntarily displaced. Examples of Involuntary Displacement include:

a. Natural Disaster(s)

For applicants claiming displacement as a result of a natural disaster, such as fire, flood, earthquake or other catastrophe formally recognized pursuant to Federal Disaster Relief Laws which causes the housing to be uninhabitable, HACK will require a third-party written verification from a unit or agency of government certifying that the applicant has been displaced or will be displaced within the

next 90 days. HACK will ask the verifying agency to state the cause of disaster, if known, for the purposes of verifying eligibility.

b. Governmental Action

For applicants claiming displacement resulting from code enforcement or a public improvement or development program carried on by a governmental agency, HACK will require a third-party verification from the appropriate unit or agency of government certifying that the applicant has been moved or will be moving in the next 90 days, as a result of code enforcement or a public improvement or development program.

c. Avoiding Reprisals

For applicants claiming displacement resulting from the recommendation of a law enforcement agency to avoid or to minimize a risk of violence against family members, HACK will require a third-party verification from the appropriate agency certifying that the applicant has been moved or will be moving within the next 90 days as a result of a threat to the family. HACK will establish safe-guards to conceal the identity of families requiring protection against such reprisals.

d. Hate Crimes

For applicants claiming displacement because one or more members of the applicant's family have been victims of one or more hate crimes, and the family has vacated their housing, HACK will require a third-party verification from the appropriate governmental agency certifying that the applicant has moved, or will be moving, as a result of a hate crime which:

- i. Constitute actual or threatened physical violence or intimidation directed against them or their property, based on race, ethnicity, religion, sex, national origin, handicap, or familial status.
- ii. The hate crime occurred recently or is of a continuing nature.

HACK will establish safeguards to conceal the identity of families requiring protection against such crimes.

e. HUD Disposition

For applicants claiming displacement because of a HUD disposition of a multifamily project (including rental housing under Section 203 of the Housing and Community Development Amendments of 1978), HACK will require a third-party written verification from the appropriate governmental agency certifying the applicant has moved or will be moving because of the disposition.

f. Displaced Residents of Public Housing

Residents of HACK's Low-Income Public Housing who are required to move and who cannot be placed in another public housing unit.

2. Residency Preference

Will be provided to those families who live, work or have been hired to work in Kern County. Applicants must provide proof of residency, employment in Kern County, or a valid job offer to qualify.

3. Veteran or Serviceman

Veteran or Serviceman households not eligible for Veterans Affairs Supportive Housing or Veterans Administration funded permanent housing will be given priority within each preference category.

4. Homeless Families

For homeless families (this includes individuals and family households) HACK has set aside up to 50% of the vouchers issued each calendar year in the Housing Choice Voucher Program (HCV) to make rental assistance available under this preference. Families who qualify move ahead of other families on the wait list who do not qualify for any preference.

Criteria for eligible applicants, include, but are not limited to the following:

- a. Applicants certified to meet the HUD definition of homeless at the time of application; and
- b. Not eligible for HUD Continuum of Care (CoC) or other Housing Authority funded Permanent Supportive Housing programs due to availability or program requirements; and
- c. Applicants will be prioritized based on the use of a CoC approved service prioritization decision assessment tool and matched to the program through the Homeless Collaborative's Coordinated Entry System; and
- d. Receive Case Management from a Kern County Homeless Collaborative member agency who has committed to the following:
 - i. Provide available resources to assist families such as housing search counseling, job search assistance, benefit acquisition, moving expenses, security deposits and utility deposits.
 - ii. Provide on-going case management services for a minimum of 24 months after families are housed.
- f. Previously homeless families who were assisted in a permanent supportive housing program (PSH) administered by HACK and have demonstrated their ability and willingness to transition to "mainstream vouchers" may be housed through this set aside in the Housing Choice Voucher program. Criteria for eligible participants include, but are not limited to the following:
 - i. The family must meet all Housing Choice Voucher eligibility criteria. Note that since the participant is transferring to the Housing Choice Voucher program from a PSH program and is not a new participant within our agency, a review of criminal background will be limited. Criminal background reviews will include:
 - Determine if each household member is subject to a lifetime sex offender registration;

H.A.C.K [SECTION 8 ADMINISTRATION PLAN]

- Determine if any household member has been convicted of the manufacture of methamphetamine on the premises of federally assisted housing;
 - and recent criminal histories since participating in the PSH program.
- ii. The family must continue to partner with a supportive service agency.
 - iii. Must have successfully participated in the PSH program
 - iv. Must have a recommendation from their service provider for the move to the Housing Choice Voucher program.

5. Homeless Youth

For homeless youth, HACK has set aside a maximum of 25 vouchers in the Housing Choice Voucher Program. Youth who qualify move ahead of other families on the wait list who do not qualify for a preference.

Criteria for eligible applicants include, but are not limited to, the following:

- a. Applicants certified to meet the HUD definition of homeless at the time of application; and
- b. Age 18-24 at the time of application; and
- c. Not eligible for HUD Continuum of Care or other Housing Authority funded Permanent Supportive Housing programs due to availability or program requirements; and
- d. Not eligible for AB12 extended foster care benefits, THP+ benefits or other similar Transition Age Youth financial support programs; and
- e. Referred by the Kern County Network for Children who commits, either directly or through a partner agency, to provide the following:
 - i. Provide available resources to assist homeless youth such as housing search counseling, job search assistance, benefit acquisition, and moving assistance.
 - ii. Provide on-going case management services for a minimum of 24 months after youth are housed.

6. Non-Elderly Persons with Disabilities

This preference is specific to persons with disabilities who are transitioning out of institutional and other segregated settings, at serious risk of institutionalization, or who are homeless.

Criteria for eligible applicants include, but are not limited to, the following:

- a. Non-elderly persons with disabilities must be at least 18 years of age and less than 62 years of age.
- b. Must be at transitioning out of institutional and other segregated settings, at serious risk of institutionalization, or homeless as defined by HUD.
- c. Must receive case management services from a partnering agency who has committed to the following:
 - iii. Provide available resources to assist families such as housing search counseling, job search assistance, benefit acquisition, moving expenses, security deposits and utility deposits.
- d. The eligible household member does not need to be the head of household.
- e. Non-elderly persons with disabilities who turn 62 after receiving their voucher will not lose assistance.

7. Family Unification

Youth participants of the Family Unification Program whose 18-month term has expired by statute.

8. All other applicants who do not meet the definition in the other preference categories. An applicant or any member of the applicant's family who has been previously evicted from any assisted housing programs under the U.S. Housing Act because of drug-related or violent criminal activity may not be given any tenant selection preference for three (3) years from the date of that eviction.

HACK may waive drug-related restrictions *for* a particular applicant if it has been determined that the evicted person:

- a. Has successfully completed a rehabilitation program approved by HACK. Programs which have been certified by an appropriate state agency and/or the Kern County Department of Mental Health will meet this requirement;

H.A.C.K [SECTION 8 ADMINISTRATION PLAN]

- b. Clearly did not participate in, or know about, the drug-related criminal activity; or
- c. No longer participates in any drug- related criminal activity; or
- d. The offending family member no longer resides in the home. A family member sentenced to fewer than twelve months in a penal institution does not meet this test.

2K. SELECTION FROM THE WAITING LIST

The date and time of application will be utilized to determine the sequence within the preference categories.

Notwithstanding the above, if necessary, to meet the statutory requirement that 75% of newly admitted families in any fiscal year be families who are extremely low-income, HACK retains the right to skip higher income families on the waiting list to reach extremely low-income families. This measure will only be taken if it appears the goal will not otherwise be met. To ensure this goal is met, HACK will monitor incomes of newly admitted families and the income of the families on the waiting list.

If there are not enough extremely low-income families on the waiting list, HACK will conduct outreach on a non-discriminatory basis to attract extremely low-income families to reach the statutory requirement.

2L. FAMILIES NEAR THE TOP OF THE WAITING LIST

When a family appears to be within 2 months of being offered assistance, the family will be invited to an interview, the family's waiting list preference will be verified, and the eligibility determination process will begin. If the family no longer qualifies to be near the top of the list, the family's name will be returned to the waiting list. HACK must notify the family in writing of this determination.

2M. RESTRICTION ON ASSISTANCE TO NON-CITIZENS

Per Federal regulations, financial assistance can be made available only to people who are United States citizens, nationals, or are in certain categories of eligible non-citizens.

Applicants and family members must certify that they are eligible citizens or provide proof of eligible immigration status.

2N. SUSPENSION OF APPLICATION TAKING AND PROCESSING

Applications will be accepted from all families apparently eligible for the issuance of a voucher.

If there is insufficient funding to admit all eligible applicants to participate in the Section 8 Program, HACK may at any time suspend the acceptance or processing of new applications, or the addition of new listings to the waiting list. Said suspension will be publicly announced by publication of a notice in a newspaper of general circulation or by such other suitable means. The announcement will specify the effective date of the suspension. An identical method of announcement will be used prior to the resumption of the taking of applications. The decision to suspend the taking of applications shall be made jointly by the Executive Director and the Deputy Director.

20. RECHECKING VERIFIED FINDINGS PRIOR TO ISSUING A VOUCHER

Where a delay of sixty (60) or more days exists between the first determination of a family's eligibility and the time that a voucher may be issued, facts pertaining to eligibility shall be reviewed with the applicant. Any changes reported will be verified to determine their effect on the applicant's eligibility.

2P. NOTIFICATION OF ELIGIBLE FAMILIES

Those families found eligible, per HUD criteria and per the criteria set forth in this Plan, and for whom contract authority is available, shall be notified by letter or by telephone. An appointment will be scheduled for a briefing session, at which time vouchers shall be issued.

2Q. NOTIFICATION OF FAMILIES DETERMINED TO BE INELIGIBLE

If an applicant family is determined to be ineligible on the basis of income, family composition, drug or violent criminal activity, failure to disclose a past or current criminal record including arrests, convictions, and citations or being a current abuser of illegal substances (except as provided in HUD regulations) or for any other reason, the applicant shall be notified promptly by letter of the determination and the reasons thereof. The applicant shall be informed in the letter of his/her right to an informal review if requested, in writing, within ten (10) days of the date of the letter, to receive explanation of those reasons for his/her ineligibility and to provide any additional facts which may affect his/her eligibility. After the review, the applicant shall be notified in writing of the eligibility determination.

2R. MISSED APPOINTMENTS

HACK will allow the family to reschedule appointments for cause. Generally, no more than one opportunity will be given to reschedule without good cause, and no more than two opportunities for good cause. When a good cause exists, HACK will work closely with the family to find a more suitable time. Applicants will be notified of any determination and offered the right to an informal review before being removed from the waiting list.

2S. PURGING THE WAITING LIST

HACK will periodically update and purge its waiting list to ensure that the pool of applicants reasonably represents interested families. Purging also enables HACK to update the information regarding address, family composition, income category and preferences.

2T. REMOVAL OF APPLICANTS FROM THE WAITING LIST

HACK will not remove an applicant's name from the waiting list unless:

1. The applicant requests that the name be removed;
2. The applicant fails to respond to a written request for information: fails to declare their continued interest in the program or misses scheduled appointments; or
3. The applicant does not meet either the eligibility or screening criteria for the program.

2U. GROUNDS FOR DENIAL

HACK will deny assistance to applicants who:

1. Do not meet any one or more of the eligibility criteria;
2. Do not supply information or documentation required by the application process;
3. Fail to respond to a written request for information or a request to declare their continued interest in the program;
4. Fail to complete any aspect of the application or lease-up process;
5. Have a history of criminal activity, within the past three (3) years, by any household member involving crimes of physical violence against persons or property, and any other criminal activity including drug-related criminal activity that would adversely affect the health, safety, or well being of other tenants or staff, or cause damage to the property.
6. Have been convicted of drug related criminal activity (personal use/possession) within one (1) year of determination of eligibility. HACK may waive this requirement if:
 - a. The person demonstrates to HACK's satisfaction that the person is no longer engaging in drug-related criminal activity or abuse of alcohol;
 - b. The person has successfully completed a supervised drug or alcohol

H.A.C.K [SECTION 8 ADMINISTRATION PLAN]

rehabilitation program;

- c. The person has otherwise been rehabilitated successfully; or
 - d. The person is participating in a supervised drug or alcohol rehabilitation program.
7. Currently owes rent or other amounts to any housing authority in connection with the Public Housing or Section 8 Programs.
 8. Have committed fraud, bribery, or any other corruption, within the past three (3) years in connection with any Federal housing assistance program, including the intentional misrepresentation of information related to their housing application or benefits derived there from;
 9. Have a family member who was evicted from public housing within the last three years;
 10. Have a family member who was convicted for, or evicted from assisted housing, due to drug-related criminal activity within three years of the projected date of admission, involving the illegal manufacture, sale, distribution, or possession with the intent to manufacture, sell, distribute a controlled substance as defined in Section 102, of the Controlled Substances Act, 21 U.S.C. 802.
 11. Have a family member who is illegally using a controlled substance or abuses alcohol in a way that may interfere with the health, safety, or right to peaceful enjoyment of the premises by other residents.
 12. Have engaged in or threatened abusive or violent behavior towards any HACK Housing staff or residents;
 13. Have a family household member who has been terminated under the Voucher Program during the last three years;
 14. Have a family member who has been convicted of manufacturing or producing methamphetamine on the premises of federally assisted housing (Denied for life).
 15. Have a family member with a lifetime registration under a State sex offender registration program (Denied for life).

2V. NOTIFICATION OF NEGATIVE ACTIONS

Any applicant whose name is being removed from the waiting list will be notified by HACK, in writing, that they have ten (10) business days, from the date of the written correspondence

to request in writing to have an informal review. The letter will also indicate that their name will be removed from the waiting list if they fail to respond within the time frame specified.

HACK's system of removing applicants' names from the waiting list will not violate the rights of persons with disabilities. If an applicant's failure to respond to a request for information or updates was caused by the applicant's disability, HACK will provide a reasonable accommodation. HACK will obtain verification that there is in fact a disability and that the accommodation they are requesting is necessary based on the disability. An example of a reasonable accommodation would be to reinstate the applicant on the waiting list based on the date and time of the original application.

2W. INFORMAL REVIEW

If HACK determines that an applicant does not meet the criteria for receiving Section 8 assistance, HACK will promptly provide the applicant with written notice of the determination. The notice must contain a brief statement of the reason(s) for the decision, and state that the applicant may request in writing to have an informal review of the decision within 10 business days of the denial. HACK will describe how to obtain the informal review. The information review process is described later in this plan.

2X. CONFIDENTIALITY

Every effort shall be made to protect the individual applicant's/tenant's right to privacy. Information required in determining eligibility shall be held as confidential. Such information shall not be released to another person and/or agency without permission of the individual involved, except as required by law.

2Y. FRAUD

All participants in Section 8 Programs, which includes recipients, owners and HACK employees, will be informed that they must properly use government funds and comply with HUD regulations and guidelines.

Incidents of suspected fraud, willful misrepresentation, or intent to deceive are criminal acts and will be investigated. HACK will take any action warranted to ensure that incidents of fraud are prevented. Such action may include, but not be limited to, termination and/or prohibition from further participation in the program, in the case of owners and tenants, and termination of employment in the case of HACK employees. HACK may refer incidents for legal action, if appropriate



1C-7 Public Housing Agencies within Your CoC's Geographic Area Moving On Strategy

PHA Moving On Preference

2A. PUBLIC NOTICE TO LOWER-INCOME FAMILIES

HACK shall make known to the public, through publication in newspapers of general circulation as well as through minority media and other means which will most likely attract the type of applicants who may be under-represented in the program, the availability and nature of housing assistance for lower-income families. HACK shall inform everyone responding to such notices including those who may be applicants on waiting lists for public housing that:

1. They must apply specifically for the Section 8 Program being advertised;
2. That they will not lose their place on any public-housing waiting list should they also apply for a Section 8 Program;
3. That they have the right to have their name placed on any waiting list which is open.

The notice will include the Fair Housing logo and slogan and otherwise be in compliance with Fair Housing requirements.

2B. RECEIPT OF APPLICATIONS

HACK will publish notices as prescribed above at weekly intervals for thirty (30) days prior to the acceptance period. The notice will state the opening and closing dates for acceptance of applications. Due to the demand for Section 8 assistance in HACK's jurisdiction, HACK may take applications on an open-enrollment basis, depending on the length of the waiting list.

Initial applications will be accepted by the Agency using the following method:

All applications will be accepted through an online portal during the time and dates specified on the notice. Assistance will be provided upon request by telephone. Incomplete applications will be rejected by sending an email to the email provided on the application.

Applications received before or after the application period, as designated in the notice, shall be rejected by sending a rejection email to the email used on the application. Hand carried applications will not be accepted.

Applicants who meet the eligibility criteria based on the information contained in the application will be contacted by letter or phone for an in-person interview to complete the application process when their name reaches the top of the list. Applicants who do not appear to be eligible based on the information provided may be placed on the waiting list pending final eligibility determination when their name comes to the top.

Participants must request HACK approval to add new family members to the assisted household. Applications for new family members **under 18** years of age will be submitted to and processed by the Section 8 Housing Specialist. Applications for new family members 18 years of age or older will be submitted to and processed by the Applications Department. Criminal background checks will be run for any newly requested family member 18 years of age or older.

Persons with disabilities who require a reasonable accommodation in completing an application may call HACK to make special arrangements to complete their application. A Telecommunication Device for the Deaf (TDD) is available for the deaf. The TDD telephone number is **631-1047**.

2C. PROCESSING OF APPLICATIONS

1. An appointment letter will be mailed to applicants confirming the date, time, and place where their formal application will be completed. Applicants will be instructed to bring information regarding income from all sources, assets, medical bills and prescription receipts if currently being paid, as well as any other documentation necessary to assist in determining their eligibility for assistance. Failure to attend will result in a second and final appointment letter. Failure to contact HACK's Application Office to reschedule the second appointment, except in cases of extreme emergency, shall result in the withdrawal of the application. Applicants whose applications are withdrawn will be notified by mailing a notice to the last known address. Withdrawn applications will be retained for three (3) years and then discarded.
2. In completing the Application for Admission, information submitted by each applicant will be verified to insure its accuracy and completeness. All applicants will be required to disclose all past criminal (arrests, convictions, citations) history. Verification of criminal history for a minimum of the past ten (10) years will be obtained through criminal background checks completed by the Investigations Department for every adult household member 18 years of age or older. Failure to accurately or completely disclose past criminal history will result in denial of the application for housing assistance.

Verification of information provided is necessary in order to avoid incorrect determinations of eligibility, preference status, size of dwelling and amounts of Total Tenant Payment (TTP).

3. Verification of income or circumstances affecting the calculation of TTP shall be made by oral or written contact with a third party such as an employer or public agency, or other source that can reliably verify the statements of the applicant. If such contacts are made in the form of written inquiries, the inquiry will include a statement of the

purpose of the inquiry and a statement signed by the applicant to permit the source to release the requested information. To assure valid results, written inquiries shall be mailed. Oral contacts will be documented with a written verification. Reports may also be generated by a request from HACK or automatically by another government agency, (i.e. Social Security Administration).

4. A review of documents furnished by the applicant may be substituted in lieu of the third-party verification format outlined in 3 above. However, this method shall only be used to:
 - a. Update an earlier third-party verification.
 - b. Provide the basis for a tentative determination of income, prior to the receipt of third-party verifications, before a final determination is made.
 - c. Confirm the applicant's statements when the source of income cannot or will not provide the required verification. In these cases, the applicant will be required to sign an affidavit.

2D. APPLICANT FILES AND RECORD KEEPING

An applicant's file shall contain complete and accurate records consisting of, but not limited to, the following:

1. Letters and other statements from employers and other pertinent sources giving authoritative information concerning all items and amounts of income and deductions.
2. Photo static or carbon copies of documents in the applicant's possession which substantiate their statements, or a brief summary of the pertinent contents of such documents, signed and dated by the staff member who reviewed them.
3. Memoranda of verification data obtained by personal interview, telephone, or other means, with source name, date of contact and name of person receiving information clearly indicated.
4. A photocopy of each document (or the original if released by the person submitting the document), and a signed verification consent form, shall be retained by HACK. However, a photocopy need not be made or retained of any document bearing an identifying serial number. Other necessary identifying information is duplicated and retained in such manner as shall be prescribed by HUD.
5. Proof of any conditions for which a preference, as defined in this chapter, is claimed

by an applicant.

6. Social Security Number/Eligible Immigration status information as required by HUD regulations.

2E. SUMMARY OF VERIFICATION DATA

HACK will verify information related to waiting list preferences, eligibility, admission and level of benefits prior to admission.

1. Verification data will be reviewed and evaluated as received for completeness, accuracy and conclusiveness. Where the information received is not complete in all respects, follow-ups or new efforts to obtain such information will be made and carried through to conclusion. If, during the verification process, it becomes evident that for one or more reasons an applicant is ineligible, the investigation will be discontinued and the applicant notified, in writing, of their ineligibility and reasons thereof.
2. As verification of all necessary items for each application is completed, a summary of the verified information will be prepared and placed in the applicant's file. The summary will cover the following determinations and the basis for such determinations:
 - a. Eligibility of the applicant as a family and their legal residency status.
 - b. Eligibility of the family with respect to income limits for participation.
 - c. Preference status of the family.
 - d. Bedroom size of the voucher to be issued to the family.
 - e. Rent which the family will pay.
3. When third party verification cannot be obtained, HACK will accept documentation received from the applicant/participant. Hand-carried documentation will be accepted if HACK has been unable to obtain third party verification in a maximum four-week period of time. Photocopies of the documents provided by the family will be maintained in the file.

When neither third-party verification nor hand-carried verification can be obtained, HACK will accept a notarized statement or affidavit signed by the head, spouse, or co-head. Such documents will be maintained in the file.

2F. VERIFICATION OF CITIZENSHIP OR ELIGIBLE NON-CITIZEN STATUS

The citizenship/eligible non-citizen status of each family member regardless of age must be determined. For each family member, citizenship/eligible non-citizen status will be verified only once. This verification will be obtained prior to admission. If the status of any family member was not determined prior to admission, verification of their status will be obtained at the next regular reexamination. Prior to a new member joining the family, their status will be verified.

1. Prior to being admitted, all citizens and nationals will be required to sign a declaration regarding citizenship or immigration status, under penalty of perjury. (They will be required to show proof of their status by such means as Social Security card, birth certificate, military ID or military DD214 form.)
2. Prior to being admitted or at the first reexamination, all eligible non-citizens must sign a declaration of their status and a verification consent form and provide their original INS documentation. HACK will make a copy of the individual's INS documentation and place the copy in the file. HACK will also verify their status through the INS SAVE system. If the INS SAVE system cannot confirm eligibility, HACK will mail information to the INS so a manual check can be made of INS records. All eligible non-citizens who are 62 years of age or older, will be required to show proof of age.
3. Family members who do not claim to be citizens, nationals or eligible non-citizens, or whose status cannot be confirmed, must be listed on a statement of non-eligible members and the list must be signed by the head of household. Any family member who does not choose to declare their status must be listed on the statement of non-eligible members.
4. Non-citizen students on visas, though in the country legally, are not eligible to be admitted to the Section 8 Program.
5. If no family member is determined to be eligible under this Section, the family's admission will be denied.

The family's assistance will not be denied, delayed, reduced or terminated because of a delay in the process of determining eligible status under this Section, except to the extent that the delay is caused by the family.

If HACK determines that a family member has knowingly permitted an ineligible non-citizen other than any ineligible unit, the family's assistance will be terminated. Such family will not be eligible to be readmitted to Section 8 for a period of 36 months from the date of termination.

2G. MAINTAINING AND ORGANIZATION OF THE WAITING LIST

HACK maintains a Community Wide Waiting List (CWWL) for the Section 8 Program. Applications are accepted during open periods only. The PHA must give the public notice by publication in a local newspaper of general circulation, and also by minority media and other suitable means. The notice must comply with HUD fair housing requirements.

All applications shall be numbered and show the date and time received. Applicants may be selected from the waiting list either according to the date and time of application, or by a random selection. The waiting list of active applications shall be kept current by requiring each applicant to inform the Applications Office at least once every three hundred sixty- f i v e (365) days of continued interest in receiving housing assistance.

Notations of contact dates and of the applicant's continued interest are to be made a part of the application record. Each eligible family's name and pre-application (or application) number shall be placed on the waiting list and on all appropriate control records. These control records shall be maintained per HUD criteria for eligibility.

If there are two or more eligible applicant families with identical preference, the date and time sequence shall govern selection. Applications will be placed on the list in the order accepted. HACK may admit an applicant family for participation in the program either as a Waiting List admission or a Special admission. If HUD approves or awards funding that is targeted for families with specific characteristics or families living in specific units, HACK will use the assistance for those families.

NOTE: The Waiting List cannot be maintained by bedroom size under current HUD regulation.

2H. VERIFICATION OF SOCIAL SECURITY NUMBERS

Prior to admission, each family member who has a Social Security Number and who is at least six years of age must provide verification of his or her Social Security Number. New family members at least six years of age must provide this verification prior to being added to the lease. Children in assisted households must provide this verification at the first regular reexamination after turning six. If a child under the age of 6 was added to the assistance applicant household within the 6-month period prior to the household's date of admission or from the date of voucher issuance, the assistance applicant may become a participant, so long as verification of his or her Social Security Number is received within 90 day calendar days from the date of admission into the program.

The best verification of the Social Security Number is the original Social Security card. If the card is not available, HACK will accept letters from Social Security that establish and state the number. Documentation from other governmental agencies will also be accepted that

establish and state the number. Driver's license, military ID, passports, or other official documents that establish and state the number may also be acceptable.

If a member of an applicant family indicates they have a Social Security Number, but cannot readily verify it, the family cannot be assisted until verification is provided.

If a member of a participant family indicates they have a Social Security Number, but cannot readily verify it, they shall be asked to certify to this fact and shall have up to 60 days to provide the verification. If the individual is at least 62 years of age, they will be given 120 days to provide the verification. If the individual is a child under 6 and was added to the assistance applicant household within the 6-month period prior to the household's date of program admission, HACK may grant a single 90 day extension if it is determined that the applicant's failure to comply was due to circumstances that could not reasonably have been foreseen and were outside the control of the applicant. If the individual fails to provide the verification within the time allowed, the family will be denied assistance or will have their assistance terminated.

2I. TIMING OF VERIFICATION

Verification must be dated within 60 days of issuance of voucher or 120 days prior to the effective date of reexamination. If the verification is older than this, the source will be contacted and asked to provide information regarding any changes.

When an interim reexamination is conducted for a change in household income or household composition, HACK will verify and update all household income and household elements.

2J. HACK PREFERENCES

An applicant may claim qualification for a HACK preference by certifying to HACK that the family qualifies for a HACK preference. HACK must accept the certification at the time of application, but before admitting an applicant on the basis of a local preference, HACK will require the applicant to provide sufficient information to allow HACK to verify that the applicant qualifies for the claimed preference because of the applicant's current status.

Applicants will qualify for the HACK preference(s) to the extent that their status is verified in accordance with the following requirements which are consistent with the HUD regulation and Fair Housing Laws and according to HACK preferences in effect at the time of admission to the program:

In accordance with the Violence Against Women Reauthorization Act of 2013: Implementation in HUD Housing Programs section 5.2005 (e)(6) victims of domestic violence, dating violence, sexual assault or stalking will be given preference when approved for an emergency transfer. For more information on emergency transfers, please reference the Emergency Transfer Plan

in appendix IX.

1. Involuntarily Displaced

If the applicant has been involuntarily displaced or is within 90 days of the date of the involuntary displacement and is not living in standard, permanent replacement housing or within no more than 90 days (or as approved by the Executive Director or designee) for the date of any PHA verification, the applicant will be considered to be involuntarily displaced. Examples of Involuntary Displacement include:

a. Natural Disaster(s)

For applicants claiming displacement as a result of a natural disaster, such as fire, flood, earthquake or other catastrophe formally recognized pursuant to Federal Disaster Relief Laws which causes the housing to be uninhabitable, HACK will require a third-party written verification from a unit or agency of government certifying that the applicant has been displaced or will be displaced within the

next 90 days. HACK will ask the verifying agency to state the cause of disaster, if known, for the purposes of verifying eligibility.

b. Governmental Action

For applicants claiming displacement resulting from code enforcement or a public improvement or development program carried on by a governmental agency, HACK will require a third-party verification from the appropriate unit or agency of government certifying that the applicant has been moved or will be moving in the next 90 days, as a result of code enforcement or a public improvement or development program.

c. Avoiding Reprisals

For applicants claiming displacement resulting from the recommendation of a law enforcement agency to avoid or to minimize a risk of violence against family members, HACK will require a third-party verification from the appropriate agency certifying that the applicant has been moved or will be moving within the next 90 days as a result of a threat to the family. HACK will establish safe-guards to conceal the identity of families requiring protection against such reprisals.

d. Hate Crimes

For applicants claiming displacement because one or more members of the applicant's family have been victims of one or more hate crimes, and the family has vacated their housing, HACK will require a third-party verification from the appropriate governmental agency certifying that the applicant has moved, or will be moving, as a result of a hate crime which:

- i. Constitute actual or threatened physical violence or intimidation directed against them or their property, based on race, ethnicity, religion, sex, national origin, handicap, or familial status.
- ii. The hate crime occurred recently or is of a continuing nature.

HACK will establish safeguards to conceal the identity of families requiring protection against such crimes.

e. HUD Disposition

For applicants claiming displacement because of a HUD disposition of a multifamily project (including rental housing under Section 203 of the Housing and Community Development Amendments of 1978), HACK will require a third-party written verification from the appropriate governmental agency certifying the applicant has moved or will be moving because of the disposition.

f. Displaced Residents of Public Housing

Residents of HACK's Low-Income Public Housing who are required to move and who cannot be placed in another public housing unit.

2. Residency Preference

Will be provided to those families who live, work or have been hired to work in Kern County. Applicants must provide proof of residency, employment in Kern County, or a valid job offer to qualify.

3. Veteran or Serviceman

Veteran or Serviceman households not eligible for Veterans Affairs Supportive Housing or Veterans Administration funded permanent housing will be given priority within each preference category.

4. Homeless Families

For homeless families (this includes individuals and family households) HACK has set aside up to 50% of the vouchers issued each calendar year in the Housing Choice Voucher Program (HCV) to make rental assistance available under this preference. Families who qualify move ahead of other families on the wait list who do not qualify for any preference.

Criteria for eligible applicants, include, but are not limited to the following:

- a. Applicants certified to meet the HUD definition of homeless at the time of application; and
- b. Not eligible for HUD Continuum of Care (CoC) or other Housing Authority funded Permanent Supportive Housing programs due to availability or program requirements; and
- c. Applicants will be prioritized based on the use of a CoC approved service prioritization decision assessment tool and matched to the program through the Homeless Collaborative's Coordinated Entry System; and
- d. Receive Case Management from a Kern County Homeless Collaborative member agency who has committed to the following:
 - i. Provide available resources to assist families such as housing search counseling, job search assistance, benefit acquisition, moving expenses, security deposits and utility deposits.
 - ii. Provide on-going case management services for a minimum of 24 months after families are housed.
- f. Previously homeless families who were assisted in a permanent supportive housing program (PSH) administered by HACK and have demonstrated their ability and willingness to transition to "mainstream vouchers" may be housed through this set aside in the Housing Choice Voucher program. Criteria for eligible participants include, but are not limited to the following:
 - i. The family must meet all Housing Choice Voucher eligibility criteria. Note that since the participant is transferring to the Housing Choice Voucher program from a PSH program and is not a new participant within our agency, a review of criminal background will be limited. Criminal background reviews will include:
 - Determine if each household member is subject to a lifetime sex offender registration;

H.A.C.K [SECTION 8 ADMINISTRATION PLAN]

- Determine if any household member has been convicted of the manufacture of methamphetamine on the premises of federally assisted housing;
 - and recent criminal histories since participating in the PSH program.
- ii. The family must continue to partner with a supportive service agency.
 - iii. Must have successfully participated in the PSH program
 - iv. Must have a recommendation from their service provider for the move to the Housing Choice Voucher program.

5. Homeless Youth

For homeless youth, HACK has set aside a maximum of 25 vouchers in the Housing Choice Voucher Program. Youth who qualify move ahead of other families on the wait list who do not qualify for a preference.

Criteria for eligible applicants include, but are not limited to, the following:

- a. Applicants certified to meet the HUD definition of homeless at the time of application; and
- b. Age 18-24 at the time of application; and
- c. Not eligible for HUD Continuum of Care or other Housing Authority funded Permanent Supportive Housing programs due to availability or program requirements; and
- d. Not eligible for AB12 extended foster care benefits, THP+ benefits or other similar Transition Age Youth financial support programs; and
- e. Referred by the Kern County Network for Children who commits, either directly or through a partner agency, to provide the following:
 - i. Provide available resources to assist homeless youth such as housing search counseling, job search assistance, benefit acquisition, and moving assistance.
 - ii. Provide on-going case management services for a minimum of 24 months after youth are housed.

6. Non-Elderly Persons with Disabilities

This preference is specific to persons with disabilities who are transitioning out of institutional and other segregated settings, at serious risk of institutionalization, or who are homeless.

Criteria for eligible applicants include, but are not limited to, the following:

- a. Non-elderly persons with disabilities must be at least 18 years of age and less than 62 years of age.
- b. Must be at transitioning out of institutional and other segregated settings, at serious risk of institutionalization, or homeless as defined by HUD.
- c. Must receive case management services from a partnering agency who has committed to the following:
 - iii. Provide available resources to assist families such as housing search counseling, job search assistance, benefit acquisition, moving expenses, security deposits and utility deposits.
- d. The eligible household member does not need to be the head of household.
- e. Non-elderly persons with disabilities who turn 62 after receiving their voucher will not lose assistance.

7. Family Unification

Youth participants of the Family Unification Program whose 18-month term has expired by statute.

8. All other applicants who do not meet the definition in the other preference categories. An applicant or any member of the applicant's family who has been previously evicted from any assisted housing programs under the U.S. Housing Act because of drug- related or violent criminal activity may not be given any tenant selection preference for three (3) years from the date of that eviction.

HACK may waive drug-related restrictions *for* a particular applicant if it has been determined that the evicted person:

- a. Has successfully completed a rehabilitation program approved by HACK. Programs which have been certified by an appropriate state agency and/or the Kern County Department of Mental Health will meet this requirement;

H.A.C.K [SECTION 8 ADMINISTRATION PLAN]

- b. Clearly did not participate in, or know about, the drug-related criminal activity; or
- c. No longer participates in any drug- related criminal activity; or
- d. The offending family member no longer resides in the home. A family member sentenced to fewer than twelve months in a penal institution does not meet this test.

2K. SELECTION FROM THE WAITING LIST

The date and time of application will be utilized to determine the sequence within the preference categories.

Notwithstanding the above, if necessary, to meet the statutory requirement that 75% of newly admitted families in any fiscal year be families who are extremely low-income, HACK retains the right to skip higher income families on the waiting list to reach extremely low-income families. This measure will only be taken if it appears the goal will not otherwise be met. To ensure this goal is met, HACK will monitor incomes of newly admitted families and the income of the families on the waiting list.

If there are not enough extremely low-income families on the waiting list, HACK will conduct outreach on a non-discriminatory basis to attract extremely low-income families to reach the statutory requirement.

2L. FAMILIES NEAR THE TOP OF THE WAITING LIST

When a family appears to be within 2 months of being offered assistance, the family will be invited to an interview, the family's waiting list preference will be verified, and the eligibility determination process will begin. If the family no longer qualifies to be near the top of the list, the family's name will be returned to the waiting list. HACK must notify the family in writing of this determination.

2M. RESTRICTION ON ASSISTANCE TO NON-CITIZENS

Per Federal regulations, financial assistance can be made available only to people who are United States citizens, nationals, or are in certain categories of eligible non-citizens.

Applicants and family members must certify that they are eligible citizens or provide proof of eligible immigration status.

2N. SUSPENSION OF APPLICATION TAKING AND PROCESSING

Applications will be accepted from all families apparently eligible for the issuance of a voucher.

If there is insufficient funding to admit all eligible applicants to participate in the Section 8 Program, HACK may at any time suspend the acceptance or processing of new applications, or the addition of new listings to the waiting list. Said suspension will be publicly announced by publication of a notice in a newspaper of general circulation or by such other suitable means. The announcement will specify the effective date of the suspension. An identical method of announcement will be used prior to the resumption of the taking of applications. The decision to suspend the taking of applications shall be made jointly by the Executive Director and the Deputy Director.

20. RECHECKING VERIFIED FINDINGS PRIOR TO ISSUING A VOUCHER

Where a delay of sixty (60) or more days exists between the first determination of a family's eligibility and the time that a voucher may be issued, facts pertaining to eligibility shall be reviewed with the applicant. Any changes reported will be verified to determine their effect on the applicant's eligibility.

2P. NOTIFICATION OF ELIGIBLE FAMILIES

Those families found eligible, per HUD criteria and per the criteria set forth in this Plan, and for whom contract authority is available, shall be notified by letter or by telephone. An appointment will be scheduled for a briefing session, at which time vouchers shall be issued.

2Q. NOTIFICATION OF FAMILIES DETERMINED TO BE INELIGIBLE

If an applicant family is determined to be ineligible on the basis of income, family composition, drug or violent criminal activity, failure to disclose a past or current criminal record including arrests, convictions, and citations or being a current abuser of illegal substances (except as provided in HUD regulations) or for any other reason, the applicant shall be notified promptly by letter of the determination and the reasons thereof. The applicant shall be informed in the letter of his/her right to an informal review if requested, in writing, within ten (10) days of the date of the letter, to receive explanation of those reasons for his/her ineligibility and to provide any additional facts which may affect his/her eligibility. After the review, the applicant shall be notified in writing of the eligibility determination.

2R. MISSED APPOINTMENTS

HACK will allow the family to reschedule appointments for cause. Generally, no more than one opportunity will be given to reschedule without good cause, and no more than two opportunities for good cause. When a good cause exists, HACK will work closely with the family to find a more suitable time. Applicants will be notified of any determination and offered the right to an informal review before being removed from the waiting list.

2S. PURGING THE WAITING LIST

HACK will periodically update and purge its waiting list to ensure that the pool of applicants reasonably represents interested families. Purging also enables HACK to update the information regarding address, family composition, income category and preferences.

2T. REMOVAL OF APPLICANTS FROM THE WAITING LIST

HACK will not remove an applicant's name from the waiting list unless:

1. The applicant requests that the name be removed;
2. The applicant fails to respond to a written request for information: fails to declare their continued interest in the program or misses scheduled appointments; or
3. The applicant does not meet either the eligibility or screening criteria for the program.

2U. GROUNDS FOR DENIAL

HACK will deny assistance to applicants who:

1. Do not meet any one or more of the eligibility criteria;
2. Do not supply information or documentation required by the application process;
3. Fail to respond to a written request for information or a request to declare their continued interest in the program;
4. Fail to complete any aspect of the application or lease-up process;
5. Have a history of criminal activity, within the past three (3) years, by any household member involving crimes of physical violence against persons or property, and any other criminal activity including drug-related criminal activity that would adversely affect the health, safety, or well being of other tenants or staff, or cause damage to the property.
6. Have been convicted of drug related criminal activity (personal use/possession) within one (1) year of determination of eligibility. HACK may waive this requirement if:
 - a. The person demonstrates to HACK's satisfaction that the person is no longer engaging in drug-related criminal activity or abuse of alcohol;
 - b. The person has successfully completed a supervised drug or alcohol

H.A.C.K [SECTION 8 ADMINISTRATION PLAN]

rehabilitation program;

- c. The person has otherwise been rehabilitated successfully; or
 - d. The person is participating in a supervised drug or alcohol rehabilitation program.
7. Currently owes rent or other amounts to any housing authority in connection with the Public Housing or Section 8 Programs.
 8. Have committed fraud, bribery, or any other corruption, within the past three (3) years in connection with any Federal housing assistance program, including the intentional misrepresentation of information related to their housing application or benefits derived there from;
 9. Have a family member who was evicted from public housing within the last three years;
 10. Have a family member who was convicted for, or evicted from assisted housing, due to drug-related criminal activity within three years of the projected date of admission, involving the illegal manufacture, sale, distribution, or possession with the intent to manufacture, sell, distribute a controlled substance as defined in Section 102, of the Controlled Substances Act, 21 U.S.C. 802.
 11. Have a family member who is illegally using a controlled substance or abuses alcohol in a way that may interfere with the health, safety, or right to peaceful enjoyment of the premises by other residents.
 12. Have engaged in or threatened abusive or violent behavior towards any HACK Housing staff or residents;
 13. Have a family household member who has been terminated under the Voucher Program during the last three years;
 14. Have a family member who has been convicted of manufacturing or producing methamphetamine on the premises of federally assisted housing (Denied for life).
 15. Have a family member with a lifetime registration under a State sex offender registration program (Denied for life).

2V. NOTIFICATION OF NEGATIVE ACTIONS

Any applicant whose name is being removed from the waiting list will be notified by HACK, in writing, that they have ten (10) business days, from the date of the written correspondence

to request in writing to have an informal review. The letter will also indicate that their name will be removed from the waiting list if they fail to respond within the time frame specified.

HACK's system of removing applicants' names from the waiting list will not violate the rights of persons with disabilities. If an applicant's failure to respond to a request for information or updates was caused by the applicant's disability, HACK will provide a reasonable accommodation. HACK will obtain verification that there is in fact a disability and that the accommodation they are requesting is necessary based on the disability. An example of a reasonable accommodation would be to reinstate the applicant on the waiting list based on the date and time of the original application.

2W. INFORMAL REVIEW

If HACK determines that an applicant does not meet the criteria for receiving Section 8 assistance, HACK will promptly provide the applicant with written notice of the determination. The notice must contain a brief statement of the reason(s) for the decision, and state that the applicant may request in writing to have an informal review of the decision within 10 business days of the denial. HACK will describe how to obtain the informal review. The information review process is described later in this plan.

2X. CONFIDENTIALITY

Every effort shall be made to protect the individual applicant's/tenant's right to privacy. Information required in determining eligibility shall be held as confidential. Such information shall not be released to another person and/or agency without permission of the individual involved, except as required by law.

2Y. FRAUD

All participants in Section 8 Programs, which includes recipients, owners and HACK employees, will be informed that they must properly use government funds and comply with HUD regulations and guidelines.

Incidents of suspected fraud, willful misrepresentation, or intent to deceive are criminal acts and will be investigated. HACK will take any action warranted to ensure that incidents of fraud are prevented. Such action may include, but not be limited to, termination and/or prohibition from further participation in the program, in the case of owners and tenants, and termination of employment in the case of HACK employees. HACK may refer incidents for legal action, if appropriate



1E-1 Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

Local Competition Announcement

HUD CoC LOI, APPLICATION, & RANKING TIMELINE

Sep-21

DATE	ACTIVITY	RESPONSIBLE ENTITIES
9/8/2021	CoC Committee approves application and ranking timeline	CoC Committee
9/8/2021	LOI published (BKRHC website, email, Facebook & in Bakersfield Californian) -LOI previously approved by Governing Board in 2019	Collaborative Applicant
9/15/2021	Governing Board approves Ranking Tools and Project Sliding Scale	Governing Board
9/15/2021	Governing Board approves application and ranking timeline	Governing Board
9/15/2021	Governing Board approval of non-conflicting ranking panel	Governing Board
9/20/2021	LOI Due Date - 5PM	Project Applicants
9/27/2021	Ranking Packet Due Date - 5PM	Project Applicants

Oct-21

DATE	ACTIVITY	RESPONSIBLE ENTITIES
10/4 - 10/5	Ranking panel meets to review and score Ranking Packets	Collaborative Applicant
10/12/2021	Project applications due - 5 PM - 30 days before submission	Project Applicants
10/27/2021	Governing Board meeting; approve priority list for CoC HUD Consolidated application projects	Governing Board
10/28/2021	Collaborative Applicant to notify final approved applicants of any revised dollar amounts as applicable (after Governing Board meeting) - must be 15 days prior to submission	Collaborative Applicant
10/29/2021	Revised Project applications due - 5PM	Project Applicants

Nov-21

DATE	ACTIVITY	RESPONSIBLE ENTITIES
11/9/2021	CoC Application posted to BKRHC website	Collaborative Applicant
11/12/2021	CoC Application and Ranking submitted in E-snaps	Collaborative Applicant
11/16/2021	Application due to HUD - 5 PM	Collaborative Applicant

From: [Jalila Jones](#)
Cc: [Anna Laven](#); [Rick Ramos](#)
Bcc: "[vasquezc](#)"; "[Alysha Douglas](#)"; "[Amanda Ruiz](#)"; "[Anthony Valdez](#)"; "[Arash Sidhu](#)"; "[Barbara Paulson](#)"; "[Barbara Vadnais](#)"; "[batistep@kerncounty.com](#)"; "[Carlos Baldovinos](#)"; "[Carol Beecroft](#)"; "[Christian Clegg](#)"; "[Christine Lollar](#)"; "[Curt Williams](#)"; "[Daisy Torrez](#)"; "[David Livermore](#)"; "[Debi Besenfelder](#)"; "[Diane Contreras](#)"; "[Donna Winkley](#)"; "[Enly Solis](#)"; "[Gerald Dawson](#)"; "[Giovanna Fournier Ocampo](#)"; "[Heather Kimmel](#)"; "[isharples@capk.org](#)"; "[Iliana Belinc](#)"; "[James Zervis](#)"; "[Janet Paine](#)"; "[Jayme Stuart](#)"; "[Jeff Flores](#)"; "[Jennifer Quinton](#)"; "[Jeremy Oliver](#)"; "[jessica.janssen@asm.ca.gov](#)"; "[Jim Wheeler](#)"; "[Josh Dhanens](#)"; "[Kim](#)"; "[Larry Haynes](#)"; "[Laurie Hughey](#)"; "[lejandc@kerndhs.com](#)"; "[Linsay Harrison](#)"; "[Louis B. Gill](#)"; "[Marc Casica](#)"; "[directors@ipaknet.org](#)"; "[Mardj Sharples](#)"; "[Mari Perez-Dowling](#)"; "[Maria Guzman](#)"; "[Mary Scott](#)"; "[Michelle Cruz](#)"; "[Mona Allen](#)"; "[Nina M. Carter](#)"; "[Nora Garza](#)"; "[Patricia Rodriguez](#)"; "[Phillip Castro](#)"; "[Pilar Avalos](#)"; "[Priscilla Martinez](#)"; "[Rebecca Moreno](#)"; "[Rhonda Barnhard](#)"; "[Robin Robinson](#)"; "[Russell Judd](#)"; "[Ryan J. Alsop](#)"; "[Sal Moretti](#)"; "[sgohn@bakhc.org](#)"; "[Shari Rightmer](#)"; "[Stephen Pelz](#)"; "[Steve Peterson](#)"; "[Theo Dues](#)"; "[Theresa Trujillo](#)"; "[Traco Matthews](#)"; "[Tyler Whitezell](#)"; "[Valerie.r](#)"; "[Victor Palacio](#)"; "[Vykha Maldonado](#)"; "[Vanessa Williams](#)"; "[Vanessa Nunez](#)"; "[Patti Long](#)"; "[Deborah Johnson](#)"; "[Alejandro J. BARRIGA](#)"; "[Nathan Gutierrez](#)"; "[katerinag@gardenpathways.org](#)"; "[Katelyn Zenger](#)"; "[Nichol Ruiz](#)"; "[Nora Garza](#)"; "[M. Sharples](#)"; "[AHembree@kernbhhs.org](#)"; "[lisa.k@uwkern.org](#)"; "[info@marisawoodforcongress.com](#)"; "[Allyson Baptiste](#)"; "[shaleman@wchdinc.org](#)"; "[rochaju@kerndhs.com](#)"; "[JMaretich@bakhc.org](#)"; "[jflores@capk.org](#)"; "[FGEnnessa@gmail.com](#)"; "[morettis@kerncounty.com](#)"; "[sjones@capk.org](#)"; "[jessica.banuelos@commonspirit.org](#)"; "[Kjackson@capk.org](#)"; "[robyn.garcia@clincasierravista.org](#)"; "[cvafoa1@cavaf.org](#)"; "[confianza1@gmail.com](#)"; "[info@marisawoodforcongress.com](#)"; "[Cristina Camacho](#)"; "[Jessica Roldan](#)"; "[jimmie@ilcofkerncounty.org](#)"; "[Suzanne Robertson](#)"; "[sjimenez-puente@kernbhhs.org](#)"; "[Nora Garza CA-Bakersfield](#)"; "[nortiz@bakochamber.com](#)"; "[Ucedrah Osby](#)"; "[bryanna@floodbako.com](#)"; "[TDeneau@kernbhhs.org](#)"; "[jgiffard@kernbhhs.org](#)"; "[jessica.banuelos@commonspirit.org](#)"; "[george.fogle900@commonspirit.org](#)"; "[ocampom@kerndhs.com](#)"; "[Kjackson@capk.org](#)"; "[Pierce.Josh](#)"; "[Kristin Weber](#)"; "[Kristen Rubio](#)"; "[Donna Sharp CA-Bakersfield](#)"; "[Georgianna Armstrong](#)"; "[Lisa Nadal](#)
Subject: NOTICE OF FUNDING AVAILABILITY (NOFA) – NOTICE TO POTENTIAL APPLICANTS AND CALL FOR LETTERS OF INTENT (LOI)
Date: Thursday, September 9, 2021 4:12:00 PM
Attachments: [LOI Notice FY 21.pdf](#)
[image001.png](#)
[Letter of Intent Template.pdf](#)
Importance: High

Hello Everyone,

Please review the attached NOFA Notice for Letters of Intent. Documentation must be delivered VIA EMAIL TO Anna.laven@bkrhc.org.

All documentation must be submitted by 5:00PM on Monday, September 20, 2021.

Kindly,

Jalila Jones
Program Coordinator
Bakersfield Kern Regional Homeless Collaborative
1900 East Brundage Ln, Bakersfield, CA 93307
Main: (661)526-0111 Ext. 101



NOTICE OF FUNDING AVAILABILITY (NOFA) – NOTICE TO POTENTIAL APPLICANTS AND CALL FOR LETTERS OF INTENT (LOI)

NOTICE OF FUNDING AVAILABILITY (nofa) – NOTICE TO POTENTIAL APPLICANTS AND call for letters of INTENT (LOI) related to CONSOLIDATED application for bakersfield/kern county ca-604

us department of housing and urban development 2021 continuum of care program competition

Representatives within the Kern County geographic area establish the Continuum of Care (CoC) to carry out the duties of the HUD CoC NOFA Consolidated Application for the Bakersfield/Kern, CA-604 CoC. Homelessness stakeholders involved in the work include nonprofits, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, and organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons.

The HUD CoC funding process is administered through the Collaborative Applicant and Fiscal Agent, Bakersfield – Kern Regional Homeless Collaborative (BKRHC). According to HUD's HEARTH Act, the CoC's purpose "is to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and state and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effective utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness." The mission of the BKRHC is "to put an end to homelessness in Kern County through collaborative planning and action." This is achieved locally by providing paths to housing and wellness and ending homelessness by working to create communitywide solutions.

BKRHC Members in good standing (dues paid) are eligible to apply for grants through this 2021 Consolidated Application (a process requiring proposed projects to be evaluated and ranked by HUD priorities). To facilitate the process, potential applicants pursuing CoC grant funds must submit a LETTER OF INTENT (LOI) to BKRHC. The LOI is a non-binding expression of interest that helps the BKRHC determine if the applicant meets minimum threshold requirements. If an applicant meets the minimum threshold requirements, they will be invited to submit a project application and ranking packet for evaluation and ranking and possible inclusion in the Consolidated Application for funding under HUD's Notice of Funding Availability (NOFA) 2021.

Renewal and new project applicants must complete the **Letter of Intent**. Only one LOI per applicant is required. The LOI template is available on the BKRHC Home website: www.bkrhc.org

The following documentation **MUST BE SUBMITTED FOR EACH NEW APPLICANT AGENCY** along with the LOI by September 20, 2021 at 5pm:

1. Copies of bylaws and articles of incorporation (non-governmental only);

Post Block

Status & visibility

Visibility: Public

Publish: September 9, 2021 3:34 pm

Post Format: Standard

Stick to the top of the blog

Author: Program Coordinator

Move to trash

4 Revisions

Permalink

Categories

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In the News

News

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Tags

Featured image

Excerpt

Discussion

Featured Post

From: [Jalila Jones](#)
Cc: [Anna Laven](#); [Rick Ramos](#)
Bcc: [vasquezc](#); [Alysha Douglas](#); [Amanda Ruiz](#); [Anthony Valdez](#); [Arash Sidhu](#); [Barbara Paulson](#); [Barbara Vadnais](#); [batistep@kerncounty.com](#); [Carlos Baldovinos](#); [Carol Beecroft](#); [Christian Clegg](#); [Christine Lollar](#); [Curt Williams](#); [Daisy Torrez](#); [David Livermore](#); [Debi Besenfelder](#); [Diane Contreras](#); [Donna Winkley](#); [Enly Solis](#); [Gerald Dawson](#); [Giovanna Fournier Ocampo](#); [Heather Kimmel](#); [isharplescapk.org](#); [Iliana Belinc](#); [James Zervis](#); [Janet Paine](#); [Jayme Stuart](#); [Jeff Flores](#); [Jennifer Quinton](#); [Jeremy Oliver](#); [jessica.janssen@asm.ca.gov](#); [Jim Wheeler](#); [Josh Dhanens](#); [Kim](#); [Larry Haynes](#); [Laurie Hughey](#); [lejand@kerndhs.com](#); [Lindsay Harrison](#); [Louis B. Gill](#); [Marc Casica](#); ["directors@ipaknet.org"](#); [Mardi Sharples](#); [Mari Perez-Dowling](#); [Maria Guzman](#); [Mary Scott](#); [Michelle Cruz](#); [Mona Allen](#); [Nina M. Carter](#); [Nora Garza](#); [Patricia Rodriguez](#); [Phillip Castro](#); [Pilar Avalos](#); [Priscilla Martinez](#); [Rebecca Moreno](#); [Rhonda Barnhard](#); [Robin Robinson](#); [Russell Judd](#); [Ryan J. Alsop](#); [Sal Moretti](#); [sgohn@bakhc.org](#); [Shari Rightmer](#); [Stephen Pelz](#); [Steve Peterson](#); [Theo Dues](#); [Theresa Trujillo](#); [Traco Matthews](#); [Tyler Whitezell](#); [Valerie.r](#); [Victor Palacio](#); [Vykha Maldonado](#); [Vanessa Williams](#); [Vanessa Nunez](#); [Patti Long](#); [Deborah Johnson](#); [Alejandro J. Barriga](#); [Nathan Gutierrez](#); [katerinag@gardenpathways.org](#); [Katelyn Zenger](#); [Nichol Ruiz](#); [Nora Garza](#); [M. Sharples](#); [AHembree@kernbhrc.org](#); [lisa.k@uwkern.org](#); [jkaufman@kerncounty.com](#); [Allyson Baptiste](#); [shaleman@wchdinc.org](#); [rochaju@kerndhs.com](#); [JMaretich@bakhc.org](#); [jflores@capk.org](#); [FGEnnessa@gmail.com](#); [morettis@kerncounty.com](#); [sjones@capk.org](#); [jessica.banuelos@commonspirit.org](#); [KJackson@capk.org](#); [robyn.garcia@clinciaserravista.org](#); [cvafoa1@cavaf.org](#); [confianza1@gmail.com](#); [info@marisawoodforcongress.com](#); [Cristina Camacho](#); [Jessica Roldan](#); [jimmie@ilcofkerncounty.org](#); [Suzanne Robertson](#); [sjimenez-puente@kernbhrc.org](#); [Nora Garza CA-Bakersfield](#); [nortiz@bakochamber.com](#); [Ucedrah Osby](#); [bryanna@floodbako.com](#); [TDeneau@kernbhrc.org](#); [jgiffard@kernbhrc.org](#); [jessica.banuelos@commonspirit.org](#); [george.fogle900@commonspirit.org](#); [ocampom@kerndhs.com](#); [KJackson@capk.org](#); [Pierce.Josh](#); [Kristin Weber](#); [Kristen Rubio](#); [Donna Sharp CA-Bakersfield](#); [Georgianna Armstrong](#); [Lisa Nadal](#)
Subject: Reminder: NOTICE OF FUNDING AVAILABILITY (NOFA) – NOTICE TO POTENTIAL APPLICANTS AND CALL FOR LETTERS OF INTENT (LOI)
Date: Monday, September 13, 2021 3:48:00 PM
Attachments: [Letter of Intent Template.pdf](#)
[image001.png](#)
[LOI Notice FY 21.pdf](#)
Importance: High

Hello Everyone,

This is a friendly reminder to review the attached NOFA Notice for Letters of Intent.

Please note: The previously attached template had a typo, please use the attached LOI Template moving forward.

All documentation must be submitted by 5:00PM on Monday, September 20th, 2021 via email to anna.laven@bkrhc.org

Kindly,

Jalila Jones
Program Coordinator
Bakersfield Kern Regional Homeless Collaborative
1900 East Brundage Ln, Bakersfield, CA 93307
Main: (661)526-0111 Ext. 101

**NOTICE OF FUNDING AVAILABILITY (NOFA) NOTICE TO POTENTIAL APPLICANTS AND CALL FOR LETTERS OF INTENT (LOI)
RELATED TO CONSOLIDATED APPLICATION FOR BAKERSFIELD/KERN COUNTY CA-604
US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT 2019 CONTINUUM OF CARE PROGRAM
COMPETITION**

Representatives within the Kern County geographic area establish the Continuum of Care (CoC) to carry out the duties of the HUD CoC NOFA Consolidated Application for the Bakersfield/Kern CA-604 CoC. Homelessness stakeholders involved in the work include nonprofits, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, and organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons.

The HUD CoC funding process is administered through the Collaborative Applicant and Fiscal Agent, Bakersfield - Kern Regional Homeless Collaborative (BKRHC). According to HUD's HEARTH Act, the CoC's purpose "is to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and state and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effective utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness." The mission of the BKRHC is "to put an end to homelessness in Kern County through collaborative planning and action." This is achieved locally by providing paths to housing and wellness and ending homelessness by working to create communitywide solutions.

BKRHC Members in good standing (dues paid) are eligible to apply for grants through this 2021 Consolidated Application (a process requiring proposed projects to be evaluated and ranked by HUD priorities). To facilitate the process, potential applicants pursuing CoC grant funds must submit a LETTER OF INTENT (LOI) to BKRHC. The LOI is a non-binding expression of interest that helps the BKRHC determine if the applicant meets minimum threshold requirements. If an applicant meets the minimum threshold requirements, they will be invited to submit a project application and ranking packet for evaluation and ranking and possible inclusion in the Consolidated Application for funding under HUD's Notice of Funding Availability (NOFA) 2021.

Renewal and new project applicants must complete the **Letter of Intent**. Only one LOI per applicant is required. The LOI template is available on the BKRHC Home website: <https://bkrhc.org/fv-21-coc-program-competition-letter-of-intent/>

The following documentation MUST BE SUBMITTED FOR EACH NEW APPLICANT AGENCY along with the LOI by September 20, 2021 at 5pm:

1. Copies of bylaws and articles of incorporation (non-governmental only);
 2. Proof of 501(c)3 status (non-governmental only);
 3. List of current Board of Directors; and
3. Financial statements prepared by a licensed Certified Public Accountant in accordance with Generally Accepted Accounting Principles for the most recently available two (2) years. For organizations with annual revenues of:
- \$300,000 or more, these statements should be audited in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Controller General of the United States of America;
- \$50,000 to \$300,000 statements should be submitted that have been reviewed by a Certified Public Accountant in accordance with standards applicable in the United States of America to review engagements; and
- \$50,000 or less should submit compiled financial statements prepared by an independent Certified Public Accountant. All statements submitted must include any management letters or other correspondence issued by the auditors in connection with the financial statements.

The following documentation MUST BE SUBMITTED ALONG WITH THE LOI(s) BY EACH RENEWING APPLICANT AGENCY:

1. Most recent audited financial statement

Projects submitted without documentation required by this notice will not be considered in the 2021 Consolidated Application.

For Collaborative membership, contact or LOI information contact the BKRHC, Jalila Jones (Program Coordinator) or Anna Laven (Executive Director), 661-526-0111.

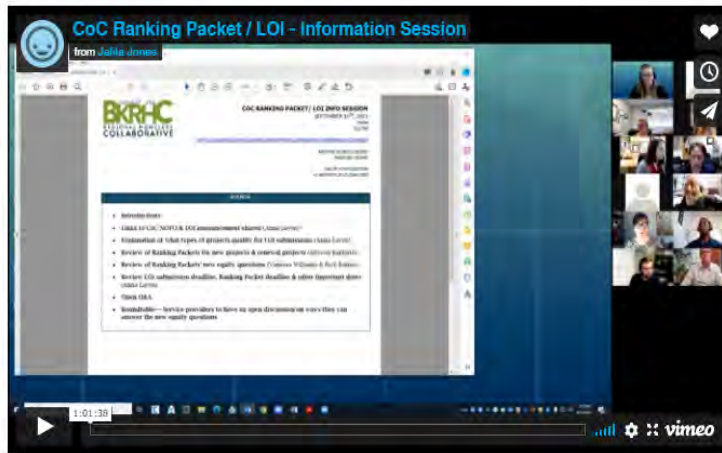
Meetings of the BKRHC Governing Board are open to the public and generally scheduled to meet the last Wednesday of each month, 9:00am, at the Brundage Lane Navigation Center, 1900 E Brundage Ln, Bakersfield CA 93307.

LETTERS OF INTENT AND ALL REQUIRED DOCUMENTATION MUST NOT BE MAILED. Documentation must be delivered VIA EMAIL TO Anna.laven@bkrhc.org.

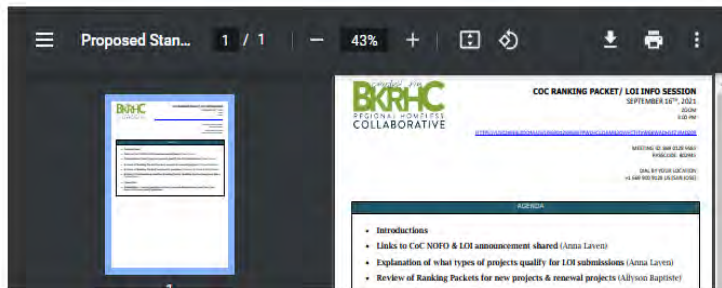
It is the responsibility of the submitter/applicants/sponsor to confirm receipt of the emailed LOI(s) to request a time/date stamped receipt of documentation delivered. Letters of Intent with required documentation must be received by September 20, 2021 at 5pm. Letters of Intent received after the deadline will not be considered.

WordPress admin interface showing the edit post page for 'CoC Ranking Packet / LOI - Information Session Video'. The browser address bar shows 'bkrhc.org/wp-admin/post.php?post=5462&action=edit'. The top navigation bar includes 'WPBakery Page Builder' and 'Update' buttons. The right sidebar shows post settings like 'Status & visibility', 'Publish' date (September 17, 2021 10:49 am), and 'Post Format' (Standard).

CoC Ranking Packet / LOI - Information Session Video

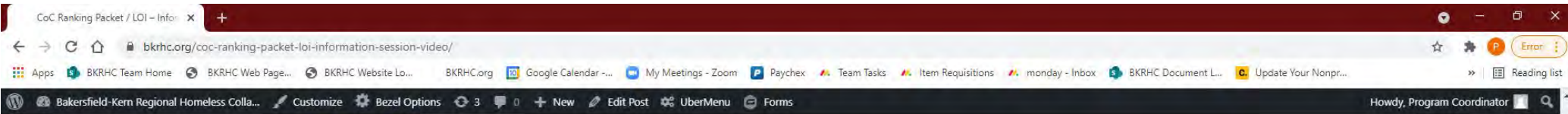


The Bakersfield-Kern Regional Homeless Collaborative hosted an information session to the public regarding the CoC Ranking Packet



Date uploaded: 09/17/2021

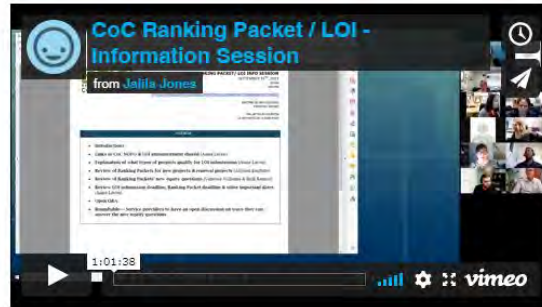
CoC Ranking Packet/LOI information Session



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CoC Ranking Packet / LOI – Information Session Video

by Program Coordinator



The Bakersfield-Kern Regional Homeless Collaborative hosted an information session to the public regarding the CoC Ranking Packet

[Click here to watch our new video on Permanent Supportive Housing](#)



Browser tabs: Edit Post - Bakersfield-Kern Regi... x +

Address bar: bkrhc.org/wp-admin/post.php?post=5467&action=edit

Browser extensions: Apps, BKRHC Team Home, BKRHC Web Page..., BKRHC Website Lo..., BKRHC.org, Google Calendar..., My Meetings - Zoom, Paychex, Team Tasks, Item Requisitions, monday - Inbox, BKRHC Document L..., Update Your Nonpr...

WordPress Admin Bar: WPBakery Page Builder

Post Actions: Switch to draft, Preview, Update, Settings

CoC Renewal Ranking Packet

Please review the attached CoC Renewal Ranking Tool.
All Ranking tools (DV, PSH, RRH, SSO & TH) are included within this document. If you have any questions please contact coordinator@bkrhc.org Completed packets are due on 9/27/2021 by 5:00 PM PST via email to anna.laven@bkrhc.org

[Sliding-Scale-09.16.2020_PPApproved-09152021](#) [Download](#)

[DV-Ranking-Addendum-wFactor-Goal](#) [Download](#)

[PSH-RENEWAL-Ranking-Tool-9.7.21](#) [Download](#)

[RRH-RENEWAL-Ranking-9.7.2021](#) [Download](#)

[SSO-RENEWAL-Ranking-9.7.21](#) [Download](#)

[TH-RENEWAL-Ranking-Tool-9.7.2021](#) [Download](#)

Type / to choose a block

Post Block X

Status & visibility ^

Visibility Public

Publish September 17, 2021 11:24 am

Post Format Standard v

Stick to the top of the blog

9 Revisions

Permalink v

Categories ^

Tags v

Featured image v

Excerpt v

Discussion v

Featured Post *

Mask this post as featured?
No v

Date uploaded: 09/17/2021

CoC Renewal Ranking Tool

CoC Renewal Ranking Tool - Bakersfield Kern Regional Homeless Collaborative

Navigation: Apps, BKRHC Team Home, BKRHC Web Page..., BKRHC Website Lo..., BKRHC.org, Google Calendar, My Meetings - Zoom, Paychex, Team Tasks, Item Requisitions, monday - Inbox, BKRHC Document L..., Update Your Nonpr...

Customize, Bezel Options, 3, 0, + New, Edit Post, UberMenu, Forms, Howdy, Program Coordinator



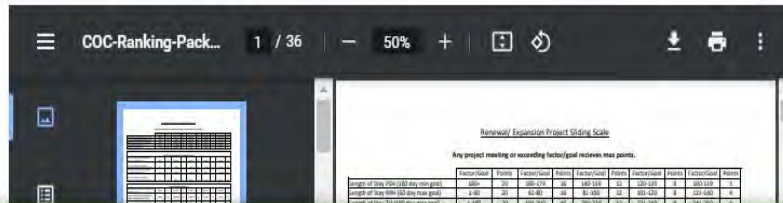
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Posted on Sep 17, 2021 In Announcements, In the News, News

CoC Renewal Ranking Tool

by Program Coordinator

Please review the attached CoC Renewal Ranking Tool.
All Ranking tools (DV, PSH, RRH, SSO, & TH) are included within this document. If you have any questions please contact coordinator@bkrhc.org. Completed packets are due on **9/27/2021 by 5:00 PM PST**.



[Click here to watch our new video on Permanent Supportive Housing](#)

The screenshot shows a WordPress admin interface for editing a post. The browser address bar shows the URL `bkrhc.org/wp-admin/post.php?post=5492&action=edit`. The page title is "CoC New Project Ranking Packet". The main content area contains the following text:

Please review the attached CoC New Project Ranking Packet.

If you have any questions please contact coordinator@bkrhc.org Completed packets are due on 9/27/2021 by 5:00 PM PST via email to anna.laven@bkrhc.org

Type / to choose a block

[CoC-NEW-Ranking-Packet-rev-9.2021-1](#) [Download](#)

Type / to choose a block

The right sidebar contains the following settings:

- Post: Block
- Status & visibility: Public
- Visibility: Public
- Publish: September 20, 2021 8:01 am
- Post Format: Standard
- Stick to the top of the blog
- Author: Program Coordinator
- [Move to trash](#)
- 6 Revisions
- Permalink
- Categories: Announcements, In the News, News, Business, Design, Lifestyle
- Tags
- Featured image
- Excerpt
- Discussion
- Featured Post

The bottom section shows "Post Options" with a "General" tab and a "Sidebar Position" dropdown menu set to "Off".



1E-2 Project Review and Ranking Process Your CoC Used in Its Local Competition

Project Review and Selection Process

**Bakersfield/Kern County CoC
Ranking Packet to Renew
Permanent Supportive Housing Project**

Instructions: Please complete one packet for each renewal application.

Lead Agency Information

CCR #:

DUNS #:

Agency Name:

Agency Address:

City:

State:

Zip:

Phone:

Fax:

email:

Grant/Application Contact Person:

Name:

Phone:

Email:

Agency Director:

Name:

Phone:

Email:

HMIS Contact Person:

Name:

Phone:

Email:

Project Information:

Name of Project:

Project Address:

Grant amount:

Grant Term:

Expiration Date:

Program Type:

Project Description: (1,000 characters)

Primary Population:

Annual Renewal Amount for project:

Total Number of Units:

Last Grant Cycle Funding:

Amount Awarded:

Expended:

Narrative:

Previously approved budget amounts by activity:

Activity:	Budget Amount:
Leased Units	
Leased Structures	
Rental Assistance	
Supportive Services	
Operations	
HMIS	
Administration	
Total:	

Name, signature, email and phone number of person who will complete the application:

Name, signature, email and phone number of person authorized to sign the HUD application:

I certify, on behalf of my agency that all information contained in this application is accurate and true, based on our current records for the project. I understand that falsifying information or failing to provide accurate information will have a negative impact on my overall review and may result in removal from the Continuum of Care Application to HUD. I also understand that projects not submitting their Letter of Intent by the deadline may be reallocated.

Executive Director/CEO/President

Date

Background Information:

The Continuum of Care (CoC) will consider the need to continue funding for projects expiring in 2019 as required by the U.S. Department of Housing and Urban Development (HUD). However, as noted by HUD, renewal projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in the NOFA or they will be rejected from consideration for funding.

While considering the need to continue funding for projects expiring in 2019, the CoC Independent Review Panel will review the information that HUD noted in the 2018 NOFA CoC Program Competition, which is as follows:

1. When considering renewal projects for award, HUD will review financial information; Annual Performance Reports (APRs); and information provided from the local HUD CPD Field Office, including monitoring reports and A-133 audit reports as applicable, and performance standards on prior grants, and will assess projects using the following criteria on a pass/fail basis:
 - a. Whether the project applicant's performance met the plans and goals established in the initial application, as amended;
 - b. Whether the project applicant demonstrated all timeliness standards for grants being renewed, including those standards for the expenditure of grant funds that have been met;
 - c. The project applicant's performance in assisting program participants to achieve and maintain independent living and records of success, except HMIS-dedicated projects that are not required to meet this standard; and,
 - d. Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site.
2. HUD reserves the right to reduce or reject a funding request from the project applicant for the following reasons:
 - a. Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon;
 - b. Audit/Monitoring finding(s) for which a response is overdue or unsatisfactory;
 - c. History of inadequate financial management accounting practices;
 - d. Evidence of untimely expenditures and unspent funds on prior award;
 - e. History of other major capacity issues that have significantly affected the operation of the project and its performance;
 - f. History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and
 - g. History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.

I. Supportive Services for Participants

(No Points)

Please identify whether the project includes the following activities:

- 1. Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs?**

Yes No

Select **“Yes”** if the project provides regular or as needed transportation assistance to mainstream and community resources, including appointments, employment training, educational programs, or jobs. Select **“No”** if transportation is not regularly provided or cannot be provided consistently as requested.

- 2. Use of a single application form for four or more mainstream programs?**

Yes No

Select **“Yes”** if the project uses a *single application form that allows program participants to sign up for four or more mainstream programs. Select **“No”** if application forms cover 3 or fewer mainstream programs.

***Agencies utilizing C4 Yourself meet this requirement.**

- 3. Regular follow-ups with participants to ensure mainstream benefits are received and renewed?**

Yes No

Select **“Yes”** if the project regularly follows-up with program participants at least annually to ensure that they have applied for, are receiving their mainstream benefits, and renew benefits when required. Select **“No”** if there is no or irregular follow-up concerning mainstream benefits.

- 4. Do program participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency?**

Yes No

Select **“Yes”** if program participants have access to SSI/SSDI technical assistance. The assistance can be provided by the applicant, a subrecipient, or a partner agency—through a formal or informal relationship. Select **“No”** if there is no or significantly limited access to SSI/SSDI technical assistance.

- 5. Has the staff person providing the technical assistance completed SOAR training in the past 24 months?**

Yes No

This question will only appear if **“Yes”** is selected to the previous question. Select **“Yes”** to indicate that the applicant, subrecipient or partner agency staff person who will be providing the SSI/SSDI technical assistance has completed SOAR training, online or in person, in the past 24 months. If more than one person will provide technical assistance, select **“Yes”** only if all persons have completed the training. Otherwise, select **“No.”**

II. System Performance Measures

(75 Points Total Max)

The purpose of the HUD's System Performance Measures is to help communities gauge their progress in preventing and ending homelessness and provide a more complete picture of how well a community is achieving this goal. The performance of each project in the CoC is crucial in the overall performance of the CoC. The source data for performance measures include the APR and HMIS.

Length of Stay

Max Points	Measure (SMP 1a)	Factor/Goal Min	Outcome HMIS APR	Points Awarded
20	Average number of days participants stay in project	180 days		

Exits to Permanent Housing

Max Points	Measure (SMP 7b.1)	Factor/Goal Min	Outcome HMIS APR	Points Awarded
25	Percent who remain in or move to permanent housing	90%		

Returns to Homelessness

Max Points	Measure (SPM 7b.1)	Factor/Goal Max	Outcome HMIS APR	Points Awarded
20	Percent of participants who return to homelessness within 12 months of exit to permanent housing	15%		

New or Increased Income and Earned Income

Max Points	Measure (SPM 4.1, 4.2, 4.4 & 4.5)	Factor/Goal Min	Outcome HMIS APR	Points Awarded
2.5	New or increased earned income for project stayers	8%		
2.5	New or increased non-employment income for project stayers	10%		
2.5	New or increased earned income for project leavers	8%		
2.5	New or increased non-employment income for project leavers	10%		

III. Serve High Needs Population

(15 Points)

Max Points	Measure	Factor/Goal Min	Outcome HMIS APR	Points Awarded
5	Percent of participants with zero income at entry	50%		
5	Percent of participants with more than one disability	50%		
5	Percent of participants entering project from place not meant for human habitation	50%		

IV. Project Effectiveness

(40 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include cost & formula on how the cost was determined	Points Awarded
20	Project has reasonable costs per individual	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters)	Points Awarded
10	Participation in Coordinated Entry system	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters)	Points Awarded
10	Project has implemented housing first and has written procedures	Yes/No		

V. Equity Factors: Agency Leadership, Governance & Policies (12 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include what percentage of managerial & leadership positions are filled by staff from under-represented populations.	Points Awarded
3	Recipient has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial & leadership positions	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include how many are on the board of directors & how many have lived experience	Points Awarded
3	Recipient's board of directors include representation from more than one person with lived experience of homelessness	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain the process in detail	Points Awarded
3	Recipient has relational process for receiving and incorporating feedback from persons with lived experience	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain the plan in detail	Points Awarded
3	Recipient has reviewed internal policies & procedures with an equity lens and has a plan for developing & implementing equitable policies that do not impose undue barriers	Yes/No		

I. Equity Factors: Program Participant Outcomes (9 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what results of the review of participant outcomes were	Points Awarded
3	Recipient has reviewed participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity and/or age	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what changes were identified & what plan entails	Points Awarded
3	Recipient has identified programmatic changes needed to make program participant outcomes more equitable & developed a plan to make those changes	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what schedule is & who will review data	Points Awarded
3	Recipient is working with CoC HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity and/or age	Yes/No		

VI. Other and Local Criteria (10 Points)

Max Points	Measure	Factor/Goal	Outcome (from HMIS)	Points Awarded
5	Data Quality	90%		
5	Utilization	90%		

Total Pts Available	Project Ranking Score	Total Pts Awarded
161		
	CoC Project Type Points	5
	Total Points	

**Bakersfield/Kern County CoC
Ranking Packet to Renew
Rapid Re-Housing Project**

Instructions: Please complete one packet for each renewal application.

Lead Agency Information

CCR #:

DUNS #:

Agency Name:

Agency Address:

City:

State:

Zip:

Phone:

Fax:

email:

Grant/Application Contact Person:

Name:

Phone:

Email:

Agency Director:

Name:

Phone:

Email:

HMIS Contact Person:

Name:

Phone:

Email:

Project Information:

Name of Project:

Project Address:

Grant amount:

Grant Term:

Expiration Date:

Program Type:

Project Description: (1,000 characters)

Primary Population:

Annual Renewal Amount for project:

Total Number of Units:

Last Grant Cycle Funding:

Amount Awarded:

Expended:

Narrative:

Previously approved budget amounts by activity:

Activity:	Budget Amount:
Leased Units	
Leased Structures	
Rental Assistance	
Supportive Services	
Operations	
HMIS	
Administration	
Total:	

Name, signature, email and phone number of person who will complete the application:

Name, signature, email and phone number of person authorized to sign the HUD application:

I certify, on behalf of my agency that all information contained in this application is accurate and true, based on our current records for the project. I understand that falsifying information or failing to provide accurate information will have a negative impact on my overall review and may result in removal from the Continuum of Care Application to HUD. I also understand that projects not submitting their Letter of Intent by the deadline may be reallocated.

Executive Director/CEO/President

Date

Background Information:

The Continuum of Care (CoC) will consider the need to continue funding for projects expiring in 2019 as required by the U.S. Department of Housing and Urban Development (HUD). However, as noted by HUD, renewal projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in the NOFA or they will be rejected from consideration for funding.

While considering the need to continue funding for projects expiring in 2019, the CoC Independent Review Panel will review the information that HUD noted in the 2018 NOFA CoC Program Competition, which is as follows:

1. When considering renewal projects for award, HUD will review financial information; Annual Performance Reports (APRs); and information provided from the local HUD CPD Field Office, including monitoring reports and A-133 audit reports as applicable, and performance standards on prior grants, and will assess projects using the following criteria on a pass/fail basis:
 - a. Whether the project applicant's performance met the plans and goals established in the initial application, as amended;
 - b. Whether the project applicant demonstrated all timeliness standards for grants being renewed, including those standards for the expenditure of grant funds that have been met;
 - c. The project applicant's performance in assisting program participants to achieve and maintain independent living and records of success, except HMIS-dedicated projects that are not required to meet this standard; and,
 - d. Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site.

2. HUD reserves the right to reduce or reject a funding request from the project applicant for the following reasons:
 - a. Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon;
 - b. Audit/Monitoring finding(s) for which a response is overdue or unsatisfactory;
 - c. History of inadequate financial management accounting practices;
 - d. Evidence of untimely expenditures and unspent funds on prior award;
 - e. History of other major capacity issues that have significantly affected the operation of the project and its performance;
 - f. History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and
 - g. History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.

I. Supportive Services for Participants**(No Points)**

Please identify whether the project includes the following activities:

1. Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs?

Yes No

Select **“Yes”** if the project provides regular or as needed transportation assistance to mainstream and community resources, including appointments, employment training, educational programs, or jobs. Select **“No”** if transportation is not regularly provided or cannot be provided consistently as requested.

2. Use of a single application form for four or more mainstream programs?

Yes No

Select **“Yes”** if the project uses a *single application form that allows program participants to sign up for four or more mainstream programs. Select **“No”** if application forms cover 3 or fewer mainstream programs.

***Agencies utilizing C4 Yourself meet this requirement.**

3. Regular follow-ups with participants to ensure mainstream benefits are received and renewed?

Yes No

Select **“Yes”** if the project regularly follows-up with program participants at least annually to ensure that they have applied for, are receiving their mainstream benefits, and renew benefits when required. Select **“No”** if there is no or irregular follow-up concerning mainstream benefits.

4. Do program participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency?

Yes No

Select **“Yes”** if program participants have access to SSI/SSDI technical assistance. The assistance can be provided by the applicant, a subrecipient, or a partner agency—through a formal or informal relationship. Select **“No”** if there is no or significantly limited access to SSI/SSDI technical assistance.

5. Has the staff person providing the technical assistance completed SOAR training in the past 24 months?

Yes No

This question will only appear if **“Yes”** is selected to the previous question. Select **“Yes”** to indicate that the applicant, subrecipient or partner agency staff person who will be providing the SSI/SSDI technical assistance has completed SOAR training, online or in person, in the past 24 months. If more than one person will provide technical assistance, select **“Yes”** only if all persons have completed the training. Otherwise, select **“No.”**

II. Performance Measures**(75 Points Total Max)**

The purpose of the HUD's System Performance Measures is to help communities gauge their progress in preventing and ending homelessness and provide a more complete picture of how well a community is achieving this goal. The performance of each project in the CoC is crucial in the overall performance of the CoC. The source data for performance measures include the APR and HMIS.

Length of Stay

Max Points	Measure (SMP 1a)	Factor/Goal Max	Outcome HMIS APR	Points Awarded
20	Average Length of Stay from project entry to residential move-in	60 days		

Exits to Permanent Housing

Max Points	Measure (SPM 7b.1)	Factor/Goal Min	Outcome HMIS APR	Points Awarded
25	Percent of participants who move to permanent housing	90%		

Returns to Homelessness

Max Points	Measure (SPM 7b.1)	Factor/Goal Max	Outcome HMIS APR	Points Awarded
20	Percent of participants who return to homelessness within 12 months of exit to permanent housing	15%		

New or Increased Income and Earned Income

Max Points	Measure (SPM 4.1, 4.2, 4.4,& 4.5)	Factor/Goal Min	Outcome HMIS APR	Points Awarded
2.5	New or increased earned income for project stayers	8%		
2.5	New or increased non-employment income for project stayers	10%		
2.5	New or increased earned income for project leavers	8%		
2.5	New or increased non-employment income for project leavers	10%		

III. Serve High Needs Population**(15 Points)**

Max Points	Measure	Factor/Goal Min	Outcome HMIS APR	Points Awarded
5	Percent of participants with zero income at entry	50%		
5	Percent of participants with more than one disability	50%		
5	Percent of participants entering project from place not meant for human habitation	50%		

IV. Project Effectiveness

(40 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include cost & formula on how the cost was determined	Points Awarded
20	Project has reasonable costs per individual	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters)	Points Awarded
10	Participation in Coordinated Entry system	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters)	Points Awarded
10	Project has implemented housing first and has written procedures	Yes/No		

V. Equity Factors: Agency Leadership, Governance & Policies (12 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include what percentage of managerial & leadership positions are filled by staff from under-represented populations.	Points Awarded
3	Recipient has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial & leadership positions	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include how many are on the board of directors & how many have lived experience	Points Awarded
3	Recipient's board of directors include representation from more than one person with lived experience of homelessness	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain the process in detail	Points Awarded
3	Recipient has relational process for receiving and incorporating feedback from persons with lived experience	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain the plan in detail	Points Awarded
3	Recipient has reviewed internal policies & procedures with an equity lens and has a plan for developing & implementing equitable policies that do not impose undue barriers	Yes/No		

I. Equity Factors: Program Participant Outcomes (9 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what results of the review of participant outcomes were	Points Awarded
3	Recipient has reviewed participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity and/or age	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what changes were identified & what plan entails	Points Awarded
3	Recipient has identified programmatic changes needed to make program participant outcomes more equitable & developed a plan to make those changes	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what schedule is & who will review data	Points Awarded
3	Recipient is working with CoC HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity and/or age	Yes/No		

VI. Other and Local Criteria (10 Points)

Max Points	Measure	Factor/Goal	Outcome HMIS APR	Points Awarded
5	Data Quality	90%		
5	Utilization	90%		

Total Pts Available	Project Ranking Score	Total Pts Awarded
161		
	CoC Project Type Points	4
	Total Points	

**Bakersfield/Kern County CoC
Ranking Packet to Renew
Supportive Services Only Project**

Instructions: Please complete one packet for each renewal application.

Lead Agency Information

CCR #:

DUNS #:

Agency Name:

Agency Address:

City:

State:

Zip:

Phone:

Fax:

email:

Grant/Application Contact Person:

Name:

Phone:

Email:

Agency Director:

Name:

Phone:

Email:

HMIS Contact Person:

Name:

Phone:

Email:

Project Information:

Name of Project:

Project Address:

Grant amount:

Grant Term:

Expiration Date:

Program Type:

Project Description: (1,000 characters)

Primary Population:

Annual Renewal Amount for project:

Total Number of Units:

Last Grant Cycle Funding

Amount Awarded:

Expended:

Narrative:

Previously approved budget amounts by activity:

Activity:	Budget Amount:
Leased Units	
Leased Structures	
Rental Assistance	
Supportive Services	
Operations	
HMIS	
Administration	
Total:	

Name, signature, email and phone number of person who will complete the application:

Name, signature, email and phone number of person authorized to sign the HUD application:

I certify, on behalf of my agency that all information contained in this application is accurate and true, based on our current records for the project. I understand that falsifying information or failing to provide accurate information will have a negative impact on my overall review and may result in removal from the Continuum of Care Application to HUD. I also understand that projects not submitting their Letter of Intent by the deadline may be reallocated.

Executive Director/CEO/President

Date

Background Information:

The Continuum of Care (CoC) will consider the need to continue funding for projects expiring in 2019 as required by the U.S. Department of Housing and Urban Development (HUD). However, as noted by HUD, renewal projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in the NOFA or they will be rejected from consideration for funding.

While considering the need to continue funding for projects expiring in 2019, the CoC Independent Review Panel will review the information that HUD noted in the 2018 NOFA CoC Program Competition, which is as follows:

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 - a. Whether the project applicant's performance met the plans and goals established in the initial application, as amended;
 - b. Whether the project applicant demonstrated all timeliness standards for grants being renewed, including those standards for the expenditure of grant funds that have been met;
 - c. The project applicant's performance in assisting program participants to achieve and maintain independent living and records of success, except HMIS-dedicated projects that are not required to meet this standard; and,
 - d. Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site.

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 - a. Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon;
 - b. Audit/Monitoring finding(s) for which a response is overdue or unsatisfactory;
 - c. History of inadequate financial management accounting practices;
 - d. Evidence of untimely expenditures and unspent funds on prior award;
 - e. History of other major capacity issues that have significantly affected the operation of the project and its performance;
 - f. History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and
 - g. History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.

I. Supportive Services for Participants

(No Points)

Please identify whether the project includes the following activities:

1. **Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs?**

Yes No

Select **“Yes”** if the project provides regular or as needed transportation assistance to mainstream and community resources, including appointments, employment training, educational programs, or jobs. Select **“No”** if transportation is not regularly provided or cannot be provided consistently as requested.

2. **Use of a single application form for four or more mainstream programs?**

Yes No

Select **“Yes”** if the project uses a *single application form that allows program participants to sign up for four or more mainstream programs. Select **“No”** if application forms cover 3 or fewer mainstream programs.

***Agencies utilizing C4 Yourself meet this requirement.**

3. **Regular follow-ups with participants to ensure mainstream benefits are received and renewed?**

Yes No

Select **“Yes”** if the project regularly follows-up with program participants at least annually to ensure that they have applied for, are receiving their mainstream benefits, and renew benefits when required. Select **“No”** if there is no or irregular follow-up concerning mainstream benefits.

4. **Do program participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency?**

Yes No

Select **“Yes”** if program participants have access to SSI/SSDI technical assistance. The assistance can be provided by the applicant, a subrecipient, or a partner agency—through a formal or informal relationship. Select **“No”** if there is no or significantly limited access to SSI/SSDI technical assistance.

5. **Has the staff person providing the technical assistance completed SOAR training in the past 24 months?**

Yes No

This question will only appear if **“Yes”** is selected to the previous question. Select **“Yes”** to indicate that the applicant, subrecipient or partner agency staff person who will be providing the SSI/SSDI technical assistance has completed SOAR training, online or in person, in the past 24 months. If more than one person will provide technical assistance, select **“Yes”** only if all persons have completed the training. Otherwise, select **“No.”**

II. System Performance Measures

(55 Points Total Max)

The purpose of the HUD's System Performance Measures is to help communities gauge their progress in preventing and ending homelessness and provide a more complete picture of how well a community is achieving this goal. The performance of each project in the CoC is crucial in the overall performance of the CoC. The source data for performance measures include the APR and HMIS.

Exits to Permanent Housing

Max Points	Measure (SPM 7b.1)	Factor/Goal Min	Outcome (HMIS APR)	Points Awarded
25	Percent who move to permanent housing	90%		

Returns to Homelessness

Max Points	Measure (SPM7b.1)	Factor/Goal Max	Outcome (from HMIS)	Points Awarded
20	Percent of participants who return to homelessness within 12 months of exit to permanent housing	15%		

New or Increased Income and Earned Income

Max Points	Measure (SMP 4.1, 4.2, 4.4 & 4.5)	Factor/Goal Min	Outcome (HMIS APR)	Points Awarded
2.5	New or increased earned income for project stayers	8%		
2.5	New or increased non-employment income for project stayers	10%		
2.5	New or increased earned income for project leavers	8%		
2.5	New or increased non-employment income for project leavers	10%		

III. Serve High Needs Population

(15 Points)

Max Points	Measure	Factor/Goal Min	Outcome (HMIS APR)	Points Awarded
5	Percent of participants with zero income at entry	50%		
5	Percent of participants with more than one disability	50%		
5	Percent of participants entering project from place not meant for human habitation	50%		

IV. Project Effectiveness

(40 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include cost & formula on how the cost was determined	Points Awarded
20	Project has reasonable costs per individual	Yes/No		

Max Points	Measure	Factor/Goal	Outcome (1,000 Characters)	Points Awarded
10	Participation in Coordinated Entry system	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters)	Points Awarded
10	Project has implemented housing first and has written procedures	Yes/No		

V. Equity Factors: Agency Leadership, Governance & Policies (12 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include what percentage of managerial & leadership positions are filled by staff from under-represented populations.	Points Awarded
3	Recipient has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial & leadership positions	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include how many are on the board of directors & how many have lived experience	Points Awarded
3	Recipient's board of directors include representation from more than one person with lived experience of homelessness	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain the process in detail	Points Awarded
3	Recipient has relational process for receiving and incorporating feedback from persons with lived experience	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain the plan in detail	Points Awarded
3	Recipient has reviewed internal policies & procedures with an equity lens and has a plan for developing & implementing equitable policies that do not impose undue barriers	Yes/No		

I. Equity Factors: Program Participant Outcomes (9 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what results of the review of participant outcomes were	Points Awarded
3	Recipient has reviewed participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity and/or age	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what changes were identified & what plan entails	Points Awarded
3	Recipient has identified programmatic changes needed to make program participant outcomes more equitable & developed a plan to make those changes	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what schedule is & who will review data	Points Awarded
3	Recipient is working with CoC HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity and/or age	Yes/No		

VI. Other and Local Criteria (10 Points)

Max Points	Measure	Factor/Goal	Outcome (HMIS APR)	Points Awarded
5	Data Quality	90%		
5	Utilization – based on application verbiage	90%		

Total Pts Available	Project Ranking Score	Total Pts Awarded
141		
	CoC Project Type Points	1
	Total Points	

**Bakersfield/Kern County CoC
Ranking Packet to Renew
Transitional Housing Project**

Instructions: Please complete one packet for each renewal application.

Lead Agency Information

CCR #:

DUNS #:

Agency Name:

Agency Address:

City:

State:

Zip:

Phone:

Fax:

email:

Grant/Application Contact Person:

Name:

Phone:

Email:

Agency Director:

Name:

Phone:

Email:

HMIS Contact Person:

Name:

Phone:

Email:

Project Information:

Name of Project:

Project Address:

Grant amount:

Grant Term:

Expiration Date:

Program Type:

Project Description: (1,000 characters)

Primary Population:

Annual Renewal Amount for project:

Total Number of Units:

Last Grant Cycle Funding:

Amount Awarded:

Expended:

Narrative:

Previously approved budget amounts by activity:

Activity:	Budget Amount:
Leased Units	
Leased Structures	
Rental Assistance	
Supportive Services	
Operations	
HMIS	
Administration	
Total:	

Name, Signature, Email and Phone number of Person who will complete the application:

Name, Signature, Email and Phone number of Person authorized to sign the HUD application:

I certify, on behalf of my agency that all information contained in this application is accurate and true, based on our current records for the project. I understand that falsifying information or failing to provide accurate information will have a negative impact on my overall review and may result in removal from the Continuum of Care Application to HUD. I also understand that projects not submitting their Letter of Intent by the deadline may be reallocated.

Executive Director/CEO/President

Date

Background Information:

The Continuum of Care (CoC) will consider the need to continue funding for projects expiring in 2019 as required by the U.S. Department of Housing and Urban Development (HUD). However, as noted by HUD, renewal projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in the NOFA or they will be rejected from consideration for funding.

While considering the need to continue funding for projects expiring in 2019, the CoC Independent Review Panel will review the information that HUD noted in the 2018 NOFA CoC Program Competition, which is as follows:

1. When considering renewal projects for award, HUD will review financial information; Annual Performance Reports (APRs); and information provided from the local HUD CPD Field Office, including monitoring reports and A-133 audit reports as applicable, and performance standards on prior grants, and will assess projects using the following criteria on a pass/fail basis:
 - a. Whether the project applicant's performance met the plans and goals established in the initial application, as amended;
 - b. Whether the project applicant demonstrated all timeliness standards for grants being renewed, including those standards for the expenditure of grant funds that have been met;
 - c. The project applicant's performance in assisting program participants to achieve and maintain independent living and records of success, except HMIS-dedicated projects that are not required to meet this standard; and,
 - d. Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site.
2. HUD reserves the right to reduce or reject a funding request from the project applicant for the following reasons:
 - a. Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon;
 - b. Audit/Monitoring finding(s) for which a response is overdue or unsatisfactory;
 - c. History of inadequate financial management accounting practices;
 - d. Evidence of untimely expenditures and unspent funds on prior award;
 - e. History of other major capacity issues that have significantly affected the operation of the project and its performance;
 - f. History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and
 - g. History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.

I. Supportive Services for Participants

(No Points)

Please identify whether the project includes the following activities:

1. **Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs?**

Yes No

Select **“Yes”** if the project provides regular or as needed transportation assistance to mainstream and community resources, including appointments, employment training, educational programs, or jobs. Select **“No”** if transportation is not regularly provided or cannot be provided consistently as requested.

2. **Use of a single application form for four or more mainstream programs?**

Yes No

Select **“Yes”** if the project uses a *single application form that allows program participants to sign up for four or more mainstream programs. Select **“No”** if application forms cover 3 or fewer mainstream programs.

***Agencies utilizing C4 Yourself meet this requirement.**

3. **Regular follow-ups with participants to ensure mainstream benefits are received and renewed?**

Yes No

Select **“Yes”** if the project regularly follows-up with program participants at least annually to ensure that they have applied for, are receiving their mainstream benefits, and renew benefits when required. Select **“No”** if there is no or irregular follow-up concerning mainstream benefits.

4. **Do program participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency?**

Yes No

Select **“Yes”** if program participants have access to SSI/SSDI technical assistance. The assistance can be provided by the applicant, a subrecipient, or a partner agency—through a formal or informal relationship. Select **“No”** if there is no or significantly limited access to SSI/SSDI technical assistance.

5. **Has the staff person providing the technical assistance completed SOAR training in the past 24 months?**

Yes No

This question will only appear if **“Yes”** is selected to the previous question. Select **“Yes”** to indicate that the applicant, subrecipient or partner agency staff person who will be providing the SSI/SSDI technical assistance has completed SOAR training, online or in person, in the past 24 months. If more than one person will provide technical assistance, select **“Yes”** only if all persons have completed the training. Otherwise, select **“No.”**

II. System Performance Measures

(75 Points Total Max)

The purpose of the HUD's System Performance Measures is to help communities gauge their progress in preventing and ending homelessness and provide a more complete picture of how well a community is achieving this goal. The performance of each project in the CoC is crucial in the overall performance of the CoC. The source data for performance measures include the APR and HMIS.

Length of Stay

Max Points	Measure (SPM 1a)	Factor/Goal Max	Outcome (HMIS APR)	Points Awarded
20	Average number of days participants stay in project	180 days		

Exits to Permanent Housing

Max Points	Measure (SPM 7b.1)	Factor/Goal Min	Outcome (HMIS APR)	Points Awarded
25	Percent who move to permanent housing	90%		

Returns to Homelessness

Max Points	Measure (SPM 7b.1)	Factor/Goal Max	Outcome (HMIS APR)	Points Awarded
20	Percent of participants who return to homelessness within 12 months of exit to permanent housing	15%		

New or Increased Income and Earned Income

Max Points	Measure (SPM 4.1, 4.2, 4.4, & 4.5)	Factor/Goal Min	Outcome (HMIS APR)	Points Awarded
2.5	New or increased earned income for project stayers	8%		
2.5	New or increased non-employment income for project stayers	10%		
2.5	New or increased earned income for project leavers	8%		
2.5	New or increased non-employment income for project leavers	10%		

III. Serve High Needs Population

(15 Points)

Max Points	Measure	Factor/Goal Min	Outcome (HMIS APR)	Points Awarded
5	Percent of participants with zero income at entry	50%		
5	Percent of participants with more than one disability	50%		
5	Percent of participants entering project from place not meant for human habitation	50%		

IV. Project Effectiveness

(40 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include cost & formula on how the cost was determined	Points Awarded
20	Project has reasonable costs per individual	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters)	Points Awarded
10	Participation in Coordinated Entry system	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters)	Points Awarded
10	Project has implemented housing first and has written procedures	Yes/No		

V. Equity Factors: Agency Leadership, Governance & Policies (12 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include what percentage of managerial & leadership positions are filled by staff from under-represented populations.	Points Awarded
3	Recipient has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial & leadership positions	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include how many are on the board of directors & how many have lived experience	Points Awarded
3	Recipient's board of directors include representation from more than one person with lived experience of homelessness	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain the process in detail	Points Awarded
3	Recipient has relational process for receiving and incorporating feedback from persons with lived experience	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain the plan in detail	Points Awarded
3	Recipient has reviewed internal policies & procedures with an equity lens and has a plan for developing & implementing equitable policies that do not impose undue barriers	Yes/No		

I. Equity Factors: Program Participant Outcomes (9 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what results of the review of participant outcomes were	Points Awarded
3	Recipient has reviewed participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity and/or age	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what changes were identified & what plan entails	Points Awarded
3	Recipient has identified programmatic changes needed to make program participant outcomes more equitable & developed a plan to make those changes	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what schedule is & who will review data	Points Awarded
3	Recipient is working with CoC HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity and/or age	Yes/No		

VI. Other and Local Criteria (10 Points)

Max Points	Measure	Factor/Goal	Outcome (HMIS APR)	Points Awarded
5	Data Quality	90%		
5	Bed Utilization	90%		

Total Pts Available	Project Ranking Score	Total Pts Awarded
161		
	CoC Project Type Points	2
	Total Points	

**Bakersfield/Kern County CoC
Domestic Violence Ranking Packet Addendum**

Lead Agency Information

Project Information:

Name of Project:
 Project Address:
 Grant amount:
 Grant Term:
 Expiration Date:
 Program Type:
 Project Description: (1,000 characters)

Primary Population:

DV System Performance Measures (15 Points Total Max)

Length of Stay

Max Points	Measure (SPM 1a)	Factor/Goal Max	Outcome (HMIS APR)	Points Awarded
5	Percentage of DV clients who exited with a Safety Plan	90%		
2.5	Percentage of DV clients who received legal advocacy, court accompaniment services	14%		
5	Percentage of adult DV clients who received education, job skills training, resume, GED	75%		
2.5	Percentage of DV clients received transportation services (bus passes/taxi, agency vehicle)	75%		

Total Pts Available	Project Ranking Score	Total Pts Awarded
15	Total Points	

**Bakersfield/Kern County CoC
Ranking Packet for New CoC Project**

Instructions: Please complete one packet for each new project application.

Lead Agency Information

Agency Name:

Agency Address:

City:

State:

Zip:

Phone:

Fax:

email:

Grant/Application Contact Person:

Name:

Phone:

Email:

Agency Director:

Name:

Phone:

Email:

HMIS Contact Person:

Name:

Phone:

Email:

Project Information:

Name of Project:

Project Address:

Grant amount:

Program Type:

Primary Population:

Project Description: (1,000 characters)

Total Number of Units:

Proposed budget amounts by activity:

Activity:	Budget Amount:
Leased Units	
Leased Structures	
Rental Assistance	
Supportive Services	
Operations	
HMIS	
Administration	
Total:	

Name and Signature of Person who will complete the application:

Name and Signature of Person authorized to sign the HUD application:

I certify, on behalf of my agency that all information contained in this application is accurate and true, based on our current records for the project. I understand that falsifying information or failing to provide accurate information will have a negative impact on my overall review and may result in removal from the Continuum of Care Application to HUD.

Executive Director/CEO/President

Date

Background Information:

The Continuum of Care (CoC) will consider the need to fund new projects as required by the U.S. Department of Housing and Urban Development (HUD). New projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in the NOFA or they will be rejected from consideration for funding.

While considering the need to fund new projects, the CoC Independent Review Panel will review the information that HUD noted in the 2019 NOFA CoC Program Competition, which is as follows:

1. When considering new projects for award, HUD will review financial information; Annual Performance Reports (APRs); and information provided from the local HUD CPD Field Office, including monitoring reports and A-133 audit reports as applicable, and performance standards on prior grants, and will assess projects using the following criteria on a pass/fail basis:
 - a. Whether the project applicant's performance met the plans and goals established in the initial application, as amended;
 - b. Whether the project applicant demonstrated all timeliness standards for grants being renewed, including those standards for the expenditure of grant funds that have been met;
 - c. The project applicant's performance in assisting program participants to achieve and maintain independent living and records of success, except HMIS-dedicated projects that are not required to meet this standard; and,
 - d. Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site.

I. EXPERIENCE (30 Points Total Max)

- A. **(15 Points Max)** Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.
- B. **(10 Points Max)** Describe experience with utilizing a Housing First approach. Include:
 - 1.) Eligibility criteria;
 - 2.) Process for accepting new clients;
 - 3.) Process and criteria for exiting clients. *Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal*

records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.

- C. **(5 Points Max)** Describe experience in effectively utilizing federal funds, including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitor findings, and timely submission of required reporting on existing grants.

Points Awarded for I.A	Points Awarded for I.B	Points Awarded for I.C

II. DESIGN OF HOUSING & SUPPORTIVE SERVICES (25 Points Total Max)

- A. **(15 Points Max)** Extent to which the applicant:
1. Demonstrate understanding of the needs of the clients to be served.
 2. Demonstrate type, scale and location of the housing fit the needs of the clients to be served.
 3. Demonstrate type, and scale of the all supportive services, regardless of funding source, meet the needs of the clients to be served.
 4. Demonstrate how clients will be assisted in obtaining and coordinating the provision of mainstream benefits.
 5. Establish performance for housing and income that are objective, trackable and meet or exceed any established HUD, HEARTH or CoC benchmarks.
- B. **(5 Points Max)** Describe the plan to assist clients rapidly secure and maintain permanent housing that is safe, affordable accessible and acceptable to their needs.
- C. **(5 Points Max)** Describe how clients will be assisted to increase employment and or income and to maximize their ability to live independently.

Points Awarded for II.A	Points Awarded for II.B	Points Awarded for II.C

III. TIMELINESS (10 Points Total Max)

- A. Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days and 180 days after grant award.

Points Awarded for III.A

IV. FINANCIAL (40 Points Total Max)

- A. **(5 Points Max)** Project is cost effective -comparing projected cost per person served to CoC average within project type.
- B. Audit
 - 1. **(5 Points Max)** Most recent audit found no exceptions to standard practices
 - 2. **(5 Points Max)** Most recent audit identified agency as 'low risk'
 - 3. **(5 Points Max)** Most recent audit indicates no findings
- C. **(20 Points Max)** Budgeted costs are reasonable, allocable, and allowable

Points Awarded for IV.A	Points Awarded for IV.B1	Points Awarded for IV.B2	Points Awarded for IV.B3	Points Awarded for IV.C

V. PROJECT EFFECTIVENESS (5 Points Total Max)

- A. Coordinated Entry Participation- 95% of entries to project are from CE referrals.

Points Awarded for V.A

I. Equity Factors: Agency Leadership, Governance & Policies (12 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include what percentage of managerial & leadership positions are filled by staff from under-represented populations.	Points Awarded
3	New project has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial & leadership positions	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include how many are on the board of directors & how many have lived experience	Points Awarded
3	New project's organizational board of directors includes representation from more than one person with lived experience (per 578.75(g))	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain the process in detail	Points Awarded
3	New project has relational process for receiving and incorporating feedback from persons with lived experience or a plan to create one	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain the plan in detail	Points Awarded
3	New project has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not	Yes/No		

	impose undue barriers that exacerbate disparities and outcomes			
--	--	--	--	--

I. Equity Factors: Program Participant Outcomes (9 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what results of the review of participant outcomes were	Points Awarded
3	New project describes their plan for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age. If already implementing plan, describe findings from outcomes review	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what changes were identified & what plan entails	Points Awarded
3	New project describes plan to review whether programmatic changes are needed to make program participant outcomes more equitable and developed a plan to make those changes. If already implementing plan, describe findings from review	Yes/No		

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what schedule is & who will review data	Points Awarded
3	New project describes plan to work with HMIS lead to develop a schedule for reviewing	Yes/No		

	HMIS data with disaggregation by race, ethnicity, gender identity, and or/age. If already implementing plan, describe findings from review			
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Total Pts Available	Project Ranking Score	Total Pts Awarded
131		
	CoC Project Type Points	
	Total Points	

NAVIGATION

- Customize Threshold Requirements
- Filter Rating Factors
- Customize Renewal/Expansion Project Rating Tool
- Customize New Project Rating Tool

CUSTOMIZE NEW AND RENEWAL/EXPANSION PROJECT THRESHOLD REQUIREMENTS

CoC Threshold Requirements

(Delete the X in the box next to any requirements you do not wish to include.)

- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project has reasonable costs per permanent housing exit, as defined locally
- Project is financially feasible
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%
- Acceptable organizational audit/financial review

(The first five requirements at the rating process either as Th Fa

FILTER RATING FACTORS

Select project type to edit

Select...

Using these drop-down menus, select which rating factors to show and customize

Select special population

Select...

CUSTOMIZE RENEWAL/EXPANSION PROJECT RATING TOOL

Delete the X in the box besides any rating factor below that you do not wish to include. If desired, adjust the factor/goal and point value for each measure. You can add additional locally-defined criteria below. See the Data Source Chart for information about where to obtain data to use in scoring.

Performance Measures

Length of Stay

	Factor/Goal	Max Point Value
<input checked="" type="checkbox"/> RRH (General) - On average, participants spend XX days from project entry to residential move-in	15 days	20 points
<input checked="" type="checkbox"/> RRH (DV) - On average, participants spend XX days from project entry to residential move-in	30 days	20 points
<input checked="" type="checkbox"/> PSH (General) - On average, participants spend XX days from project entry to residential move-in	15 days	20 points
<input checked="" type="checkbox"/> PSH (DV) - On average, participants spend XX days from project entry to residential move-in	15 days	20 points
<input checked="" type="checkbox"/> TH (General) - On average, participants stay in project XX days	180 days	20 points
<input checked="" type="checkbox"/> TH (DV) - On average, participants stay in project XX days	180 days	20 points
<input checked="" type="checkbox"/> TH+RRH (General) - TH Component (General) - On average, participants stay in project XX days	180 days	10 points
<input checked="" type="checkbox"/> TH+RRH (DV) - TH Component - On average, participants stay in project XX days	180 days	10 points
<input checked="" type="checkbox"/> TH+RRH (General) - RRH Component - On average, participants spend XX days from project entry to residential move-in	15 days	10 points
<input checked="" type="checkbox"/> TH+RRH (DV) - RRH Component - On average, participants spend XX days from project entry to residential move-in	15 days	10 points

Exits to Permanent Housing

<input checked="" type="checkbox"/> RRH (General) - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> RRH (DV) - Minimum percent move to permanent housing	80 %	25 points
<input checked="" type="checkbox"/> PSH (General) - Minimum percent remain in or move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> PSH (DV) - Minimum percent remain in or move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> TH (General) - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> TH (DV) - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> TH+RRH (General) - RRH Component - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> TH+RRH (DV) - RRH Component - Minimum percent move to permanent housing	90 %	25 points

Returns to Homelessness (if data is available for project)

<input checked="" type="checkbox"/> RRH (General) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/> RRH (DV) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points

CUSTOMIZE RATING CRITERIA

<input checked="" type="checkbox"/>	PSH (General) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/>	PSH (DV) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points
<input checked="" type="checkbox"/>	TH (General) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/>	TH (DV) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points

New or Increased Income and Earned Income

<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points

Serve High Need Populations *(select from drop-down menu)*

<input checked="" type="checkbox"/>	Project focuses on chronically homeless people		
<input checked="" type="checkbox"/>	RRH (General) - XX% of participants are chronically homeless	95 %	20 points
<input checked="" type="checkbox"/>	RRH (DV) - XX% of participants are chronically homeless		points
<input checked="" type="checkbox"/>	PSH (General) - XX% of participants are chronically homeless	95 %	20 points
<input checked="" type="checkbox"/>	PSH (DV) - XX% of participants are chronically homeless		points
<input checked="" type="checkbox"/>	TH (General) - XX% of participants are chronically homeless	95 %	20 points
<input checked="" type="checkbox"/>	TH (DV) - XX% of participants are chronically homeless		points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - XX% of participants are chronically homeless	95 %	20 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - XX% of participants are chronically homeless		points

Project Effectiveness

<input checked="" type="checkbox"/>	RRH (General) - Costs are within local average cost per positive housing exit for project type	Yes	20 points
<input checked="" type="checkbox"/>	RRH (DV) - Costs are within local average cost per positive housing exit for project type	Yes	10 points
<input checked="" type="checkbox"/>	PSH (General) - Costs are within local average cost per positive housing exit for project type	Yes	20 points
<input checked="" type="checkbox"/>	PSH (DV) - Costs are within local average cost per positive housing exit for project type	Yes	10 points
<input checked="" type="checkbox"/>	TH (General) - Costs are within local average cost per positive housing exit for project type	Yes	20 points
<input checked="" type="checkbox"/>	TH (DV) - Costs are within local average cost per positive housing exit for project type	Yes	10 points

CUSTOMIZE RATING CRITERIA

<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Costs are within local average cost per positive housing exit for project type	Yes	20	points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Costs are within local average cost per positive housing exit for project type	Yes	10	points
<input checked="" type="checkbox"/>	RRH (General) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10	points
<input checked="" type="checkbox"/>	RRH (DV) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10	points
<input checked="" type="checkbox"/>	PSH (General) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10	points
<input checked="" type="checkbox"/>	PSH (DV) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10	points
<input checked="" type="checkbox"/>	TH (General) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10	points
<input checked="" type="checkbox"/>	TH (DV) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10	points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10	points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10	points
<input checked="" type="checkbox"/>	RRH (General) - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10	points
<input checked="" type="checkbox"/>	RRH (DV) - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10	points
<input checked="" type="checkbox"/>	PSH (General) - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10	points
<input checked="" type="checkbox"/>	PSH (DV) - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10	points
<input checked="" type="checkbox"/>	TH (General) - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10	points
<input checked="" type="checkbox"/>	TH (DV) - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10	points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10	points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10	points

Equity Factors

Agency Leadership, Governance, and Policies

<input checked="" type="checkbox"/>	Recipient has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions	Yes	10	points
<input checked="" type="checkbox"/>	Recipient's board of directors includes representation from more than one person with lived experience	Yes	10	points
<input checked="" type="checkbox"/>	Recipient has relational process for receiving and incorporating feedback from persons with lived experience	Yes	10	points
<input checked="" type="checkbox"/>	Recipient has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers	Yes	10	points

Program Participant Outcomes

<input checked="" type="checkbox"/>	Recipient has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age	Yes	10	points
<input checked="" type="checkbox"/>	Recipient has identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes	Yes	10	points
<input checked="" type="checkbox"/>	Recipient is working with HIMS lead to develop a schedule for reviewing HIMS data with disaggregation by race, ethnicity, gender identity, and or/age	Yes	10	points

Other and Local Criteria

(select from drop-down menu)

<input checked="" type="checkbox"/>	CoC Monitoring Score	Project is operating in conformance with CoC Standards	Yes	10	points
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Total Maximum Score	RRH-General projects:	210	points
	RRH-DV projects:	175	points
	PSH-General projects:	210	points
	PSH-DV projects:	175	points
	TH-General projects:	210	points
	TH-DV projects:	175	points
	TH+RRH-General projects:	210	points
	TH+RRH-DV projects:	175	points

CUSTOMIZE NEW PROJECT RATING TOOL

Experience

	Factor/Goal	Max Point Val
<input checked="" type="checkbox"/>	General-A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.	15 points
<input checked="" type="checkbox"/>	DV-A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.	15 points
<input checked="" type="checkbox"/>	General-B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, ...	10 points

CUSTOMIZE RATING CRITERIA

gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.

DV-B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.

10 points

General-C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.

5 points

DV-C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.

5 points

Design of Housing & Supportive Services

General-A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performance measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks.

15 points

DV-A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performance measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks.

15 points

General-B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.

5 points

DV-B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.

5 points

General-C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.

5 points

DV-C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.

5 points

General-D. Project leverages housing resources with housing subsidies or units not funded through the CoC or ESG programs.

10 points

DV-D. Project leverages housing resources with housing subsidies or units not funded through the CoC or ESG programs.

10 points

General-E. Project leverages health resources, including a partnership commitment with a healthcare organization.

10 points

DV-E. Project leverages health resources, including a partnership commitment with a healthcare organization.

10 points

Timeliness

General-A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.

10 points

DV-A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.

10 points

Financial

General-A. Project is cost-effective when projected cost per person served is compared to CoC average within project type.

5 points

DV-A. Project is cost-effective when projected cost per person served is compared to CoC average within project type.

5 points

B. Organization's most recent audit:

General-1. Found no exceptions to standard practices

5 points

DV-1. Found no exceptions to standard practices

5 points

General-2. Identified agency as 'low risk'

5 points

DV-2. Identified agency as 'low risk'

5 points

General-3. Indicates no findings

5 points

DV-3. Indicates no findings

5 points

General-C. Documented match amount meets HUD requirements.

5 points

DV-C. Documented match amount meets HUD requirements.

5 points

General-D. Budgeted costs are reasonable, allocable, and allowable.

20 points

DV-D. Budgeted costs are reasonable, allocable, and allowable.

20 points

Project Effectiveness

General-Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals

95 % 5 points

CUSTOMIZE RATING CRITERIA

<input checked="" type="checkbox"/> DV-Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals	95	%	5	points
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Equity Factors

Agency Leadership, Governance, and Policies

<input checked="" type="checkbox"/> New project has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions	Yes		10	points
<input checked="" type="checkbox"/> New project's organizational board of directors includes representation from more than one person with lived experience (per 578.75(g))	Yes		10	points
<input checked="" type="checkbox"/> New project has relational process for receiving and incorporating feedback from persons with lived experience or a plan to create one	Yes		10	points
<input checked="" type="checkbox"/> New project has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers that exacerbate disparities and outcomes	Yes		10	points

Program Participant Outcomes

<input checked="" type="checkbox"/> New project describes their plan for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age. If already implementing a plan, describe findings from outcomes review			10	points
<input checked="" type="checkbox"/> New project describes plan to review whether programmatic changes are needed to make program participant outcomes more equitable and developed a plan to make those changes. If already implementing plan, describe findings from review			10	points
<input checked="" type="checkbox"/> New project describes plan to work with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and or/age. If already implementing plan, describe findings from review			10	points

Other and Local Criteria

Total Maximum Score

General projects: 120 points

Renewal/ Expansion Project Sliding Scale

Any project meeting or exceeding factor/goal receives max points.

	Factor/Goal	Points	Factor/Goal	Points	Factor/Goal	Points	Factor/Goal	Points	Factor/Goal	Points
Length of Stay PSH (180 day min goal)	180+	20	160-179	16	140-159	12	120-139	8	100-119	4
Length of Stay RRH (60 day max goal)	1-60	20	61-80	16	81-100	12	101-120	8	121-140	4
Length of Stay TH (180 day max goal)	1-180	20	181-200	16	201-220	12	221-240	8	241-260	4
Exit to Permanent Housing	90% +	25	80 - 89%	20	70-79%	15	60-69%	10	50-59%	5
Returns to Homelessness	1-15%	20	16-20%	16	21-25%	12	26-30%	8	31-25%	4

New or increased Income and Earned Income										
Minimum new or increased earned income for project stayers	8% +	2.5	6-7.9%	2	5-5.9%	1.5	3-4.9%	1	1-2.9%	0.5
Minimum new or increased non-employment income for project stayers	10% +	2.5	8-9.9%	2	6-7.9%	1.5	4-5.9%	1	2-3.9%	0.5
Minimum new or increased earned income for project leavers	8% +	2.5	6-7.9%	2	5-5.9%	1.5	3-4.9%	1	1-2.9%	0.5
Minimum new or increased non-employment income for project leavers	10% +	2.5	8-9.9%	2	6-7.9%	1.5	4-5.9%	1	2-3.9%	0.5

Serve High Need Populations										
Percent of participants with zero income (PSH, RRH, TH, SSO)	50%+	5	40-49%	4	30-39%	3	20-29%	2	10-19%	1
Percent of participants with more than one disability (PSH, RRH, TH, SSO)	50%+	5	40-49%	4	30-39%	3	20-29%	2	10-19%	1
Percent of participants entering project from place not meant for human habitation (PSH, RRH, TH, SSO)	50%+	5	40-49%	4	30-39%	3	20-29%	2	10-19%	1

Project Effectiveness - Narrative Based Point Scale		
PSH, RRH, TH, SSO- Project has reasonable costs per individual	Yes	Up to 20
PSH, RRH, TH, SSO- Coordinated Entry Participation	Yes	Up to 10
PSH, RRH, TH, SSO-Housing First and/or Low Barrier Housing	Yes	Up to 10

Other and Local Criteria										
Data quality at or above 90%	90%	5	Utilization based on application verbiage							
Bed/unit rate at or above 90%	90%	5								
Program type	PSH	5								

Domestic Violence Addendum										
Percentage of DV clients who exited with a Safety Plan	90%	5	80 - 89.9%	4	70 - 79.9%	3	60 - 69.9%	2	50 - 59.9%	1
Percentage of DV clients who received legal advocacy, or court accompaniment services	14%	2.5	11 - 13.9%	2	8 - 10.9%	1.5	5 - 7.9%	1	2 - 4.9%	0.5
Percentage of adult DV clients who received education, job skills training, resume or GED assistance	75%	5	63 - 74.9%	3	51 - 62.9%	3	39 - 50.9%	2	27 - 38.9%	1
Percentage of DV clients who received transportation services	75%	2.5	63 - 74.9%	2	51 - 62.9%	1.5	39 - 50.9%	1	27 - 38.9%	0.5

From: [Jalila Jones](#)
Cc: [Deborah Johnson](#)
Bcc: [vasquezc](#); [Alysha Douglas](#); [Amanda Ruiz](#); [Anthony Valdez](#); [Arash Sidhu](#); [Barbara Paulson](#); [Barbara Vадnais](#); [batistep@kerncounty.com](#); [Carlos Baldovinos](#); [Carol Beecroft](#); [Christian Clegg](#); [Christine Lollar](#); [Curt Williams](#); [Daisy Torrez](#); [David Livermore](#); [Debi Besenfelder](#); [Diane Contreras](#); [Donna Winkley](#); [Enly Solis](#); [Gerald Dawson](#); [Giovanna Fournier Ocampo](#); [Heather Kimmel](#); [isharples@capk.org](#); [Iliana Belinc](#); [James Zervis](#); [Janet Paine](#); [Jayme Stuart](#); [Jeff Flores](#); [Jennifer Quinton](#); [Jeremy Oliver](#); [jessica.janssen@asm.ca.gov](#); [Jim Wheeler](#); [Josh Dhanens](#); [Kim](#); [Larry Haynes](#); [Laurie Hughey](#); [lejandc@kerndhs.com](#); [Lindsay Harrison](#); [Louis B. Gill](#); [Marc Casica](#); ["directors@ipaknet.org"](#); [Mardi Sharples](#); [Mari Perez-Dowling](#); [Maria Guzman](#); [Mary Scott](#); [Michelle Cruz](#); [Mona Allen](#); [Nina M. Carter](#); [Nora Garza](#); [Patricia Rodriguez](#); [Phillip Castro](#); [Pilar Avalos](#); [Priscilla Martinez](#); [Rebecca Moreno](#); [Rhonda Barnhard](#); [Robin Robinson](#); [Russell Judd](#); [Ryan J. Alsop](#); [Sal Moretti](#); [sgohn@bakhc.org](#); [Shari Rightmer](#); [Stephen Pelz](#); [Steve Peterson](#); [Theo Dues](#); [Theresa Trujillo](#); [Traco Matthews](#); [Tyler Whitezell](#); [Valerie.r](#); [Victor Palacio](#); [Vykha Maldonado](#); [Vanessa Williams](#); [Vanessa Nunez](#); [Patti Long](#); [Anna Laven](#); [Rick Ramos](#); [Alejandro J. Barriga](#); [Nathan Gutierrez](#); [katerinag@gardenpathways.org](#); [Katelyn Zenger](#); [Nichol Ruiz](#); [Nora Garza](#); [M. Sharples](#); [AHembree@kernbhhs.org](#); [lisa.k@uwkern.org](#); [jkaufman@kerncounty.com](#); [Allyson Baptiste](#); [shaleman@wchdinc.org](#); [rochaju@kerndhs.com](#); [JMaretich@bakhc.org](#); [jflores@capk.org](#); [FGEnnessa@gmail.com](#); [morettis@kerncounty.com](#); [sjones@capk.org](#); [jessica.banuelos@commonspirit.org](#); [KJackson@capk.org](#); [robyn.garcia@clincasierravista.org](#); [cvafoa1@cavaf.org](#); [sergei@truellc.biz](#); [karl@cityserve.us](#); [Mintydillon@gmail.com](#); [kellygladden2012@gmail.com](#)
Subject: BKRHC Special Governing Board Meeting Notice 9/15/2021
Date: Monday, September 13, 2021 2:36:00 PM
Attachments: [09.15.21 BKRHC Governing Board Meeting Materials.pdf](#)
[image001.png](#)

Dear Governing Board Members & Distribution List,

Please review the attached meeting materials for the upcoming Special Governing Board meeting on September 15th 2021 at 10:00AM PST.

As a reminder this meeting will be held via Zoom

Please use the information below to join.

Join Zoom Meeting

<https://us02web.zoom.us/j/86770844400?pwd=QUUwWmZ3VnVaWGs5ZWdGY1ZEVDV1UT09>

Meeting ID: 867 7084 4400

Passcode: 831709

One tap mobile

+16699009128,,86770844400#,,,,*831709# US (San Jose)

+12532158782,,86770844400#,,,,*831709# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 867 7084 4400

Passcode: 831709

Find your local number: <https://us02web.zoom.us/u/kd0rEhm1Zf>

Kindly,

Jalila Jones

Program Coordinator

Bakersfield Kern Regional Homeless Collaborative

1900 East Brundage Ln, Bakersfield, CA 93307

Main: (661)526-0111 Ext. 101



Date uploaded: 09/15/2021
Project Review & Ranking Process (posted to [BKRHC](#) website)

The screenshot shows a WordPress admin interface for editing a document. The browser address bar shows the URL: bkrhc.org/wp-admin/post.php?post=5442&action=edit. The page title is "Edit Document" with an "Add New" button. A notice at the top states: "The following recommended plugin is currently inactive: [WooCommerce](#). [Begin activating plugin](#) | [Dismiss this notice](#)". Below this, a message says: "Please check your internet connection or API keys. Zoom API is not able to connect with Zoom servers at the moment." The main content area shows the document title "Special Governing Board Meeting Materials 09/15/2021" and its permalink: <https://bkrhc.org/documents/special-governin...rials-09-15-2021/> with an "Edit" button. The "More Fields" section contains a "meeting_date" field with the value "09/15/2021" and a note "Insert The Day Of The Meeting Here". Below it is an "Attach File" section with a file named "09.15.21 BKRHC Governing Board Meeting Materials" and an "Add File" button. The right sidebar includes a "Doc Category" section with a list of categories: "Governing Board" (checked), "Committee", "BFZ Working Group", "Continuum of Care (CoC)", "Planning and Performance", "Coordinated Entry System", "Events Committee", and "HMS/Data Quality". There is also an "Add New Doc Category" link. The "Publish" section shows the document is "Published", with "Status: Published", "Visibility: Public", and "Published on: Sep 15, 2021 at 09:24". It includes buttons for "Preview Changes", "Duplicate Document", "Move to Trash", and "Update". At the bottom, there is a "Doc Type" section.

**Bakersfield/Kern County CoC
Ranking Packet for New CoC Project**

Instructions: Please complete one packet for each new project application.

Lead Agency Information

Agency Name: Alliance Against Family Violence and Sexual Assault

Agency Address: 1921 19th Street

City: Bakersfield

State: CA

Zip: 93301

Phone: (661) 322-0931

Fax: (661)426-7865

email: www.kernalliance.org

Grant/Application Contact Person:

Name: Barbara Vadnais

Phone: (661) 322-0931

Email: bvadnais@aafvsa.org

Agency Director:

Name: Barbara Vadnais

Phone: (661) 322-0931

Email: bvadnais@aafvsa.org

HMIS Contact Person:

Name: Barbara Vadnais

Phone: (661) 322-0931

Email: bvadnais@aafvsa.org

Project Information:

Name of Project: Alliance Transitional Housing and Rapid Rehousing Project

Project Address: 1921 19th Street, Bakersfield, CA 93301

Grant amount: \$376,616

Program Type: TH and PH-RRH

Primary Population: victims of domestic violence, sexual assault, human trafficking and their children.

Project Description: (1,000 characters)

Alliance TH & PH-RRH Project will incorporate Rapid Rehousing services in two TH Projects located in Bakersfield (16-beds) and Delano (24-beds). RRH funding will cover rental and utilities deposits, and any other costs to secure permanent housing. Funding for emergency rent, utilities, and food is included in Aftercare Services (up-to 6 months), to ensure housing stability.

RRH Project funds will provide full-time employment services, such as, job skills training, resume building, interview skills and attire, computer skills, GED classes and college registration/books

for educational/career development, transportation for job searches and placement; and full-time Rapid Rehousing services to rapidly move clients/families into permanent housing.

RRH Project staffing needed to facilitate RRH project services, include: 2 full-time RRH Case Managers; 2 full-time Employment Specialists (1 each, per site, 4 staff total).

Preconditions or service participation are not required.

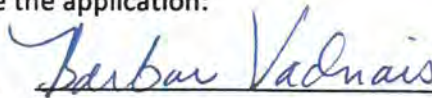
Total Number of Units: 16-beds Bakersfield Shelter, 24-beds Delano Shelter

Proposed budget amounts by activity:

Activity:	Budget Amount:
Leased Units	N/A
Leased Structures	N/A
Rental Assistance	55,220
Supportive Services	240,211
Operations	63,251
HMIS	0
Administration	17,934
Total:	376,616

Name and Signature of Person who will complete the application:

Barbara Vadnais, Director



Name and Signature of Person authorized to sign the HUD application:

Louis Gill, CEO



I certify, on behalf of my agency that all information contained in this application is accurate and true, based on our current records for the project. I understand that falsifying information or failing to provide accurate information will have a negative impact on my overall review and may result in removal from the Continuum of Care Application to HUD.


Executive Director/CEO/President

Sept 27, 21
Date

Background Information:

The Continuum of Care (CoC) will consider the need to fund new projects as required by the U.S. Department of Housing and Urban Development (HUD). New projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in the NOFA or they will be rejected from consideration for funding.

While considering the need to fund new projects, the CoC Independent Review Panel will review the information that HUD noted in the 2021 NOFA CoC Program Competition, which is as follows:

1. When considering new projects for award, HUD will review financial information; Annual Performance Reports (APRs); and information provided from the local HUD CPD Field Office, including monitoring reports and A-133 audit reports as applicable, and performance standards on prior grants, and will assess projects using the following criteria on a pass/fail basis:
 - a. Whether the project applicant's performance met the plans and goals established in the initial application, as amended;
 - b. Whether the project applicant demonstrated all timeliness standards for grants being renewed, including those standards for the expenditure of grant funds that have been met;
 - c. The project applicant's performance in assisting program participants to achieve and maintain independent living and records of success, except HMIS-dedicated projects that are not required to meet this standard; and,
 - d. Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site.

I. EXPERIENCE

(30 Points Total Max)

- A. **(15 Points Max)** Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.

Alliance history/experience:

The Alliance Against Family Violence and Sexual Assault (Alliance) is a non-profit, Federal tax exempt 501(c)(3) organization that has provided services to victims of domestic violence and/or sexual assault and their children in Kern County for **over 42 consecutive years**.

Alliance began as a volunteer hotline effort in 1979 to assess the extent of domestic violence in Kern County. When it became evident there was a community need for emergency shelter for domestic violence victims, Alliance opened a 7-bed emergency shelter and incorporated as a nonprofit agency in 1980. Five years later, Alliance expanded its shelter services to a 20-bed facility. In 1986 an outreach center was opened to provide counseling services for domestic violence victims and by 1989 services were expanded to include survivors of sexual assault. Finally, in 1995, Alliance purchased its current Outreach Center located at 1921 19th Street in downtown Bakersfield. Two years later, the Alliance moved from its 20-bed emergency shelter and purchased a 32-bed facility.

In 2010-2011, the Alliance received HUD funding to implement a Transitional Housing project. During this same period, Alliance opened a Licensed Childcare facility serving clients with children ages 0-5 years who reside at the Emergency Shelter and Transitional Housing facility.

In October 2018, Alliance implemented Transitional Housing services at the City of Delano's Domestic Violence Center. This 24-bed TH facility serves survivors in need of safe shelter from Delano, Lost Hills, McFarland, Wasco and Tulare County (including the cities of Tulare, Tipton, Pixley, Alpaugh, Ducor, Earlimart, and Richgrove). Last year the Project served 50 individuals.

The Alliance employs 53 full-time and part-time experienced, professional, and highly qualified staff. Of these, five (5) LCSW/MSW/MFT degree Therapists implement its Clinical Services program providing 1:1 therapy and group counseling services. A Case Management Dept. with 1 Supervisor and three (3) trauma-informed/80 hr. certified DV/SA Case Managers, situated at the Kern County Family Justice Center, provide case management services M-F on a walk-in basis. An Anti-human Trafficking Dept. provides advocacy and services to victims of labor and sex trafficking (adults & children), along with foreign nationals. A CHAT Program (Child Abuse Treatment) serves children ages 17 years and under with individual and group counseling. A Grants Management Dept., Data Services Department, and a Community Education Dept. Other services include: 24-hour Crisis Hotline, CSUB and BC campus student advocacy and outreach/prevention services, Legal advocacy and Temporary Restraining Orders and court/hospital accompaniments.

A Director, three (4) Managers, and seven (5) Supervisors oversee the day-to-day operations of the Alliance ***Grants, Data, Community Prevention Education, Counseling, Case Management, Anti-human Trafficking, Emergency Shelter, Transitional Housing and Licensed Child Care programs.***

An Alliance Board of Directors brings 45 years' homeless shelter program development and operations oversight, and its Chief Executive Officer possesses over 20 years' experience in homeless shelter services and programs management.

An independent Audit is conducted, yearly, by a local independent accounting firm that reviews Alliance financial, programmatic, and statistical records. All records are maintained in accordance with Generally Accepted Accounting Principles (GAAP).

Alliance shelter services experience:

For 41 years Alliance has provided homeless victims of abuse with Shelter and supportive services in Bakersfield and its surrounding rural communities. Currently, Alliance operates a 16-bed Emergency Shelter, a 16-bed Transitional Housing facility located in Bakersfield; and a 24-bed Transitional Housing facility located in Delano – each serving homeless victims of domestic violence, sexual assault, human trafficking and their children in Kern County. Program services include food, clothing, emergency shelter, Transitional Housing, supportive programs, along with 6-months Aftercare Services for clients who have exited the program into community housing. These follow-up care services include phone contact, home visits, and emergency (food, rent, and utility) assistance to ensure on-going housing stability. Aftercare services prevent a return to homelessness and help individuals and families maintain productive, independent lives. Aftercare clients also have continued access to Alliance Outreach Center and Family Justice Center services, such as, individual and group counseling, case management, legal advocacy, court/hospital accompaniment, assistance with temporary restraining orders, and BHC Donations Center for clothing and household items.

In FY2019-20, Alliance served 1,802 victims of domestic violence and 601 victims of sexual assault. Emergency Shelter, food, clothing and supportive services were provided 218 single adults and mothers with children; 77 adults and children received Transitional Housing shelter in Bakersfield; and 50 adults and children received Transitional Housing shelter in Delano.

- B. **(10 Points Max)** Describe experience with utilizing a Housing First approach. Include:
1.) Eligibility criteria;

To meet program eligibility criteria, program participants must be a victim of domestic violence, sexual assault or human trafficking. If an individual is not a victim of abuse, but is in need of shelter, they are referred to the Alliance sister agency, the Bakersfield Homeless Center or another homeless shelter within the community.

2.) Process for accepting new clients;

Alliance TH Shelter clients are referred by Alliance Emergency Shelter staff, referrals from other community Agencies, local law enforcement, medical facilities other Shelter providers and through the Alliance 24-hours Crisis Hotline, Alliance Outreach Center, and Family Justice Center. An Alliance Shelter Case Manager will meet with client to assess his/her needs, complete an Intake and provide referrals to other in-house services, per client's request. Information and referrals to community services are also provided, as needed.

Upon Shelter entry, clients will process through the Alliance Emergency Shelter Program (up-to 60 days). This gives the client/family time to stabilize and time for staff to identify client program needs and length of services required. If it is determined that long-term support is needed, the client will exit the Emergency Shelter Program and enter the Transitional Housing program. There the client will receive more extensive support for employment and housing, therapy, case management, legal advocacy and many other supportive services vital for successful exit into permanent housing. This transition period is also important in establishing if the TH Program is a good fit for the client's needs.

3.) Process and criteria for exiting clients. *Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.*

Housing and service goals and plans are client-driven. Participation in Shelter services or compliance with service plans are not conditions of housing assistance.

Access to programs is not contingent on sobriety, minimum income requirements, completion of treatment, participation in services, or other unnecessary conditions. Shelter Programs do not reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of "housing readiness." The shelter programs do not discriminate based on age, race/ethnicity, gender, marital status, familial status, actual or perceived sexual orientation, gender identity.

Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some clients' lives. Clients are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices. Referrals to other community resources are offered and transportation to attend outside services is provided, as needed.

People with disabilities are offered clear opportunities to request reasonable accommodations within the intake and screening processes and during their tenancy. Buildings/units include special physical features that accommodate disabilities.

Upon entry staff review with clients the Shelter Admission's Policy which also outlines grounds for program termination, such as: possession of alcohol, drugs or drug paraphernalia on-site; violent aggressive behavior to other residents or staff or threats of harm to others or self; possession of weapons on-site.

The Alliance Emergency Shelter and Transitional Housing Programs practice a Trauma Informed, Housing First approach to quickly and successfully connect individuals and families experiencing homelessness to permanent housing without preconditions and barriers to entry.

While the principles of Housing First can be applied to many interventions, the Alliance Shelter programs and supportive services are designed to focus primarily on a housing first approach in the context of assisting victims of domestic violence and/or sexual assault and their children, who have become homeless due to violence and abuse, obtain their own safe permanent housing.

As such, the Alliance Shelter programs and services are designed to assist clients transition to permanent housing through the provision of:

- 24-hr. Shelter, food, clothing
- Individual and Group Counseling services (Adults and Children)
- Life Skills Groups
- Education assistance
- Job skills training
- Job searches and placement
- Housing assistance via housing vouchers, housing searches and placement
 - Education in Landlord and Tenants Rights
 - Assistance with household furnishings/emergency food baskets
 - Access to RRH services for support with first month's Rent, Security Deposits, Utility Deposits (thru BHC)
 - Aftercare Services
- Court and Hospital Accompaniments
- Assistance with Temporary Restraining Orders
- Legal Advocacy
- Assistance with Victim Compensation Benefits
- Assistance with Cash and Non-cash benefits
- Bi-lingual staff (English/Spanish)
- Access to Intrepreters

- Access to services for deaf and hard of hearing
- Transportation

The Alliance Shelter supportive services are designed to move clients into permanent housing, to support housing stability and prevent returns to homelessness.

The Alliance Shelter Programs are premised on the following principles:

- Homelessness is first and foremost a housing crisis and can be addressed through the provision of safe and affordable housing.
- All clients experiencing homelessness, regardless of their housing history and duration of homelessness, can achieve housing stability in permanent housing. Some may need very little support for a brief time while others may need more intensive and long-term supports.
- Clients experiencing homelessness have the right to self-determination and should be treated with dignity and respect.
- The provision of housing and services depends upon the needs and preferences of the client.

- C. **(5 Points Max)** Describe experience in effectively utilizing federal funds, including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitor findings, and timely submission of required reporting on existing grants.

The Alliance has over 42 years' experience and success competing for, administering, and accounting for numerous public grants, operating at an annual budget of \$3.2 million. The agency employs a full-time Director with 15 years' grant writing and budgeting experience, a full-time Grants Services Manager experienced in grants management with responsibilities for generating grants income, grants implementation, data collection and reporting. Under the supervision of the Grants Manager, a full-time Alliance Grant Writer conducts grant searches and prepares grant applications; a full-time Data Services Supervisor, Data Assistant, and a part-time Data Clerk perform, statistical data input, retrieval and reporting.

The Alliance's public/private grants funding experience, includes Federal, State, Local Government, Corporate, Foundation and public and private donations, as follows:

Governmental Funding

FEMA Emergency Food and Shelter Program (EF&SP); California Office of Emergency Services-Domestic Violence (Cal OES-DV); California Office of Emergency Services-Sexual Assault (Cal OES-RC); California Office of Emergency Services-Child Abuse Treatment (Cal OES-CHAT); California Office of Emergency Services-Transitional Housing (Cal OES-XH); sub-grantee of Fresno Economic Opportunities Commission’s Central Valley Against Human Trafficking Project, California Office of Emergency Services-Human Trafficking Victim Assistance Program (Cal OES-HV); California Department of Public Health, Maternal Child and Adolescent Health (MCAH); California Department of Public Health, Safe and Active Communities (formerly EPIC); U. S. Dept. of Housing and Urban Development-Transitional Housing (HUD); HUD Reinvestment & Recovery Act grants for domestic violence and sexual assault; Emergency Housing Assistance Program (EHAP); local City and County Emergency Solutions Grants (ESG); First 5 Kern; City of Bakersfield’s Homelessness Prevention and Rapid Rehousing (HPRP); sub-awardee of Kern County District Attorney’s Office, Office of Victim Witness Vertical Prosecution Grant (OVW-VAWA); sub-awardee of Greater Bakersfield Legal Assistance, Office of Victim Witness-Legal Assistance for Victims Grant (OVW-LAV); sub-awardee of City of Bakersfield Police Department, Children Exposed to Domestic Violence Grant (CalEMA-CEDV), Kern County Department of Human Services Grant; California Coalition Against Sexual Assault (CalCASA) Office of Justice Program - Building Refuge for Immigrant Detainees through Governance and Engagement (PREA BRIDGE) for Detention Centers); California Coalition against Sexual Assault (CalCASA) Advancing PREA Project for prison inmates (Federal, State and Community Prisons). (PREA - Prison Rape Elimination Act)

Corporate and Foundations

Corporate and foundational grant funding experience includes: Chevron, TJX Foundation, In-N-Out Burger Foundation, Mary Kay Foundation, Verizon Foundation, Verizon Wireless HopeLine, Blue Shield Against Violence Foundation, Wells Fargo Foundation, Arkelian/West Foundations, Sister Phyllis Hughes Endowment, Jr. League of Bakersfield, Kern Community Foundation–Women’s and Girls’ Fund, Lennar Charitable Housing Foundation, Bakersfield Californian Foundation, United Way of Kern County; and numerous other corporate and foundation grants.

Alliance maintains satisfactory drawdowns and performance for existing grants as evidenced by its timely, regular drawdowns; timely resolution of any monitor findings; and, timely submission of required reporting on existing grants as documented in its annual Audits.

Points Awarded for I.A	Points Awarded for I.B	Points Awarded for I.C

II. DESIGN OF HOUSING & SUPPORTIVE SERVICES

(25 Points Total Max)

A. (15 Points Max) Extent to which the applicant:

1. Demonstrate understanding of the needs of the clients to be served.
2. Demonstrate type, scale and location of the housing fit the needs of the clients to be served.
3. Demonstrate type, and scale of the all supportive services, regardless of funding source, meet the needs of the clients to be served.
4. Demonstrate how clients will be assisted in obtaining and coordinating the provision of mainstream benefits.
5. Establish performance for housing and income that are objective, trackable and meet or exceed any established HUD, HEARTH or CoC benchmarks.

The current Transitional Housing projects consist of 16 beds at the Bakersfield facility and 24 beds at the Delano facility. The shelter locations are confidential and secured to ensure the safety of residents and staff. Access to the shelter programs is available through the 24-hour Crisis Hotline, on a walk-in basis at the Family Justice Center, or by emergency referrals from law enforcement and/or the medical community. During a shelter stay, residents are linked with, and provided transportation to, the Alliance Outreach Center to access counseling services. Direct client services for residents are available in English and Spanish. *(A Language Access Plan is also in place that provides non-English/Spanish speaking clients access to interpreters; and ASL services are available for clients who are deaf and hard of hearing)*

Shelter case managers meet weekly with clients to develop a written work plan, set goals, and monitor progress toward establishment of their own safe home. The case managers will assist the client to obtain mainstream benefits and non-cash benefits, health and medical benefits, victim compensation assistance, secure documents; provide court advocacy/accompaniment, and refer clients to legal service providers for assistance in removing legal barriers to housing. The case managers also assess the client's needs for housing assistance, employment assistance, job skills training, education, etc. and refers them to the Housing/Employment Specialist for services. Clients in need of Rapid Rehousing Services are referred to BHC (on-site RRH services are needed at Alliance's Bakersfield and Delano facilities) Based on the individual client's needs, case managers can also provide advocacy and transportation assistance to other community social service agencies. All clients develop their own safety plan prior to exiting the shelter program.

Upon departure from the Shelter program into community housing, clients are assisted with start-up food baskets and household items such as furniture, small appliances, bedding, etc. Aftercare services are provided up-to six (6) months after the client exits the program into permanent housing to ensure client stability.

- B. **(5 Points Max)** Describe the plan to assist clients rapidly secure and maintain permanent housing that is safe, affordable accessible and acceptable to their needs.

Alliance Transitional Housing activities are intended to assist homeless client's secure permanent housing. Currently, RRH housing services are not available on-site at the Bakersfield and Delano TH facilities. RRH funding will enable Alliance to employ 2 full-time Rapid Rehousing Specialists to provide services at each location. The Specialist will:

- Develop and mobilize a wide range of housing options for homeless families and individuals to include: various sizes and types of apartments and houses, shared living arrangements, group homes and residential hotels;
- Maintain working relations with property owners, property management firms, and public housing programs to advocate and identify safe, appropriate, and affordable rental housing units for homeless families and individuals;
- Serve as liaison to community housing resources offering housing subsidies, benefits, and services, including the Housing Authority, utility discount programs, handicap programs, and in-home care services;
- Conduct housing inspections to ensure safe, habitable housing;
- Negotiate with property owners for reduced or deferred rental deposits and last month's payments, where possible, and property owner acceptance of rental vouchers;
- Work to coordinate the donation of major household appliances (i.e., refrigerators, stoves, washer, dryer), furniture (i.e., tables, couches, beds, dressers) and other domestic items from the surrounding community;
- Provide up-to 6-months Aftercare Services to include, phone contact, in-home visits and provide emergency, rent, food, utility payments to ensure housing stability.

- C. **(5 Points Max)** Describe how clients will be assisted to increase employment and or income and to maximize their ability to live independently.

RRH funding will enable Alliance to employ 2 full-time Employment Specialists to provide services at the Bakersfield and Delano TH facilities. The full time Employment Specialists will facilitate job/education development programs; assist clients with job searches, job skills training, mock interviews, resume/cover letter building, job interview clothing. Specialists will also assist clients obtain their GED, register for college, purchase school books, apply for financial assistance, scholarships, etc. They will conduct workshops on communication skills, computer skills, internet, life skills, money management, time management, nutrition and health, hygiene, banking/checking account, home budgeting, price comparison, etc. Services will also be conducted, weekly, at the Alliance Outreach Center for clients who have already existed the TH Program, are receiving Aftercare services, but require additional support.

The Alliance Employment Specialists may also perform these duties:

- Collect, organize, and analyze information about clients through records, tests, interviews, and professional sources, to appraise their interests, aptitudes, abilities, and personality characteristics, for vocational and/or educational planning;
- Compile and study occupational, educational, and economical information to aid clients in making and carrying out vocational and educational objectives;
- Refer clients to appropriate placement and/or training programs. I.e.: offices skills training, job training, GED Classes, etc.

Points Awarded for II.A	Points Awarded for II.B	Points Awarded for II.C

III. TIMELINESS

(10 Points Total Max)

- A. Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days and 180 days after grant award.

The Alliance has operated a Transitional Housing Program in Bakersfield since 2010 and implemented a second TH Housing Program in Delano in 2018. Implementation of a TH and PH-RRH program would be, immediate. Within sixty days after grant award, Alliance will hire 2 full-time Rapid Rehousing Specialists and 2 Employment Specialists for the Bakersfield and Delano TH Housing facilities. The new staff will begin by completing the mandatory 40-hour Certified Domestic Violence Training and the 40-hour Certified Sexual Assault Training prior to engaging in direct client services. The Alliance Shelter Manager, Supervisor and RRH staff at BHC will assist in training the RRH staff.

Alliance TH Program participants are already on-site at the Bakersfield and Delano facilities and will begin receiving RRH services immediately upon completion of the new RRH Specialists' trainings.

Points Awarded for III.A

IV. FINANCIAL

(40 Points Total Max)

- A. **(5 Points Max)** Project is cost effective-comparing projected cost per person served to CoC average within project type.

See C below for TH & PH-RRH Project cost effectiveness. There is no other CoC project type for comparison.

- B. Audit

1. **(5 Points Max)** Most recent audit found no exceptions to standard practices
No exceptions to standard practices were found in the Alliance's most recent audit (2019-20)
2. **(5 Points Max)** Most recent audit identified agency as 'low risk'
The Alliance was identified as a 'low risk' agency in the most recent audit (2019-20)
3. **(5 Points Max)** Most recent audit indicates no findings
There were no findings in the Alliance's most recent audit (2019-20)

- C. **(20 Points Max)** Budgeted costs are reasonable, allocable, and allowable

Yes. Alliance estimates its TH and PH-RRH Project cost at \$376,616 will serve 127 clients at an annual cost of \$2,965 per client/12 months = \$247.12 per client per month.

Points Awarded for IV.A	Points Awarded for IV.B1	Points Awarded for IV.B2	Points Awarded for IV.B3	Points Awarded for IV.C

V. PROJECT EFFECTIVENESS (5 Points Total Max)

A. Coordinated Entry Participation- 95% of entries to project are from CE referrals.

Community agencies who encounter victims of domestic violence, sexual assault human trafficking refer them to the Alliance 24-hour Crisis Hotline where a confidential intake is completed for client safety and anonymity. Alliance maintains 100% CE referral participation via its 24-hour Crisis Hotline.

Points Awarded for V.A

I. Equity Factors: Agency Leadership, Governance & Policies (12 Points)

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include what percentage of managerial & leadership positions are filled by staff from under-represented populations.	Points Awarded
3	New project has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial & leadership positions	Yes/No	<p>Yes. Alliance has an executive team of nine people. Of the total team, 22% is Black (2 of 9), 11% is Native American (1 person) and 67% (6 of 9) is white. Two members are Male and 7 are Female.</p> <p>Alliance also employs managers and supervisors who are representative of the Black, Hispanic, and LGBTQ communities. They include: 4 Managers (1 Black, 2 Hispanic and 1 White); and 6 Supervisors (6 Hispanic w/1 LGBTQ+). Alliance prohibits unlawful discrimination and is an Equal Opportunity Employment Agency.</p>	

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Include how many are on the board of directors & how many have lived experience	Points Awarded
3	New project's organizational board of directors includes representation from more than one person with lived experience (per 578.75(g))	Yes/No	The Alliance 15-member Board of Directors does not have representation from persons with lived experience of homelessness nor does it collect data on employees' personal lived experiences. However, Alliance is searching for individuals to serve on its board, as well as, implementing a voluntary survey among staff that will collect various lived experiences data to better assess the extent in which Alliance is representative of the local homeless and other under-served communities.	

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain the process in detail	Points Awarded
3	New project has relational process for receiving and incorporating feedback from persons with lived experience or a plan to create one	Yes/No	Yes. Alliance maintains relationships with former victims of domestic violence, sexual assault and human trafficking who wish to give back through service to others or by sharing their experiences. These survivors bring invaluable insight and knowledge to our work. Alliance utilizes their lived experiences and feedback to expand staff's understanding of victimization and how to better meet the needs of survivors through a more trauma informed care lens. Survivors also attend community tabling events with Alliance staff and participate in Alliance trainings to partner agencies, such as, law enforcement, hospital/medical staff, DA's staff, School District faculty, staff, students, and parents; local college and university students, faculty and staff;	

			and, other community/partner agencies, schools, etc., in the surrounding rural communities, such as, Delano, Wasco, Shafter, Arvin, Ridgecrest and others.	
Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain the plan in detail	Points Awarded
3	New project has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers that exacerbate disparities and outcomes	Yes/No	Yes. Alliance Management staff executive assistant, co-chair of the Diversity, Equity and Inclusion Committee, has reviewed and continues to review policies and procedures with an equity lens to ensure an inclusive organizational culture and identify and eliminate disparities in outcomes within it (Alliance/BHC). Alliance is an equal opportunity employer with a non-discrimination policy. Alliance maintains service Contracts and Operational Agreements with numerous community partners some of which serve, migrant farm workers, local prison inmates, local detention center detainees, local veterans, etc. Additionally, Alliance adheres to HUD's low-barrier standards of service to ensure inclusivity of all populations/cultures within its services and programs.	

I. Equity Factors: Program Participant Outcomes (9 Points)


Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what results of the review of participant outcomes were	Points Awarded
3	New project describes their plan for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age. If already implementing	Yes/No	Yes. Alliance will continue its current process of reviewing program outcomes to ensure clients are representative of all races, ethnicity, gender identity and ages. During 10/1/2019 – 9/30/2020 Alliance TH Program served 77 clients: Age , 36 Children (17 years and under), 41 Adults (18 – 61 years); Race , 50 White, 20 African American, 5 Asian, 1 American Indian or	

	plan, describe findings from outcomes review		Alaska Native, 1 Native Hawaiian or Other Pacific Islander; Ethnicity , 44 non-Hispanic, 33 Hispanic; Gender , Children 17 Male, 19 Female; Adults, 41 Female, 0 Male.	
Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what changes were identified & what plan entails	Points Awarded
3	New project describes plan to review whether programmatic changes are needed to make program participant outcomes more equitable and developed a plan to make those changes. If already implementing plan, describe findings from review	Yes/No	Yes. Alliance has identified a rise in victims coming from various other local minority populations and cultures seeking services. To better reach and accommodate the needs of these communities, Alliance has extended its outreach via engagement with and distribution of Alliance Services Brochures in multiple languages, such as, Arabic, Punjabi, Russian, Simplified Chinese, Traditional Chinese and Tagalog. Alliance client Intake forms have also been translated into these languages for client use, and staff have access to certified international language interpreters when meeting with monolingual clients. Alliance also maintains contact with a local native American tribe to engage services and participation in our local homeless collaborative.	

Max Points	Measure	Factor/Goal	Narrative (1,000 Characters) Explain what schedule is & who will review data	Points Awarded
3	New project describes plan to work with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and or/age. If already implementing plan, describe findings from review	Yes/No	Yes. Alliance Data Dept. Supervisor attends monthly CoC HMIS Committee meetings and reviews HMIS data reports along with the Grants Manager and Director. Alliance utilizes the HUD HMIS APR (along with numerous other Reports) to identify gaps in data collection and/or increases/decreases in service provisions. These reports also enable Alliance to identify areas of success or need for improvement.	

Total Pts Available	Project Ranking Score	Total Pts Awarded
131		
	CoC Project Type Points	
	Total Points	

Renewals			Performance Measures							Serve High Needs Pop			DV Addendum Packet				Project Effectiveness			Criteria		Equi		
Agency	Project Name	Type	LOS 20 pts	Exits to PH 25 pts	Return to Home 20 pts	New Inc stayer 2.5 pts	New Inc non empl stayer 2.5 pts	New Inc leaver 2.5 pts	Non empl inc leaver 2.5 pts	% Inc at Entry 5 pts	% w disab 5 pts	% from HH 5 pts	Safety plan 5 pts	Legal 2.5 pts	Educ. 5 pts	Transp 2.5	Reas Cost 20 pts	Coord Entry 10 pts	Hous First 10 pts	Data Qty 5 pts	Bed Util 5 pts	Mgt & Ldrship 3 pts	BODs 3 pts	Feedba ck 3 pts
Alliance	THP	TH	20.00	20.00	20.00	0.00	0.00	2.50	2.50	0.00	0.00	0.00	5.00	2.50	3.00	2.00	20.00	10.00	10.00	5.00	5.00	3.00	0.00	2.20
BHC	Casa Nueva II	PSH	20.00	25.00	20.00	0.00	2.50	2.50	2.50	2.00	2.00	0.00	0.00	0.00	0.00	0.00	20.00	10.00	10.00	5.00	5.00	2.60	0.00	2.40
BHC	Casa Nueva	PSH	20.00	25.00	20.00	2.50	2.50	2.50	2.50	1.00	2.00	0.00	0.00	0.00	0.00	0.00	19.60	10.00	10.00	5.00	5.00	2.60	0.00	2.20
BHC	Casa Nueva III	PSH	20.00	25.00	20.00	2.50	2.50	2.50	2.50	3.00	1.00	0.00	0.00	0.00	0.00	0.00	20.00	10.00	10.00	5.00	5.00	2.60	0.00	2.20
CSV	Sebastian	PSH	20.00	20.00	20.00	2.50	2.50	0.00	2.50	5.00	4.00	5.00	0.00	0.00	0.00	0.00	17	10.00	10.00	5.00	5.00	2.40	3.00	2.40
BHC	RRP I	RRH	20.00	25.00	20.00	0.00	2.50	1.50	2.50	3.00	3.00	4.00	0.00	0.00	0.00	0.00	20	10.00	10.00	5.00	5.00	2.60	0.00	2.20
HACK	Dulce Consol.	PSH	20.00	25.00	20.00	1.00	2.50	2.50	2.50	4.00	2.00	5.00	0.00	0.00	0.00	0.00	20.00	10.00	10.00	5.00	5.00	3.00	0.00	2.80
CSV	HMV	PSH	20.00	25.00	20.00	0.00	2.50	2.50	2.50	4.00	5.00	5.00	0.00	0.00	0.00	0.00	20	10.00	10.00	5.00	5.00	2.40	3.00	2.80
Flood	Project Home	PSH	20.00	25.00	20.00	0.00	2.50	2.50	2.50	4.00	5.00	5.00	0.00	0.00	0.00	0.00	20.00	10.00	10.00	5.00	5.00	2.60	1.20	3.00
CAPK	CES (Tier 1)	SSO - CES																						
KBHRS	HMIS (Tier 1)	HMIS																						

 N/A; projects not scored on these questions in ranking packets

New			I. Experience			II Design of Hous			Timeliness	Financial			Proj Effect	Mgt & Ldrship 3 BODs 3 pts	
Agency	Project Name	Type	A. 15 pts	B. 10 pts	C. 5 pts	A. 15 pts	B. 5 pts	C. 5 pts	A. 10 pts	A. 5 pts	B. 15 pts	C. 20 pts	A. 5 pts	pts	pts
HACK	PSH- CalAIM	PSH	15.00	10.00	5.00	14.80	4.60	5.00	10	5.00	15.00	20.00	5.00	3.00	0.00
BHC	Casa Nueva III Expansion	PSH	15.00	10.00	5.00	14.80	5.00	4.60	9	5.00	15.00	20.00	5.00	2.80	0.00
HACK	Dulce Expansion	PSH	15.00	10.00	5.00	14.80	4.60	5	8.80	5.00	15	20.00	5.00	3.00	0.00
Alliance	TH & RRH Project	TH & PH-RRH	15.00	10.00	5.00	14.25	4.75	5	6.75	5.00	15	8.00	5.00	3.00	0.00

Equity Factors					Proj Type	Total		
Feedback 3 pts	P&Ps 3 pts	Equity lens 3 pts	program changes 3 pts	data review 3 pts	1-5 Avail		Pts Avail	%
2.80	3.00	2.80	3.00	2.60	5.00	132	131	100%
2.40	3.00	2.80	3.00	3.00	5.00	131	131	100%
2.80	3.00	2.80	3.00	2.60	5.00	130	131	100%
2.20	3.00	2.80	2.80	3.00	4.00	115	131	87%

FUNDING ANALYSIS + RANKING

CoC Bonus Funding	\$389,862
Allocated	\$0
% Allocated	0%
Remaining	\$389,862

DV Bonus Funding	\$1,169,586
Allocated	\$0
% Allocated	0%
Remaining	\$1,169,586

Tier 1 (ARD - YHDP)	\$5,908,433
Allocated to DV Bonus	\$0
Allocated from Tier 1	\$5,939,688
Straddle*	-\$31,255

Tier 2 (CoC Bonus)
Allocated to DV Bonus
Allocated from Tier 2
Remaining

*If DV Bonus not selected this will be subtracted from Tier 1

FUNDING ANALYSIS TABLE

	PSH		RRH		TH		TH+RRH	
	Allocated	% of Ceiling	Allocated	% of Ceiling	Allocated	% of Ceiling	Allocated	% of Ceiling
All Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
DV Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Chronically Homeless Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Veteran Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Parenting Youth	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
All Individuals	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
DV Individuals	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Chronically Homeless Individuals	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Veteran Individuals	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Single Youth	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-

TIER (ARD - YHDP)

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Ranking	Priority Level	Weighted Rating Score	Renewal, New, Expansion, Reallocate	Grant Number	Project Type	General/DV	Organization Name	Project Name	CoC Funding Requested	CoC Amount Expended Last Operating Year
1	Unspecified	NOT RATED	Renewal	CA0606L9D041811	HMIS	General	Kern Behavioral Health	HMIS	\$ 80,409	\$ 80,409
2	Unspecified	NOT RATED	Renewal	CA1799L9D041800	Coordinated Entry	General	Community Action Partnership	Coordinated Entry	\$ 236,838	\$ 236,838
3	High	99	Renewal	CA1012L9D041807	PSH	General	Flood Bakersfield Mini Project	Homeless	\$ 94,263	\$ 94,263
4	High	99	Renewal	CA1198L9D041805	PSH	General	Clinica Sierra Vista	Homeless Most Vulnerable	\$ 136,468	\$ 100,234
5	High	98	Renewal	CA0811L9D041810	PSH	General	Housing Authority of the City of El Programa Dulce	Homeless	\$ 4,331,645	\$ 3,506,827
6	High	93	Renewal	CA1517L9D041803	PSH	General	Bethany Services dba Casa Nueva III	Placer	\$ 66,463	\$ 66,463
7	High	93	Renewal	CA0609L9D041811	PSH	HIV	Clinica Sierra Vista	Sebastian House	\$ 100,640	\$ 74,485
8	High	93	Renewal	CA1011L9D041807	PSH	General	Bethany Services dba Casa Nueva	Placer	\$ 45,858	\$ 45,858
9	High	92	Renewal	CA1126L9D041805	PSH	General	Bethany Services dba Casa Nueva II	Placer	\$ 48,500	\$ 48,500
10	Medium	94	Renewal	CA1200L9D041805	RRH	General	Bethany Services dba Rapid Rehousing	Program	\$ 125,777	\$ 123,161
11	Low	91	Renewal	CA0869L9D041806	TH	DV	Alliance Against Family Violence	Alliance Transitional	\$ 133,139	\$ 133,139
		100	Ineligible		PSH	General	Housing Authority of the City of El Programa Dulce	Expansion	\$ 389,862	\$ -
		100	Ineligible		PSH	General	Bethany Services dba Casa Nueva III	Expansion	\$ 99,826	\$ -
		100	Ineligible		PSH	General	Housing Authority of the City of El Programa Dulce	Expansion	\$ 50,000	\$ -
		87	Ineligible		TH+RRH	DV	Alliance Against Family Violence	Alliance Transitional	\$ 376,616	\$ -

FUNDING ANALYSIS + RANKING



\$1,559,448	Projects Exceeding ARD + CoC Bonus + DV Bonus
\$0	Amount
\$407,871	\$0
\$1,151,577	

MANUALLY EDIT!																
CoC Funding Recommendation (manual entry)	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	All Ind Beds	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds	Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements	Project ID
\$ 80,409	0	0	0	0	0	0	0	0	0	0						2
\$ 236,838	0	0	0	0	0	0	0	0	0	0						1
\$ 94,263	0	0	0	0	0	0	0	0	0	0					Yes	3
\$ 136,468	0	0	0	0	0	0	0	0	0	0					Yes	4
\$ 4,331,645	0	0	0	0	0	0	0	0	0	0					Yes	5
\$ 66,463	0	0	0	0	0	0	0	0	0	0					Yes	9
\$ 100,640	0	0	0	0	0	0	0	0	0	0					Yes	7
\$ 45,858	0	0	0	0	0	0	0	0	0	0					Yes	8
\$ 48,500	0	0	0	0	0	0	0	0	0	0					Yes	10
\$ 125,777	0	0	0	0	0	0	0	0	0	0					Yes	6
\$ 133,139	0	0	0	0	0	0	0	0	0	0					Yes	11
\$ 389,862	0	0	0	0	0	0	0	0	0	0				Yes	Yes	12
\$ 99,826	0	0	0	0	0	0	0	0	0	0				Yes	Yes	13
\$ 50,000	0	0	0	0	0	0	0	0	0	0				Yes	Yes	14
\$ 376,616	0	0	0	0	0	0	0	0	0	0				Yes	Yes	17

Projects Not Selected For Funding

Ranking	Priority Level	Weighted Rating Score	Renewal, New, Expansion, Reallocate	Grant Number	Project Type	General/DV	Organization Name	Project Name	CoC Funding Requested	CoC Amount Expended Last Operating Year
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FUNDING ANALYSIS + RANKING

MANUALLY EDIT!

MANUALLY EDIT!

CoC Funding Recommendation (manual entry)	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	All Ind Beds	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds	Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements	Project ID
---	--------------	-------------	-------------	--------------	----------------	--------------	-------------	-------------------	--------------	-------------------	--	--	---------------------	------------------------------------	------------------------------------	------------



1E-5 Projects Rejected/Reduced – Public Posting

Public Posting – Projects Rejected/Reduced

From: [Jalila Jones](#)
Cc: [Deborah Johnson](#)
Bcc: [vasquezc](#); [Alysha Douglas](#); [Amanda Ruiz](#); [Anthony Valdez](#); [Arash Sidhu](#); [Barbara Paulson](#); [Barbara Vadnais](#); [batistep@kerncounty.com](#); [Carlos Baldovinos](#); [Carol Beecroft](#); [Christian Clegg](#); [Christine Lollar](#); [Curt Williams](#); [Daisy Torrez](#); [Debi Besenfelder](#); [Diane Contreras](#); [Donna Winkley](#); [Enly Solis](#); [Gerald Dawson](#); [Giovanna Fournier](#); [Ocampo](#); [Heather Kimmel](#); [isharples@capk.org](#); [Iliana Belinc](#); [James Zervis](#); [Janet Paine](#); [Jayme Stuart](#); [Jeff Flores](#); [Jennifer Quinton](#); [Jeremy Oliver](#); [jessica.janssen@asm.ca.gov](#); [Jim Wheeler](#); [Josh Dhanens](#); [Kim](#); [Larry Haynes](#); [Laurie Hughey](#); [lejandc@kerndhs.com](#); [Lindsay Harrison](#); [Louis B. Gill](#); [Marc Casica](#); "directors@ipaknet.org"; [Mardi Sharples](#); [Mari Perez-Dowling](#); [Maria Guzman](#); [Mary Scott](#); [Michelle Cruz](#); [Mona Allen](#); [Nina M. Carter](#); [Nora Garza](#); [Patricia Rodriguez](#); [Phillip Castro](#); [Pilar Avalos](#); [Priscilla Martinez](#); [Rebecca Moreno](#); [Rhonda Barnhard](#); [Robin Robinson](#); [Russell Judd](#); [Ryan J. Alsop](#); [Sal Moretti](#); [sgohn@bakhc.org](#); [Shari Rightmer](#); [Stephen Pelz](#); [Steve Peterson](#); [Theo Dues](#); [Theresa Trujillo](#); [Traco Matthews](#); [Tyler Whitezell](#); [Valerie.r](#); [Victor Palacio](#); [Vykha Maldonado](#); [Vanessa Williams](#); [Vanessa Nunez](#); [Patti Long](#); [Anna Laven](#); [Rick Ramos](#); [Alejandro J. Barriga](#); [katerinag@gardenpathways.org](#); [Katelyn Zenger](#); [Nichol Ruiz](#); [Nora Garza](#); [M. Sharples](#); [AHembree@kernbhhs.org](#); [lisa.k@uwkern.org](#); [jkaufman@kerncounty.com](#); [Allyson Baptiste](#); [shaleman@wchdinc.org](#); [rochaju@kerndhs.com](#); [JMaretich@bakhc.org](#); [jflores@capk.org](#); [FGEnnessa@gmail.com](#); [morettis@kerncounty.com](#); [sjones@capk.org](#); [jessica.banuelos@commonspirit.org](#); [KJackson@capk.org](#); [robyn.garcia@clincasierravista.org](#); [cvafoa1@cavaf.org](#); [sergei@truellc.biz](#); [karl@cityserve.us](#); [Mintydillon@gmail.com](#); [kellygladden2012@gmail.com](#)
Subject: BKRHC Governing Board Meeting Notice 9/29/2021
Date: Friday, September 24, 2021 2:25:00 PM
Attachments: [image001.png](#)
[9.29.2021 Governing Board Meeting Materials.pdf](#)

Dear Governing Board Members & Distribution List,

Please review the attached meeting materials for the upcoming Special Governing Board meeting on September 29th 2021 at 09:00AM PST.

As a reminder this meeting will be held via Zoom

Please use the information below to join.

Join Zoom Meeting

<https://us02web.zoom.us/j/89897963649?pwd=enU2V0tKQXhDM1hORUdsNk81eIFJUT09>

Meeting ID: 898 9796 3649

Passcode: 735017

One tap mobile

+16699009128,,89897963649#,,,,*735017# US (San Jose)

+13462487799,,89897963649#,,,,*735017# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 898 9796 3649

Passcode: 735017

Find your local number: <https://us02web.zoom.us/j/ketYq6sYwu>

Have a great weekend,

Jalila Jones

Program Coordinator

Bakersfield Kern Regional Homeless Collaborative

1900 East Brundage Ln, Bakersfield, CA 93307

Main: (661)526-0111 Ext. 101



The screenshot shows a WordPress admin interface for editing a document. At the top, there is a navigation bar with various tools and a user profile for 'Howdy, Program Coordinator'. Below this is a breadcrumb trail: 'Home > Bakersfield-Kern Regional Homeless Colla... > Bezel Options > 6 > 0 > + New > View Document > UberMenu > Breeze > Forms > UpdraftPlus'. The main content area is titled 'Governing Board Meeting Materials 9/29/2021' and includes a 'More Fields' section with a 'meeting_date' field set to '09/29/2021' and an 'Attach File' section with a file named '9.29.2021 Governing Board Meeting Materials'. A right sidebar shows 'Doc Category' options, with 'Governing Board' selected. Below that is a 'Publish' section with a 'Status: Published' and 'Published on: Sep 27, 2021 at 08:19'.

Zoom Meeting

Timeline Addons

Media

Popup Builder

Forms

Pages

Comments

NinjaTables

Downloads

M.E. Calendar

Donations

Portfolio

Documents

All Documents

Add New

Doc Category

Doc Type

Presentations & Fact Sheets

Contact 1

SeedProd

Begin updating plugin | Begin activating plugin | Dismiss this notice

Please check your internet connection or API keys. Zoom API is not able to connect with Zoom servers at the moment.

Governing Board Meeting Materials 9/29/2021

Permalink: <https://bkrhc.org/documents/governing-board-...erials-9-29-2021/> Edit

More Fields

meeting_date *: 09/29/2021
Insert The Day Of The Meeting Here

Attach File *: 9.29.2021 Governing Board Meeting Materials
Add File

Doc Category

All Doc Category Most Used

- Governing Board
- Committee
 - BFZ Working Group
 - Continuum of Care (CoC) Planning and Performance
 - Coordinated Entry System
 - Events Committee
 - HMIS/Data Quality

+ Add New Doc Category

Publish

Preview Changes

Status: Published Edit

Visibility: Public Edit

Published on: Sep 27, 2021 at 08:19 Edit

Duplicate Document

Type here to search

5:09 PM 11/9/2021



GOVERNING BOARD ANNUAL MEMBERSHIP MEETING AGENDA

SEPTEMBER 29, 2021

BRUNDAGE LANE NAVIGATION CENTER 9:00 AM
1900 BRUNDAGE LN, BAKERSFIELD, CA

RED ITEMS INDICATE ACTION REQUIRED.

PLEASE SILENCE OR TURN OFF ALL PHONES, AS A COURTESY TO OTHERS

Agenda

Meeting observance available by ZOOM at this link or phone number:

<https://us02web.zoom.us/j/89897963649?pwd=enU2V0tKQXhDM1hORUdsNk81eIFJUT09>

Meeting ID: 898 9796 3649

Passcode: 735017

One tap mobile

+16699009128,,89897963649#,,,,*735017# US (San Jose)

+13462487799,,89897963649#,,,,*735017# US (Houston)

Virtual Voting Instructions for Full Membership Meeting

On the day of the Governing Board Meeting a link to a Google Document will be made available to each voting member of the collaborative through the Chat Box. You will need access to a device and have the ability to open the document in order to vote. Your e-mail will be recorded simply to assure there is no duplicate votes then will be discarded. More details below:

1. Members (or a Proxy) must be present (virtually) at the meeting to vote.
2. One vote per agency.
3. Vote for no more than the number of candidates indicated in each section.
4. If there is a runoff that needs to occur a vote will be held following the same guidelines.
5. YOU MUST HIT SUBMIT at the end or your responses will not be recorded.

Results will be Screen Shared at the meeting after the vote has taken place and prior to any runoff vote. Runoff votes, if necessary, will be shared in the same manner during the meeting.

WELCOME – Deborah Johnson, Chair

- Roll Call of Board Members Deborah Johnson
- Approval of Agenda **ACTION** Deborah Johnson
- Public Comment for the Good of the Order
- Board Minutes:
 - Meeting, August 25, 2021 **ACTION** Deborah Johnson
 - Special Meeting, September 15, 2021 **ACTION**

OLD BUSINESS

- Ranking Panel Recommendations **ACTION** Anna Laven
- HUD Project Rating and Ranking Tool correction **ACTION** Deborah Johnson

NEW BUSINESS

- BKRHC Grant Updates Anna Laven
- BKRHC Executive Board Update Anna Laven
- BKRHC Application Homeless Youth Emergency Services And Housing (YE) Program **ACTION** Anna Laven
- BHC Job Program Andrew Miles
- Race to Zero Rick Ramos
- Reallocation **ACTION** Curt Williams
- Governing Board Membership Vote **ACTION** Curt Williams

REPORT OF COMMITTEES

- Point in Time Committee 2022 Dates **ACTION** Deborah Johnson
- CES Committee – Revised P&P **ACTION** Rebecca Moreno

Adjourn ***NEXT BOARD MEETING: August 25, 2021 at 9 am Brundage Lane Navigation Center***

CONTACT INFO:

JALILA JONES
PROGRAM COORDINATOR

coordinator@bkrhc.org

DEBORAH JOHNSON
CHAIR

deb.johnson@cavaf.org



Estela Casas, Executive Director

Tuesday, September 14, 2021

Anna Laven, Ed.D.
Executive Director
Bakersfield Kern Regional Homeless Collaborative (BKRHC)
1900 E Brundage Ln
Bakersfield, CA. 93307

RE: Letter of Intent **Not** to Apply – FY 2021 CoC Project Application

Dear Anna:

Greater Bakersfield Legal Assistance, Inc. (GBLA) ***will no longer*** be submitting a Project Application to renew the Community Homeless Law Center Project (CHLCP). GBLA will no longer be a part of CoC funding.

The CHLCP has been funded by HUD since 2003; is a SSO Renewal; the annual budget is \$117,643; and the current grant term will end July 31, 2022.

GBLA has been an active member of the Kern County Homeless Collaborative / BKRHC since 2003. GBLA / CHLCP has *always* been in good standing and grant compliance with HUD. GBLA has proven to be a good steward of public funds. The CHLCP has been a highly cost-effective project that has always met or exceeded its annual goals (as follows):

- 1) Resolve civil legal issues for at least 90 HUD eligible homeless clients;
- 2) Move at least 50 HUD eligible homeless clients into permanent housing;
- 3) Increase the income of at least 50 HUD eligible homeless clients; and
- 4) Coordinate at least one SOAR training for CoC stakeholders.

Although GBLA will no longer be a part of CoC funding, we look forward to continuing our collaboration with the BKRHC to help break the cycle of homelessness in our community. Also, as resources allow, GBLA will do everything possible to continue chairing the SOAR subcommittee, and coordinating the Community Homeless Court in partnership with Kern County Superior Court after the CHLCP grant term ends on July 31, 2022.

Please feel free to give me a call at (661) 334-4660 if you have any questions or comments.

Sincerely,

Estela Casas

Estela Casas, Esq.
Executive Director

From: [Lauren Skidmore](#)
To: [Anna Laven](#)
Cc: [Barbara Paulson](#)
Subject: Away Home
Date: Tuesday, October 19, 2021 3:38:27 PM

Hi Anna,

Please pull our Away Home application.

We will advocate for these needed dollars at another time.

-Lauren Skidmore

Get [Outlook for iOS](#)



1E-5a Projects Accepted – Public Posting

Public Posting – Projects Accepted

From: [Jalila Jones](#)
Bcc: "[vasquez](#)"; "[Alysha Douglas](#)"; "[Amanda Ruiz](#)"; "[Anthony Valdez](#)"; "[Arash Sidhu](#)"; "[Barbara Paulson](#)"; "[Barbara Vadnais](#)"; "[batistep@kerncounty.com](#)"; "[Carlos Baldovinos](#)"; "[Carol Beecroft](#)"; "[Christian Clegg](#)"; "[Christine Lollar](#)"; "[Curt Williams](#)"; "[Daisy Torrez](#)"; "[Debi Besenfelder](#)"; "[Diane Contreras](#)"; "[Donna Winkley](#)"; "[Enly Solis](#)"; "[Gerald Dawson](#)"; "[Giovanna Fournier Ocampo](#)"; "[Heather Kimmel](#)"; "[isharples@capk.org](#)"; "[Iliana Belinc](#)"; "[James Zervis](#)"; "[Janet Paine](#)"; "[Jayme Stuart](#)"; "[Jeff Flores](#)"; "[Jennifer Quinton](#)"; "[Jeremy Oliver](#)"; "[jessica.janssen@asm.ca.gov](#)"; "[Jim Wheeler](#)"; "[Josh Dhanens](#)"; "[Kim](#)"; "[Larry Haynes](#)"; "[Laurie Hughey](#)"; "[lejandc@kerndhs.com](#)"; "[Linsay Harrison](#)"; "[Louis B. Gill](#)"; "[Marc Casica](#)"; "[directors@ipaknet.org](#)"; "[Mardi Sharples](#)"; "[Mari Perez-Dowling](#)"; "[Maria Guzman](#)"; "[Mary Scott](#)"; "[Michelle Cruz](#)"; "[Mona Allen](#)"; "[Nina M. Carter](#)"; "[Nora Garza](#)"; "[Patricia Rodriguez](#)"; "[Phillip Castro](#)"; "[Pilar Avalos](#)"; "[Priscilla Martinez](#)"; "[Rebecca Moreno](#)"; "[Rhonda Barnhard](#)"; "[Robin Robinson](#)"; "[Russell Judd](#)"; "[Ryan J. Alsop](#)"; "[Sal Moretti](#)"; "[sgohn@bakhc.org](#)"; "[Shari Rightmer](#)"; "[Stephen Pelz](#)"; "[Steve Peterson](#)"; "[Theo Dues](#)"; "[Theresa Trujillo](#)"; "[Traco Matthews](#)"; "[Tyler Whitezell](#)"; "[Valerie.r](#)"; "[Victor Palacio](#)"; "[Vykha Maldonado](#)"; "[Vanessa Williams](#)"; "[Vanessa Nunez](#)"; "[Patti Long](#)"; "[Anna Laven](#)"; "[Rick Ramos](#)"; "[Deborah Johnson](#)"; "[Alejandro J. Barriga](#)"; "[katerinag@gardenpathways.org](#)"; "[Katelyn Zenger](#)"; "[Nichol Ruiz](#)"; "[Nora Garza](#)"; "[M. Sharples](#)"; "[AHembree@kernbhhs.org](#)"; "[lisa.k@uwkern.org](#)"; "[jkaufman@kerncounty.com](#)"; "[Allyson Baptiste](#)"; "[shaleman@wchdinc.org](#)"; "[rochaju@kerndhs.com](#)"; "[JMaretich@bakhc.org](#)"; "[jflores@capk.org](#)"; "[FGEnnessa@gmail.com](#)"; "[morettis@kerncounty.com](#)"; "[sjones@capk.org](#)"; "[Kjackson@capk.org](#)"; "[robyn.garcia@clincasierravista.org](#)"; "[cvafoa1@cavaf.org](#)"; "[sergei@truellc.biz](#)"; "[karl@cityserve.us](#)"; "[Mintydillon@gmail.com](#)"; "[kellygladden2012@gmail.com](#)"; "[agalvez@bakersfieldaihp.org](#)"; "[mruiz@bakersfieldaihp.org](#)"; "[Iskidmore@bakhc.org](#)"; "[nisserm@kerndhs.com](#)"; "[mstout@bakersfieldcity.us](#)"

Subject: BKRHC Governing Board Meeting Notice 10/27/2021
Date: Tuesday, October 26, 2021 9:57:00 AM
Attachments: [image001.png](#)
[10.27.2021 Governing Board meeting mats.pdf](#)
[Copy of Kern CoC Ranking Tool 2021 with planning and performance recommendations from 10.20.21v1.xlsb](#)

Dear Governing Board Members & Distribution List,

Please review the attached meeting materials for the upcoming Special Governing Board meeting on October 27th 2021 at 09:00AM PST.

As a reminder this meeting will be held via Zoom

Please use the information below to join.

Join Zoom Meeting

<https://us02web.zoom.us/j/83896046446?pwd=NnVoWlgzUUtLVDU2M1lwTDVuSzAzUT09>

Meeting ID: 838 9604 6446

Passcode: 508240

One tap mobile

+16699009128,,83896046446#,,,,*508240# US (San Jose)

+12532158782,,83896046446#,,,,*508240# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 838 9604 6446

Passcode: 508240

Find your local number: <https://us02web.zoom.us/j/kbaDyJoUI>

Have a great day,

Jalila Jones

Program Coordinator

Bakersfield Kern Regional Homeless Collaborative

1900 East Brundage Ln, Bakersfield, CA 93307

Main: (661)526-0111 Ext. 101



Date uploaded: 10/27/2021
Projects Accepted - Public Posting (to [BKRHC](#) website)

The screenshot shows a WordPress admin dashboard with the following elements:

- Browser Tabs:** Dashboard - Bakersfield-Kern Regional Homeless Colla..., Edit Document - Bakersfield-Kern Regional Homeless Colla...
- Address Bar:** bkrhc.org/wp-admin/post.php?post=5685&action=edit
- Navigation Menu (Left):** Dashboard, Posts, HashBars, Zoom Meeting, Timeline Addons, Media, Popup Builder, Forms, Pages, Comments, NinjaTables, Downloads, M.E. Calendar, Donations, Portfolio, Documents (highlighted), All Documents, Add New, Doc Category, Doc Type, Presentations & Fact Sheets, Contact (1), SeedProd, Appearance, Bezel Options.
- Page Header:** Edit Document [Add New] | Screen Options
- Notices:**
 - The following recommended plugin is currently inactive: [WooCommerce](#). [Begin activating plugin] | [Dismiss this notice]
 - Please check your internet connection or API keys. Zoom API is not able to connect with Zoom servers at the moment.
 - There is an autosave of this post that is more recent than the version below. [View the autosave](#)
- Document Title:** Governing Board Meeting Materials 10/27/2021
- Permalink:** <https://bkrhc.org/documents/governing-board-meeting-materials-10-27-2021/> [Edit]
- More Fields:**
 - meeting_date ***: 10/27/2021 (Insert The Day Of The Meeting Here)
 - Attach File ***: 10.27.2021 Governing Board meeting mats [Add File]
- Revisions:**
 - Program Coordinator, 1 week ago (October 26, 2021 @ 11:25:51) [Autosave]
 - Program Coordinator, 1 week ago (October 26, 2021 @ 09:58:16)
- Doc Category:**
 - All Doc Category | Most Used
 - Governing Board
 - Committee
 - BFZ Working Group
 - Continuum of Care (CoC) Planning and Performance
 - Coordinated Entry System
 - Events Committee
 - HMIS/Data Quality
 - [+ Add New Doc Category](#)
- Publish:**
 - [Preview Changes](#)
 - Status: **Published** [Edit]
 - Visibility: **Public** [Edit]
 - Revisions: 2 [Browse]
 - Published on: **Oct 26, 2021 at 09:58** [Edit]
 - [Duplicate Document](#)
 - [Move to Trash](#) [Update]



RED ITEMS INDICATE ACTION REQUIRED.

PLEASE SILENCE OR TURN OFF ALL PHONES, AS A COURTESY TO OTHERS

Agenda Topic

Agenda of the regular meeting of the Governing Board of the Bakersfield-Kern Regional Homeless Collaborative.

Meeting observance available by ZOOM at this link or phone number:

<https://us02web.zoom.us/j/83896046446?pwd=NnVoWlgzZUtlVLDU2M1lwTDVuSzAzUT09>

Meeting ID: 838 9604 6446

Passcode: 508240

One tap mobile

+16699009128,,83896046446#,,,,*508240# US (San Jose)

+12532158782,,83896046446#,,,,*508240# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

WELCOME – Deborah Johnson, Chair

- Roll Call of Board Members Deborah Johnson
- Approval of Agenda **ACTION** Deborah Johnson
- Public Comment for the Good of the Order
- Board Minutes:
 - Meeting, September 29, 2021 **ACTION** Deborah Johnson

OLD BUSINESS

NEW BUSINESS

- BKRHC Grant Updates Anna Laven
- BKRHC Executive Board Update Anna Laven
- Race to Zero Rick Ramos
- Youth Advisory Board Genessa Fisher
- Youth Advisory Board Allyson Baptiste
- November & December Governing Board Dates **ACTION** Deborah Johnson

REPORT OF COMMITTEES

- PIT - Deborah Johnson
Discussion re: vaccination requirements
- Planning & Performance **ACTION** Anna Laven
Approval of HUD CoC Ranking
- Approval of Anti-Discrimination Policies **ACTION** Curt Williams

Adjourn NEXT BOARD MEETING: TBD at 9 am Brundage Lane Navigation Center

CONTACT INFO:

JALILA JONES
PROGRAM COORDINATOR
coordinator@bkrhc.org

DEBORAH JOHNSON
CHAIR
deb.johnson@cavaf.org

FUNDING ANALYSIS + RANKING

CoC Bonus Funding	\$389,862	DV Bonus Funding	\$1,169,586	Tier 1 (ARD - YHDP)	\$5,908,433	Tier 2 (CoC Bonus)	
Allocated	\$0	Allocated	\$0	Allocated to DV Bonus	\$0	Allocated to DV Bonus	
% Allocated	0%	% Allocated	0%	Allocated from Tier 1	\$5,908,433	Allocated from Tier 2	
Remaining	\$389,862	Remaining	\$1,169,586	Remaining*	\$0	Remaining	

*If DV Bonus not selected this will be subtracted from Tier 1

FUNDING ANALYSIS TABLE

	PSH		RRH		TH		TH+RRH	
	Allocated	% of Ceiling	Allocated	% of Ceiling	Allocated	% of Ceiling	Allocated	% of Ceiling
All Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
DV Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Chronically Homeless Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Veteran Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Parenting Youth	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
All Individuals	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
DV Individuals	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Chronically Homeless Individuals	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Veteran Individuals	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Single Youth	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-

TIER (ARD - YHDP)

↔	↕	↑
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Ranking	Priority Level	Weighted Rating Score	Renewal, New, Expansion, Reallocate	Grant Number	Project Type	General/DV	Organization Name	Project Name	CoC Funding Requested	CoC Amount Expended Last Operating Year
1	Unspecified	NOT RATED	Renewal	CA0606L9D041811	HMIS	General	Kern Behavioral Health	HMIS	\$ 80,409	\$ 80,409
2	Unspecified	NOT RATED	Renewal	CA1799L9D041800	Coordinated entry	General	Community Action Partnership	Coordinated Entry Support	\$ 236,838	\$ 236,838
3	High	99	Renewal	CA1012L9D041807	PSH	General	Flood Bakersfield Mini Project Home		\$ 94,263	\$ 94,263
4	High	98	Renewal	CA0811L9D041810	PSH	General	Housing Authority of the City of Bakersfield	Programa Dulce Home	\$ 4,331,645	\$ 3,506,827
5	High	93	Renewal	CA1517L9D041803	PSH	General	Bethany Services dba Casa Nueva	III Placeres	\$ 66,463	\$ 66,463
6	High	93	Renewal	CA1011L9D041807	PSH	General	Bethany Services dba Casa Nueva	Placeres	\$ 45,858	\$ 45,858
7	High	92	Renewal	CA1126L9D041805	PSH	General	Bethany Services dba Casa Nueva	II Placeres	\$ 48,500	\$ 48,500
8	Medium	94	Renewal	CA1200L9D041805	RRH	General	Bethany Services dba Rapid Rehousing	Program	\$ 125,777	\$ 123,161
9	Low	91	Renewal	CA0869L9D041806	TH	DV	Alliance Against Family Violence	Alliance Transitional	\$ 133,139	\$ 133,139
10	High	99	Renewal	CA1198L9D041805	PSH	General	Clinica Sierra Vista	Homeless Most Vulnerable	\$ 136,468	\$ 100,234
11	High	93	Renewal	CA0609L9D041811	PSH	HIV	Clinica Sierra Vista	Sebastian House	\$ 100,640	\$ 74,485
		100	Ineligible		PSH	General	Bethany Services dba Casa Nueva	III Expansion	\$ 99,826	\$ -
		100	Ineligible		PSH	General	Housing Authority of the City of Bakersfield	Dulce Expansion	\$ 83,637	\$ -
		100	Ineligible		PSH	General	Housing Authority of the City of Bakersfield	PSH-CalAIM	\$ 389,862	\$ -
		87	Ineligible		TH+RRH	DV	Alliance Against Family Violence	Alliance Transitional	\$ 376,616	\$ -

TIER 2

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↔	↕	↑

FUNDING ANALYSIS + RANKING



\$1,559,448	Projects Exceeding ARD + CoC Bonus + DV Bonus
\$0	Amount
\$876,423	\$0
\$683,025	

MANUALLY EDIT!																
CoC Funding Recommendation (manual entry)	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	All Ind Beds	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds	Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements	Project ID
\$ 80,409	0	0	0	0	0	0	0	0	0	0						2
\$ 236,838	0	0	0	0	0	0	0	0	0	0						1
\$ 94,263	0	0	0	0	0	0	0	0	0	0				Yes		3
\$ 4,331,645	0	0	0	0	0	0	0	0	0	0				Yes		5
\$ 66,463	0	0	0	0	0	0	0	0	0	0				Yes		9
\$ 45,858	0	0	0	0	0	0	0	0	0	0				Yes		8
\$ 48,500	0	0	0	0	0	0	0	0	0	0				Yes		10
\$ 125,777	0	0	0	0	0	0	0	0	0	0				Yes		6
\$ 133,139	0	0	0	0	0	0	0	0	0	0				Yes		11
\$ 136,468	0	0	0	0	0	0	0	0	0	0				Yes		4
\$ 100,640	0	0	0	0	0	0	0	0	0	0				Yes		7
\$ 221,756	0	0	0	0	0	0	0	0	0	0				Yes	Yes	13
\$ 286,677	0	0	0	0	0	0	0	0	0	0				Yes	Yes	14
\$ 389,862	0	0	0	0	0	0	0	0	0	0				Yes	Yes	12
\$ 486,561	0	0	0	0	0	0	0	0	0	0				Yes	Yes	17

Projects Not Selected For Funding

Ranking	Priority Level	Weighted Rating Score	Renewal, New, Expansion, Reallocate	Grant Number	Project Type	General/DV	Organization Name	Project Name	CoC Funding Requested	CoC Amount Expended Last Operating Year
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FUNDING ANALYSIS + RANKING

MANUALLY EDIT!

MANUALLY EDIT!

CoC Funding Recommendation (manual entry)	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	All Ind Beds	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds	Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements	Project ID
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1E-6 Web Posting – CoC-Approved Consolidated Application

Web Posting – CoC-Approved Consolidated Application

From: [Jalila Jones](#)
Cc: [Anna Laven](#)
Bcc: [Curt Williams](#); [Arash Sidhu](#); [Barbara Paulson](#); [Barbara Vadnais](#); [Carol Beecroft](#); [cprovencio](#); [Deborah Johnson](#); [Diane Contreras](#); [ecadas](#); [Esperanza Contreras](#); [Giovanna Fournier Ocampo](#); [Heather Kimmel](#); [imeldach](#); [Jim Wheeler](#); [kmorga](#); [Laurie Hughey](#); [Nina M. Carter](#); [Priscilla Martinez](#); [Rebecca Moreno](#); [Rhonda Barnhard](#); [Rick Ramos](#); [Sarah Gohn](#); [Steve Peterson](#); [Suzanne Robertson](#); [Valerie.r](#); [Vanessa Williams](#); [vasquez](#); [tmatthews@capk.org](#); [pattil@mercyhouse.net](#); [albaptiste@kern.org](#); [Jonathan Flores](#); [allisond@mercyhouse.net](#); [robyn.garcia@clinicasierravista.org](#); [lskidmore@bakhc.org](#); [alejandrob@mercyhouse.net](#)
Subject: BKRHC Planning & Performance Committee Meeting Notice 11/10/2021
Date: Wednesday, November 10, 2021 7:29:00 AM
Attachments: [image001.png](#)
[11.10.2021 P&P Meeting Materials.pdf](#)

Dear Planning & Performance Committee Members,

Please review the attached meeting materials for the upcoming Planning & Performance Committee meeting on November 10th 2021 at 3:00PM PST.

As a reminder this meeting will be held via Zoom

Please use the information below to join.

Join Zoom Meeting

<https://us02web.zoom.us/j/82072100584?pwd=cTdDUEEFVUGRKT2xta0V2dXM3dFJVZz09>

Meeting ID: 820 7210 0584

Passcode: 909662

One tap mobile

+16699009128,,82072100584#,,,,*909662# US (San Jose)

+12532158782,,82072100584#,,,,*909662# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 820 7210 0584

Passcode: 909662

Find your local number: <https://us02web.zoom.us/j/kEhOnud4f>

Kindly,

Jalila Jones

Program Coordinator

Bakersfield Kern Regional Homeless Collaborative
1900 East Brundage Ln, Bakersfield, CA 93307
Main: (661)526-0111 Ext. 101



Date uploaded: 11/10/2021

Web Posting/ CoC Approved Consolidated Application (posted to [BKRHC](#) website)

Housing First Assessment Tool - | My Recordings - Zoom | Edit Document - Bakersfield-Kern | +

bkrhc.org/wp-admin/post.php?post=5752&action=edit

Bakersfield-Kern Regional Homeless Colla... Bezel Options 7 0 + New View Document UberMenu Breeze Forms UpdraftPlus Howdy, Program Coordinator

Edit Document [Add New](#)

The following recommended plugin is currently inactive: [WooCommerce](#).
There is an update available for: [WooCommerce](#).
[Begin updating plugin](#) | [Begin activating plugin](#) | [Dismiss this notice](#)

Please check your internet connection or API keys. Zoom API is not able to connect with Zoom servers at the moment.

Planning & Performance Committee Meeting Materials 11/10/2021

Permalink: <https://bkrhc.org/documents/planning-perform...rials-11-10-2021/> [Edit](#)

More Fields

meeting_date *
Insert The Day Of The Meeting Here

Attach File * [Add File](#)

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 - Executive Board
 - Governing Board
 - Housing Committee
 - Independent Review Panel
 - Nominations Committee

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Planning and Performance Committee

Agenda

Meeting to be held on Monday, November 10th, 2021, at 3:00PM

<https://us02web.zoom.us/j/82072100584?pwd=cTdUEFVUGRKT2xta0V2dXM3dFJVZz09>

Meeting ID: 820 7210 0584

Passcode: 909662

One tap mobile

+16699009128,,82072100584#,,,,*909662# US (San Jose)

1900 E. Brundage Lane, Bakersfield, CA

BLNC Conference Room/ Zoom

AGENDA OF THE MEETING OF THE PLANNING AND PERFORMANCE COMMITTEE OF THE BAKERSFIELD-KERN REGIONAL HOMELESS COLLABORATIVE.

1. **Welcome & Establish Quorum**
2. **Approval to meet under AB 361 modified requirements: **Action Item****

Reconsidered the circumstances of the state of emergency; and

Found that either of the following circumstances exist:

 1. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
 2. State or local official continue to impose or recommend measures to promote social distancing.
3. **Adoption of Agenda- **Action Item****
4. **Approval of Minutes – 10/20/2021 - **Action Item****
5. **Approval of Mintes – 10/26/2021 – **Action Item****
6. **Review & Approve CoC Application– **Action Item****
7. **Next Meeting Date**
8. **Adjourned**



3A-1a New PH-PSH/PH-RRH Project – Leveraging Housing Commitment

Housing Leveraging Commitments



HOUSING AUTHORITY

OF THE COUNTY OF KERN

Creating brighter futures...one home, one family at a time

November 8, 2021

Dr. Anna Laven, Executive Director
Bakersfield-Kern Regional Homeless Collaborative
1900 East Brundage Ln
Bakersfield, CA 93307

Re: Letter of Commitment for Leveraging Housing Resources; FY2021 CoC NOFO

Dear Dr. Laven:

The Housing Authority of the County of Kern is pleased to leverage 13 Housing Choice Vouchers (HCV) in conjunction with our new PSH-Bonus project, PSH-CALAIM. The PSH-CALAIM project application states that 52 units of new PSH will be created for our community. 39 units in this project will be directly funded through the CoC grant. 13 units, or 25% of the total available units, will be funded through the use of a set aside or limited preference.

The authorization for this set aside can be found in Chapter 2 of our Administrative Plan. The value of these vouchers is approximately \$117,000, which is committed for the duration of the program.

Please let me know if you have any questions or need any additional information regarding this commitment.

Sincerely,

Stephen M. Pelz
Executive Director





3A-2a Formal Written Agreements – Value of Commitment

Healthcare Formal Agreements



September 23, 2021

Stephen Pelz,
Executive Director
Housing Authority of the County of Kern
601 24th Street
Bakersfield, CA 93301

Re: In-Kind Match Letter in Support of the Housing Authority of the County of Kern's Application for the Continuum of Care Bonus PH-PSH grant.

Dear Mr. Pelz:

Kern Family Health Care is pleased to offer support and commitment to the Housing Authority of the County of Kern on its FY 2021 application to HUD for the Continuum of Care Bonus PH-PSH program.

We appreciate the partnership with the Housing Authority and its goal of providing permanent supportive housing for homeless persons in Kern County through rental assistance provided through this program.

In support of your application, Kern Family Health Care will provide funding for housing navigation and case management services through the CalAIM initiative.

We estimate approximately 39 individuals will be served during the grant year and the total value of services to be approximately \$97,466 for one year. The funding for services provided comes from the CalAIM initiative Community Supports funding.

We look forward to an ongoing collaboration with the Housing Authority in housing homeless persons in Kern County.

Sincerely,

Amisha Pannu

Amisha Pannu, MSA
Kern Health Systems
Deputy Director of Provider Network