**Bakersfield/Kern County CoC**

**Ranking Packet for New CoC Project**

**Instructions:** Please complete one packet for each new project application.

**Lead Agency Information**

Agency Name:

Agency Address:

City:       State:       Zip:

Phone:       Fax:       email:

Grant/Application Contact Person:

Name:

Phone:

Email:

Agency Director:

 Name:

Phone:

Email:

HMIS Contact Person:

 Name:

 Phone:

Email:

**Project Information:**

Name of Project:

Project Address:

Grant amount:

Program Type:

Primary Population:

Project Description: (1,000 characters)

Total Number of Units:

Proposed budget amounts by activity:

|  |  |
| --- | --- |
| **Activity:** | **Budget Amount:** |
| Leased Units |       |
| Leased Structures |       |
| Rental Assistance |       |
| Supportive Services |       |
| Operations |       |
| HMIS |       |
| Administration |       |
| **Total:** |       |

Name and Signature of Person who will complete the application:

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Name and Signature of Person authorized to sign the HUD application:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify, on behalf of my agency that all information contained in this application is accurate and true, based on our current records for the project. I understand that falsifying information or failing to provide accurate information will have a negative impact on my overall review and may result in removal from the Continuum of Care Application to HUD.

Executive Director/CEO/President Date

**Background Information**:

The Continuum of Care (CoC) will consider the need to fund new projects as required by the U.S. Department of Housing and Urban Development (HUD). New projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in the NOFA or they will be rejected from consideration for funding.

While considering the need to fund new projects, the CoC Independent Review Panel will review the information that HUD noted in the 2019 NOFA CoC Program Competition, which is as follows:

1. When considering new projects for award, HUD will review financial information; Annual Performance Reports (APRs); and information provided from the local HUD CPD Field Office, including monitoring reports and A-133 audit reports as applicable, and performance standards on prior grants, and will assess projects using the following criteria on a pass/fail basis:
2. Whether the project applicant's performance met the plans and goals established in the initial application, as amended;
3. Whether the project applicant demonstrated all timeliness standards for grants being renewed, including those standards for the expenditure of grant funds that have been met;
4. The project applicant's performance in assisting program participants to achieve and

maintain independent living and records of success, except HMIS-dedicated projects that are not required to meet this standard; and,

1. Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site.
2. **EXPERIENCE (30 Points Total Max)**
3. **(15 Points Max)** Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.

1. **(10 Points Max)** Describe experience with utilizing a Housing First approach. Include:
2. Eligibility criteria;
3. Process for accepting new clients;

3.) Process and criteria for exiting clients. *Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal*

*records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.*

1. **(5 Points Max)** Describe experience in effectively utilizing federal funds, including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitor findings, and timely submission of required reporting on existing grants.

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| Points Awarded for I.A | Points Awarded for I.B | Points Awarded for I.C |
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**II. DESIGN OF HOUSING & SUPPORTIVE SERVICES (25 Points Total Max)**

1. **(15 Points Max)** Extent to which the applicant:
2. Demonstrate understanding of the needs of the clients to be served.
3. Demonstrate type, scale and location of the housing fit the needs of the clients to be served.
4. Demonstrate type, and scale of the all supportive services, regardless of funding source, meet the needs of the clients to be served.
5. Demonstrate how clients will be assisted in obtaining and coordinating the provision of mainstream benefits.
6. Establish performance for housing and income that are objective, trackable and meet or exceed any established HUD, HEARTH or CoC benchmarks.

1. **(5 Points Max)** Describe the plan to assist clients rapidly secure and maintain permanent housing that is safe, affordable accessible and acceptable to their needs.

1. **(5 Points Max)** Describe how clients will be assisted to increase employment and or income and to maximize their ability to live independently.

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| Points Awarded for II.A | Points Awarded for II.B | Points Awarded for II.C |
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1. **TIMELINESS (10 Points Total Max)**
2. Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days and 180 days after grant award.

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| Points Awarded for III.A |
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1. **FINANCIAL (40 Points Total Max)**
2. **(5 Points Max)** Project is cost effective -comparing projected cost per person served to CoC average within project type.
3. Audit
4. **(5 Points Max)** Most recent audit found no exceptions to standard practices
5. **(5 Points Max)** Most recent audit identified agency as ‘low risk’
6. **(5 Points Max)** Most recent audit indicates no findings
7. **(20 Points Max)** Budgeted costs are reasonable, allocable, and allowable

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| Points Awarded for IV.A | Points Awarded for IV.B1 | Points Awarded for IV.B2 | Points Awarded for IV.B3 | Points Awarded for IV.C |
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1. **PROJECT EFFECTIVENESS (5 Points Total Max)**
2. Coordinated Entry Participation- 95% of entries to project are from CE referrals.

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| Points Awarded for V.A |
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1. **Equity Factors: Agency Leadership, Governance & Policies (12 Points)**

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| **Max Points** | **Measure** | **Factor/Goal** | **Narrative****(1,000 Characters)**Include what percentage of managerial & leadership positions are filled by staff from under-represented populations. | **Points****Awarded** |
| **3** | New project has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial & leadership positions | Yes/No |  |  |

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| **Max Points** | **Measure** | **Factor/Goal** | **Narrative****(1,000 Characters)**Include how many are on the board of directors & how many have lived experience | **Points****Awarded** |
| **3** | New project’s organizational board of directors includes representation from more than one person with lived experience (per 578.75(g)) | Yes/No |  |  |

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| **Max Points** | **Measure** | **Factor/Goal** | **Narrative****(1,000 Characters)**Explain the process in detail | **Points****Awarded** |
| **3** | New project has relational process for receiving and incorporating feedback from persons with lived experience or a plan to create one | Yes/No |  |  |

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| **Max Points** | **Measure** | **Factor/Goal** | **Narrative****(1,000 Characters)**Explain the plan in detail | **Points****Awarded** |
| **3** | New project has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers that exacerbate disparities and outcomes | Yes/No |  |  |

1. **Equity Factors: Program Participant Outcomes (9 Points)**

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| **Max Points** | **Measure** | **Factor/Goal** | **Narrative****(1,000 Characters)**Explain what results of the review of participant outcomes were | **Points****Awarded** |
| **3** | New project describes their plan for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age. If already implementing plan, describe findings from outcomes review | Yes/No |  |  |

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| **Max Points** | **Measure** | **Factor/Goal** | **Narrative****(1,000 Characters)**Explain what changes were identified & what plan entails | **Points****Awarded** |
| **3** | New project describes plan to review whether programmatic changes are needed to make program participant outcomes more equitable and developed a plan to make those changes. If already implementing plan, describe findings from review | Yes/No |  |  |

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| **Max Points** | **Measure** | **Factor/Goal** | **Narrative****(1,000 Characters)**Explain what schedule is & who will review data | **Points****Awarded** |
| **3** | New project describes plan to work with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and or/age. If already implementing plan, describe findings from review | Yes/No |  |  |

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| **Total Pts Available** | **Project Ranking Score** | **Total Pts Awarded** |
| **131** |  |  |
|  | CoC Project Type Points |  |
|  | Total Points |  |