

Continuum of Care 2022 Supplemental Funding Opportunity to Address Unsheltered and Rural Homelessness: Summary

Deadline: The deadline for submitting consolidated applications to HUD is **October 20, 2022**. Collaborative applicants must complete and submit their applications in *e-snaps*.

All project applications are required to be submitted to the CoC no later than 30 days before the consolidated application deadline. The submission deadline for complete project applications is **September 19, 2022**.

Information Sessions: The CoC will hold an informational session for potential project applicants on August 9, 2022, at 1PM via Zoom.

Join Zoom Meeting:

<https://us02web.zoom.us/j/88281855422?pwd=R2VTcnVyUDk4cEFMTk96NFloQnpZZz09>

Meeting ID: 882 8185 5422
Passcode: 314620

A second session will be held to go over any questions and answers regarding the ranking packet and general troubleshooting of project applications on August 26, 2022, at 1PM via Zoom.

Join Zoom Meeting:

<https://us02web.zoom.us/j/81493782572?pwd=djRzNSStMeHNpZWw0RTF3b1Nwb2czQT09>

Meeting ID: 814 9378 2572
Passcode: 936209

For both sessions, meetings details will be posted to the Bakersfield-Kern Regional Homeless Collaborative website.

Available Funds: Approximately \$322,000,000 is available. Of this amount, \$267,500,000 is available for projects as part of the Unsheltered Homelessness Set Aside and \$54,500,000 is available only for projects that serve rural areas.

Funding:

- Unsheltered Homelessness Set Aside. The maximum award for this funding opportunity is the CoC's Preliminary Pro Rata Need (PPRN) or \$60,000,000, whichever is less.
- Preliminary Pro Rata Need is a little more than \$2 billion for the approximately 400 CoCs nationwide.
- Unsheltered Homelessness Set Aside amount available is \$267,500,000 or approximately 13% of the \$2 billion.

- Kern County CoC amount available is \$8,189,867.

Program Description: The purpose is to target efforts to reduce unsheltered homelessness, particularly in communities with very high levels of unsheltered homelessness and homelessness in rural areas. HUD will award funding to communities to implement coordinated approaches -- grounded in Housing First and public health principles -- to reduce the prevalence of unsheltered homelessness, and improve services engagement, health outcomes, and housing stability among highly vulnerable unsheltered individuals and families.

Eligible activities:

1. Permanent Supportive Housing
2. Rapid Re-housing
3. Joint Transitional Housing and Rapid Re-housing
4. Supportive services only – Coordinated Entry
5. Supportive services only – non-coordinated entry (SSO-Street Outreach and SSO Other)

SSO-Other: Project will fund stand-alone support services to individuals and families experiencing homelessness or who have been homeless in the prior 6-months **but are now residing in permanent housing (that is not PSH or RRH)**.

This means, the recipient is providing supportive services to individuals and families experiencing homelessness **for whom the applicant is not also providing housing or housing assistance**. Means stand-alone supportive services.

Examples of stand-alone supportive services include:

1. Housing navigation activities for people experiencing homelessness when the applicant is not also providing any ongoing housing assistance (e.g., rental assistance),
2. Childcare services to individuals and families experiencing homelessness,
3. Drop-in centers that provide supportive services to people experiencing homelessness, and
4. Family reunification services to reunite people experiencing homelessness with their families.

Project Application: Funding/Budget:

1. The initial grant term for projects will be 3 years
2. Match must be no less than 25 percent of the total request, including Administration costs, but excluding Leasing costs (i.e., Leased Units and Leased Structures).
3. CoC Program funds cannot be awarded if used to replace state or local government funds.
4. No funds may be used to shelter program participants in existing shelter beds.

Eligible costs:

1. **Rent or utility assistance** after 2 months of nonpayment of rent or utilities to prevent eviction or loss of utility service. Funds may be used to pay rent or utility arrear payments up to 6 months on behalf of program participants residing in permanent housing.

2. **Short-term emergency lodging in motels or shelters**, either directly or through vouchers. Eligible costs include lodging costs in motels or hotels for program participants; pro-rata share of sheltering program participants in existing shelters so long as the costs are actual costs of creating new and temporary beds in emergency shelters and not to permanently increase the capacity of the shelter. No funds may be used to shelter program participants in existing shelter beds.
3. **Repairs**, (such as insulation, window repair, door repair, roof repair, and repairs) that are necessary to make housing habitable to be used for transitional or permanent housing by people experiencing homelessness. The total cost of repairs may not exceed \$10,000 per structure.
4. **Capacity building activities** maintain or improve the skills of recipients include employee education, job training, staff retention activities such as financial incentives to staff, paying for continuing education opportunities, cross training within an organization, staff training & professional licensing or certification, & other professional development activities. Applicant may apply for up to 20% of funds requested as part of the project, including project administrative costs, for capacity building activities.
5. **Emergency food and clothing assistance**. The cost of providing meals or groceries and clothing to program participants are eligible costs.
6. **Costs associated with making use of Federal Inventory property programs** to house homeless individuals and families. Federal Inventory property programs means the Use of Federal Real Property to Assist the Homeless program authorized by title V of the Act, and implemented by 24 CFR part 581, and the Single Family Property Disposition Program authorized by section 204(g) of the National Housing Act.

Letter of Intent: New project applicants must complete the **Letter of Intent**. Only one LOI per applicant is required. The LOI template is available on the BKRHC Home website: www.bkrhc.org

The following documentation MUST BE SUBMITTED FOR EACH NEW PROJECT APPLICANT AGENCY along with the LOI:

1. Copies of bylaws and articles of incorporation (non-governmental only);
2. Proof of 501(c)3 status (non-governmental only);
3. List of current Board of Directors; and
4. Financial statements prepared by a licensed Certified Public Accountant in accordance with Generally Accepted Accounting Principles for the most recently available two (2) years. For organizations with annual revenues of:
 - \$300,000 or more, these statements should be audited in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Controller General of the United States of America;
 - \$50,000 to \$300,000 statements should be submitted that have been reviewed by a Certified Public Accountant in accordance with standards applicable in the United States of America to review engagements; and
 - \$50,000 or less should submit compiled financial statements prepared by an independent Certified Public Accountant. All statements submitted must include any management letters or other correspondence issued by the auditors in connection with the financial statements.

The following documentation MUST BE SUBMITTED ALONG WITH THE LOI(s) BY EACH NEW PROJECT APPLICANT AGENCY:

1. Most recent audited financial statement

Projects submitted without documentation required by this notice will not be considered in the 2022 Consolidated Application.

For Collaborative membership, contact or LOI information contact the BKRHC, Destiny Reveles (Compliance Coordinator) or Anna Laven (Executive Director), 661-526-0111.

Meetings of the BKRHC Governing Board are open to the public and generally scheduled to meet the last Wednesday of each month, 9:00am, at the Mission at Kern County, 816 E 21st St, Bakersfield CA 93305.

LETTERS OF INTENT AND ALL REQUIRED DOCUMENTATION MUST NOT BE MAILED. Documentation must be delivered VIA EMAIL TO coordinator@bkrhc.org
CC: anna.laven@bkrhc.org.

It is the responsibility of the submitter/applicants/sponsor to confirm receipt of the emailed LOI(s) to request a time/date stamped receipt of documentation delivered. **Letters of Intent with required documentation must be received by August 11, 2022, at 5pm. Letters of Intent received after the deadline will not be considered.**

CoC Review of Project Applications: HUD expects each CoC to implement a thorough review and oversight process at the local level for the project applications submitted to HUD in the Special NOFO Competition. Ranking packets are due on **August 23, 2022**.

Project applications must be submitted to the CoC to be included on the CoC Priority Listing. CoCs must review and either accept and rank, or reject project applications submitted to them.

Eligible Applicants: HUD does not award grants to individuals. HUD will not evaluate applications from ineligible applicants.

1. **SAM Registration Requirement.** Applicants must be registered with <https://www.sam.gov/SAM> before submitting their application. In addition, Applicants must maintain an active SAM registration with current information while they have an active Federal award or an application or plan under consideration by HUD.
2. **UEI Number Requirement.** Applicants must provide a valid UEI number, registered and active at [/www.sam.gov/](http://www.sam.gov/) in the application.
3. **Certification of Consistency with the Consolidated Plan.** Each project applicant must submit a certification by the jurisdiction in which the proposed project(s) will be located that the applicant's project application for funding is consistent with the jurisdiction's HUD-approved consolidated plan. The certification must be made in accordance with the provisions of the consolidated plan regulations at 24 CFR part 91, subpart F. Form HUD-2991 must be completed and dated between **June 22, 2022 and October 20, 2022**.

CoC Notification to Project Applicants: CoCs are required to notify, in writing outside of *e-snaps*, all project applicants who submitted their project applications to the CoC by the CoC-established deadline whether their project application(s) will be accepted and ranked on the CoC Priority Listing, rejected, or reduced by the CoC no later than 15 days before the Special NOFO application submission deadline. Agencies will be notified in writing of acceptance or rejection of project applications on

9/30/2022. Where a project application is being rejected or reduced, the CoC must indicate the reason(s) for the rejection or reduction. Any project applicants that are rejected or reduced by the CoC must be notified in writing outside of *e-snaps*, with an explanation for the decision to reject or reduce the project application.

Bonus Points: HUD will award bonus points to CoCs based on number of unsheltered people reported in 2019 PIT Count.

- 30 points – 10,000 or more people
- 20 points – 5,000 to 9,999 people
- 10 points – 1,000 to 4,999 people
- 0 points – 999 or fewer people

Of CA's 44 CoCs:

- 1 CoC has 10,000 or more unsheltered people;
- 3 CoCs have 5,000 to 9,999 unsheltered people;
- 18 CoCs have 1,000 to 4,999 unsheltered people; and
- 22 CoCs have 999 or fewer unsheltered people.

No state will receive more than 10 Consolidated Application awards

Date

Anna Laven, Executive Director
Bakersfield Kern Regional Homeless Collaborative
1900 E. Brundage Ln
Bakersfield, CA 93307

RE: Letter of Intent – FY 2022 Continuum of Care Supplemental to Address Unsheltered Homelessness Application

Dear Anna:

Please let this serve as the Letter of Intent for Agency Name to apply for List of Projects. Agency Name will be applying for funding through the FY 2022 Continuum of Care Program Supplemental to Address Unsheltered Homelessness Notice of Funding Opportunity. Agency Name is an active member of the Bakersfield Kern Regional Homeless Collaborative in good standing.

Applicant's Legal Name: Agency Name

Please contact the following persons regarding the Consolidated Application:

Points of Contact:	Name	AND	Name
Organization:	Agency Name		Agency Name
Title:	Title		Title
Mailing Address:	Street Number City, State, Zip Code		Street Number City, State, ZIP Code
E-mail Address:	E-mail		E-mail
Phone:	Telephone Number		Telephone Number

Included with this Letter of Intent are:

- Click or tap here to enter text.
- Click or tap here to enter text.
- Click or tap here to enter text.

Sincerely,

Name
Title

AGENCY SPECIFIC INFORMATION ENTERED HERE

MAKE SURE TO INCLUDE GRANT NAME AND PROGRAM TYPE

PUT ALL PROJECTS IN THIS SECTION

Letter of Intent

HUD THRESHOLD REQUIREMENTS

1. Active SAM registration number: _____
2. Valid DUNS number in application: _____
3. Our agency has no Outstanding Delinquent Federal Debts- It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e),
OR I certify that our agency has outstanding delinquent federal debt, however we have a negotiated repayment schedule and the repayment schedule is not delinquent, or other arrangements satisfactory to HUD are made before the award of funds by HUD.
4. Our agency has no Debarments and/or Suspensions - In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.
5. Our agency agrees to disclose any violations of Federal criminal law in the box below. (attach additional pages if necessary)

6. Our agency agrees to disclose the required certifications as specified in the NOFO.

Faith-based activities

Does your proposed renewal program use direct program funds to support or engage in any explicitly religious activities, including activities that involve overt religious content, such as worship, religious instruction, or proselytization, or any manner prohibited by law?

Yes No

Involuntary family separation

Does the project accept all families with children under age 18 without regard to the age of any child? In general, under the HEARTH Act, any project sponsor receiving funds to provide emergency shelter, transitional housing, or permanent housing to families with children under age 18. Note there is an exception outlined in the Act: Project sponsors of transitional housing receiving funds may target transitional housing resources to families with children of a specific age only if the project sponsor: (1) operates a transitional housing program that has a primary purpose of implementing evidence based practice that requires that housing units be targeted to families with children in a specific age group; and (2) provides assurances, as the Secretary shall require, that an equivalent appropriate alternative living arrangement for the whole family or household unit has been secured.

Yes. Project certifies that is accepts all families with children under age 18 without regard to the age of any child.

- No. Project does not comply with this requirement. A narrative is attached explaining how the project will comply with this HEARTH Act requirement.
- No. Project does not comply with this requirement but qualifies for an exception because it is implementing an evidence based practice that requires housing units targeted to families with children in a specific age group. A narrative is attached explaining how the project will comply with the exception, including identification of the evidenced based practice being utilized.
- N/A. Project does not serve families.
- N/A. Project is new and has not started yet.

Discrimination Policy

Does your program deny services to potential recipients based on any of the following:

- Age Yes No
- Color Yes No
- Disability Yes No
- Familial Status Yes No
- Gender Yes No
- Marital Status Yes No
- National Origin Yes No
- Race Yes No
- Religion Yes No
- Sexual Orientation Yes No

If you answered “yes” to any of the above, please explain why in the box below (expand box as needed).

7. This project will serve the population which meet program eligibility requirements as described in the Act. This includes any additional eligibility criteria for certain types of projects contained in the NOFO.

If the project is not providing participant data in the HMIS – indicate one or more of the four (4) reason(s) for non-participation:

- Federal law prohibits (please cite specific law)
- State law prohibits (please cite specific law)
- New project not yet in operation
- Other (please specify prohibition)

8. Our agency meets HUD financial expectations – Note: If a project applicant has previously received HUD grants, the organization must have demonstrated its ability to meet HUD’s financial expectations. If any of the following have occurred, the project applicant would NOT meet this threshold criteria:
 - a) Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon;
 - b) Audit finding(s) for which a response is overdue or unsatisfactory;
 - c) History of inadequate financial management accounting practices;
 - d) Evidence of untimely expenditures on prior award;
 - e) History of other major capacity issues that have significantly affected the operation of the project and its performance;
 - f) History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and
 - g) History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.
9. This project is Consistent with Jurisdictional Consolidated Plan(s) - All projects must be consistent with the relevant jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.

CoC THRESHOLD REQUIREMENTS

1. This project meets Housing First and/or Low Barrier Implementation
2. Our agency will be able to provide the match requirement for your renewal project (including a commitment letter or MOU)?

Match must equal 25 percent of the total grant request including Admin costs but excluding leasing costs (i.e., any funds identified for Leased Units and Leased Structures). Match must be met on an annual basis. HUD requires match letters to be submitted with the e-snaps application. Match contributions can be cash, in-kind, or a combination of the two; and, match must be used for an eligible cost as set forth in Subpart D of CoC Program interim rule. For an in-kind match, the recipient may use the value of property, equipment, goods, or services contributed to the project, provided that, if the recipient or sub recipient had to pay for such items with grant funds, the costs would have been eligible. If third party services are to be used as match, the third party service provider that will deliver the services must enter into a memorandum of understanding (MOU) before the grant is executed documenting that the third part will provide such services and value towards the project.

3. Our agency is an active CoC participant
Describe what local Continuum of Care committees, subcommittees, and/or working groups that your agency participates in on a regular basis in the box below (expand box as needed). Please include the names and titles of those participating as well as their level of involvement/participation.

4. I have attached our agencies last audited financial

5. I certify that Our Agency board structure is compliant with HUD regulations

Does your agency provide for the participation of not less than one homeless individual or formerly homeless individual on the board of directors or other equivalent policymaking entity of the recipient or sub recipient, to the extent that such entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided under this part. This requirement is waived if a recipient or sub recipient is unable to meet such requirement and obtains HUD approval for a plan to otherwise consult with homeless or formerly homeless persons when considering and making policies and decisions?

Yes No

If not, please provide an action plan/timeline on when your agency will be compliant with this requirement in the box below (expand box as needed).

Does your agency, to the maximum extent practicable, involve homeless individuals and families through employment; volunteer services; or otherwise in constructing, rehabilitating, maintaining, and operating the project, and in providing supportive services for the project?

Yes No

If not, please provide an action plan/timeline as to when your agency will be compliant with this requirement in the box below (expand box as needed).